

3. Recognising knowledge and skills

3.1. General

Recognising knowledge and skills (RKS) allows credit to be granted towards a programme, micro-credential, course or standard, where a learner has already acquired, and can demonstrate, current relevant skills and/or knowledge.

- a. Ākonga are supported to provide evidence of their current knowledge and skills which is relevant to the qualification they seek to achieve. Evidence could come from formal or self-directed study, workplace, community, or marae-based learning or experience, hobbies, or participation in rangahau and research.
- b. There are no limits on the number of credits that may be granted towards a qualification from recognising knowledge and skills unless otherwise stated in approved qualification documentation and the relevant programme regulations.
- c. Where restrictions for credits are imposed, e.g., by legislative, industry and regulatory body requirements, they must be based on specific, documented, and clear academic, legal or industry requirements and be approved by the delegated authority.
- d. Recognising knowledge and skills may be undertaken in Te Reo Māori.
- e. Ākonga are encouraged and supported to apply for recognition of skills and knowledge before the beginning of their intended programme to enable them to make informed decisions about their enrolment.
- f. The RKS assessment process may incur fees.

3.2. Awarding Credit

Learning credited through the recognition of knowledge and skills has the same value as formal learning. Credit is recorded based on Te Pūkenga grade table, with the previous grade carried forward for any Cross Credit or Credit Transfer, and the Ungraded Pass (P) grade given where a standard grade cannot be stated.

3.3. Appealing Decisions

Where credit is not awarded, either in total or in part, clear reasons for the decision are recorded. Ākonga have the right to appeal the outcome or decision of an RKS process. The ākonga will have a discussion with the appropriate kaimahi to determine the process to be followed.

3.4. Records

Records of all applications, the resulting assessment outcome, and any appeal decisions are kept along with other learner records, in accordance with the Records Management Policy.