



Te Pukenga

Te Pukenga Work Based Learning Limited

Board Meeting

Date Wednesday, 29 September 2021

Time 12.30 – 3.30pm

Venue Meeting to be held via Zoom

Board Members John Brockies (Chair)
Murray Strong
Maryann Geddes
Bryn Thompson
Brian Warren

In Attendance Fiona Kingsford (Acting WBL CEO)
Lyn Butler (WBL Board Secretariat)

Opening Karakia

Timings	Open Agenda	
	1.	Governance
12.30 – 12.40pm	1.1.	Welcome & Apologies – Murray Strong
	1.2.	Director's Declaration of Interests – Brian Warren (for approval)
	1.3.	Directors' Register of Interests
	1.4.	Directors' Register of Specific Interests
12.40 – 12.55pm	1.5.	Board Member Introduction – Brian Warren
	2.	Board Minutes
12.55 – 1.00pm	2.1.	Confirmation of Minutes of the Open Board Meeting held on 23 August 2021
	3.	Performance Reporting
1.00 – 1.10pm	3.1.	Chief Executive's Verbal Update
	4.	General Business
1.10 – 1.20pm	4.1.	Draft WBL 2022 Board Meeting Schedule
	5.	<i>Formal motion for moving into Committee</i>



TePukenga

Timings	Closed Agenda	
	6.	Board Minutes
1.20 – 1.25pm	6.1.	Confirmation of Minutes of the Closed Board Meeting held on 23 August 2021
	6.2.	Confirmation of Minutes of Closed Extraordinary Meeting held on 10 September 2021
	6.3.	Matters Arising from Previous Closed Board Meeting
	7.	Decision Items
1.25 – 1.35pm	7.1.	Directors' Fees Adjustment (Fiona Kingsford)
1.35 – 1.50pm	7.2.	WBL Chief Executive's KPIs (John Brockies)
	8.	Performance Reporting
1.50 – 2.00pm	8.1.	Chief Executive's Update
	9.	Information
2.00 – 2.30pm	9.1.	Monthly Division Business Review – Kaarin Gaukrodger, Connexis
2.30 – 3.10pm	9.2.	Update on Operating Model and Engagement Timeline (Fiona Kingsford)
3.10 – 3.15pm	9.3.	TITO Transition Summary (Fiona Kingsford)
	10.	General Business
3.15 – 3.30pm	10.1.	Ideas and Opportunities
	11.	<i>Formal motion for moving out of Committee</i>

Closing Karakia

Poari o Te Pūkenga Work Based Learning Limited Purongo I Report

29 September 2021

Title	Directors' Declaration of Interest Form – Brian Warren
Provided by	Lyn Butler, Board Secretary
For	Approval

Te Taunaki | Recommendation(s)

It is recommended that the WBL Board:

a.	Approve the Directors' Declaration of Interest Form for Brian Warren.

Background

Approval is sought for the attached signed Director's Declarations of Interest Form.

Directors' interests will be reported and updated at each Board Meeting with any changes notified to the Board Secretary as they occur.

Each member will be asked to complete and sign a declaration of interests to be formally approved by the Board on an annual basis.

Te Pūkenga Work Based Learning Limited Board

Declaration of Interests Form

Name:	Brian Warren
Position:	Director

Declaration of Interests

Please complete and sign this form which seeks essential information on your personal and professional interests.

Public declaration of your interests allows those actual or perceived conflicts that may arise from time to time between your interests, or those of your close family and business partners to be identified and managed proactively.

Actual conflict of interest arises in a situation where financial or other personal or professional considerations compromise your objectivity, professional judgement, professional integrity and/or ability to perform your responsibilities.

Potential or perceived conflict of interest exists in situations where there is a close relationship, a financial interest, personal relationship or professional association with a third party such that your activities could appear to be biased against the organisation by the interest or the relationship.

The Board Secretariat is responsible for holding the Register of Interests which is available to the public. You will be asked to formally update and sign your declaration annually, however, under the principle of continuous disclosure, it is your responsibility to declare any further interests as they arise and ensure that your declaration is current. Ongoing responsibility for declaring and managing interests always rests with the individual.



Notes on completing the form:

Name: of company, partnership, body or organisation

Nature of Interest for instance are you an owner, shareholder, patron, employee, contractor, trustee, director, donor, or member

Whose interest? Please answer 'self' or 'other' – i.e. yourself, your immediate family or business partner

Nature of Involvement: Please answer whether the nature of your interest is a financial or non-financial one.

Date: what was the approximate date that the interest began

Name	Nature of Interest	Whose interest	Nature of involvement	Date
Te Pūkenga Work Based Learning Limited	Director	Other	Non-financial	02/09/2021
ASHBURNIAN CONTRACTING LTD	DIRECTOR	OTHER	NON FINANCIAL	JUNE 2016

Name	Nature of Interest	Nature of involvement	Date
Brian Warren	Deed of Indemnity executed on behalf of the Company	Indemnified person, as defined in the Deed	2/09/2021

Declaration & Agreement

Declaration	
I confirm that the above details are correct to the best of my knowledge and I make this declaration in good faith. If at any time following the submission of this declaration, I become aware of any actual or potential/perceived conflict of interest I will promptly advise the Chair and Board Secretariat. I understand that if the information is later found to be false, I may be subject to disciplinary proceedings.	
Brian Warren	Signature
	Date



Te Pūkenga

Approved and signed by the Board Chair or in the case of the Chair, the Council Chair

Print Name	Signature	Date:	Further action required to mitigate the risk? Yes No
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Te Pūkenga Work Based Learning Board

Register of Interests

as at 29 September 2021

	Member	Chairperson/ Deputy Chairperson / Member
1.	John Brockies (Chairperson)	<p><u>Disclosure of Member's Interests (if any) in relation to matters being considered by WBL Board under these resolutions</u></p> <p>Director Branz Inc, Branz Ltd, Branz Pty Ltd</p> <p>Director Resolve Group Ltd</p> <p>Director Walworth Ltd</p> <p>Chair Waiari Project Advisory Board (Tauranga City Council)</p> <p>Chair Te Maunga Project Advisory Board (Tauranga City Council)</p> <p>Trustee Natomi Family Trust</p> <p>Director Northland Polytechnic Limited (NorthTec)</p> <p>Director Te Pūkenga Council</p> <p>Member Australian Institute of Directors</p> <p>Chair Te Pūkenga Work Based Learning Limited Board</p>
2.	Murray Strong (Member)	<p><u>Disclosure of Member's Interests (if any) in relation to matters being considered by WBL Board under these resolutions</u></p> <p>Chairperson Centre of Digital Excellence</p> <p>Director National Infrastructure Service, Wellington</p> <p>Director Tai Poutini Polytechnic Limited (TPP)</p> <p>Director The Open Polytechnic of New Zealand Limited</p> <p>Independent Chairman Southern Lakes Events Investment Panel - effective 1 November</p> <p>Chairperson Te Pūkenga Council</p> <p>Member Te Pūkenga Work Based Learning Limited Board</p>
3.	Mary-Ann Geddes (Member)	<p><u>Disclosure of Member's Interests (if any) in relation to matters being considered by WBL Board under these resolutions</u></p> <p>Director ServiceIQ</p> <p>Director Ara Institute of Canterbury Limited (Ara)</p> <p>Director Otago Polytechnic Limited</p> <p>Director Southern Institute of Technology Limited (SIT)</p>

	Member	Chairperson/ Deputy Chairperson / Member
	Director Te Pūkenga Council	
	Member Te Pūkenga Work Based Learning Limited Board	
9.	Bryn Thompson (Member)	
	<u>Disclosure of Member's Interests (if any) in relation to matters being considered by WBL Board under these resolutions</u>	
	Principal & Director Metalcraft Engineering Company Ltd	
	President NZMEA	
	Principal Cassem Holdings	
	Chair Mancan	
	Shareholder & Director Avid Group Ltd	
	Chair & Trustee Canterbury Manufacturing Trust	
	Director ARA Canterbury Institute Ltd	
	Chair ARA Property Development Committee	
	Trustee Otautahi Education Trust	
	Member Te Pūkenga Work Based Learning Limited Board	
9.	Brian Warren (Member)	
	<u>Disclosure of Member's Interests (if any) in relation to matters being considered by WBL Board under these resolutions</u>	
	Director Ashburton Contracting Ltd	
	Member Te Pūkenga Work Based Learning Limited Board	

Te Pūkenga Work Based Learning Limited

Minutes of Board Meeting Monday, 23 August 2021 at 12.30pm

Minutes

These are the minutes of a meeting of the Te Pūkenga Work Based Learning Board held on Monday, 23 August 2021 via Zoom.

Present

Board Members John Brockies (Chair)
Murray Strong
Maryann Geddes
Bryn Thompson

Apologies Nil

In Attendance Fiona Kingsford (Acting WBL CEO)
Vaughan Payne (Deputy Chief Executive, Operations, Te Pūkenga)
Sinead Hart (Director, Legal & Risk, Te Pūkenga)
Lyn Butler (WBL Board Secretariat)
Lynnette Brown (Council Secretariat)

Quorum

The Chair noted that a quorum of members was present at the meeting and declared the meeting open.

Open Agenda

Karakia

The Chair opened the meeting with a karakia.

1. **Welcome/Apologies/Notices**

1.1 **Bryn Thompson, Board Member Introduction**

Mr Thompson provided a summary on his background in the welding and fabrication sector and his time as a Competenz Board Member. He also spoke about what he was looking forward to during his tenure as a WBL Director.

The Chair thanked Mr Thompson for his introduction and overview of the sector.



2. **Directors' Declaration of Interests**

Resolved

The WBL Board approved the Directors' Declaration of Interest Forms noting the contents.

Moved: John Brockies

Seconded: Murray Strong

CARRIED

3. **Register of Specific Interests**

No conflicts with matters on the agenda were declared.

4. **Letter of Expectations from Te Pūkenga to Subsidiaries**

The Board noted receipt of the Letter of Expectations from Te Pūkenga to Subsidiaries dated 8 June 2021.

5. **Appointment of Work Based Learning Chief Executive**

The Board noted the appointment of Toby Beaglehole as the Work Based Learning Chief Executive, effective 4 October 2021.

6. **Policy Review Recommendations**

Resolved

The WBL Board:

- a. Noted the approach taken to policy review.
- b. Approved the recommended approach for updating policies of ITOs.

Moved: John Brockies

Seconded: Maryann Geddes

CARRIED

7. **Strategy: Te Pae Tawhiti Implementation Approach**

The Board noted this as a core priority for Te Pūkenga, with the proposed staged approach outlined recognising the timeframe of ITOs transitioning into WBL.

Resolved

The WBL Board:

- a. Noted the approach taken for sharing the Te Pae Tawhiti Framework.
- b. Approved the implementation plan for WBL and TITOs for the Te Pae Tawhiti Implementation Framework.

Moved: John Brockies

Seconded: Maryann Geddes

CARRIED



8. Monthly Reporting

8.1. CE Verbal Update

The Chief Executive provided a verbal update on the seamless transition of Competenz on the 2 August 2021, with no disruption to employers or learners. Connexis is on track for transition on the 1 September 2021.

A TITO CEOs Planning Workshop was held on 17 August with good engagement and opportunities to work together identified.

The Board expressed their appreciation to Fiona Kingsford for her outstanding leadership in the transition process to date and going forward.

Resolved

The WBL Board received the Chief Executive's verbal update.

Moved: John Brockies

Seconded: Murray Strong

CARRIED

9. Resolution to Exclude Public in accordance with the Public Excluded Agenda.

It was moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as noted as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
10.	Ratification of Circular Resolution dated 28 July 2021	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).



11.	Business Division Updates		
11.1.	Competenz Business Division Presentation	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.2.	Competenz Strategy	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	TITO Update		
11.1.	Overview of TITO Transition	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.2.	Discovery Summary	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).



		organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	
11.3.	TITO Transition Overview	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Operating Model – Approach for Work Based Learning Input	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Transition Update		
13.1.	BCITO Transfer Agreement	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.2.	Transfer Agreement Key Components	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).



		Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	
13.3.	Draft Terms	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Monthly Reporting		
14.1.	CE Verbal Update	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.2.	Proposed Work Based Learning Reporting	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Work Based Learning Budget	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is



		<p>organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
16.	General Business		
16.1.	Ideas and Opportunities	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
<p>The Chair also moved that certain employees from Te Pūkenga Work Based Learning Limited, namely Vaughan Payne, Fiona Kingsford, Sinead Hart, Lyn Butler and Lynnette Brown be permitted to remain at the meeting after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.</p> <p>Moved: John Brockies Seconded: Murray Strong</p> <p>Close of open session of meeting at 1.00pm Closed session commenced at 1.00pm and closed at 3.20pm</p>			

John Brockies, Chair

Date

Poari o Te Pūkenga Work Based Learning Limited Board Report

29 September 2021

Title	Draft 2022 WBL Board Meeting Schedule
Provided by	Lyn Butler, Board Secretary
For	Discussion

Te Taunaki | Recommendation(s)

It is recommended that the WBL Board:

a.	Review and provide feedback on the proposed draft 2022 WBL Board Meeting Schedule.
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Attached is a proposed draft 2022 WBL Board Meeting Schedule for discussion.

These dates have been selected around existing Te Pūkenga Council (Council) and other key meetings currently known.

WBL Board Meetings are generally proposed for the 4th Wednesday of the month, apart from the first couple of meetings due to a conflict with existing meetings.

As Council will be meeting on a six weekly schedule next year, the proposed dates for WBL Board in April and August would result in them meeting before or very close to Council. In addition, the Council meeting cycle will not see them meeting in May or September.



Te Pūkenga

Te Pūkenga Work Based Learning Limited DRAFT 2022 Meeting Schedule

Month	Date	Day	Meeting	Activity
February	2 February	Wed	Council	Workshop
	3 February	Thurs	Council	Ordinary Meeting
	22 February	Tues	WBL	Board Meeting
March	14 March	Mon	Council	Workshop
	15 March	Tues	Council	Ordinary Meeting
	24 March	Thurs	WBL	Board Meeting
April	26 April	Tues	Council	Workshop
	27 April	Wed	Council	Ordinary Meeting
	29 April	Fri	WBL	Board Meeting
May	25 May	Wed	WBL	Board Meeting
June	7 June	Tues	Council	Workshop
	8 June	Wed	Council	Ordinary Meeting
	22 June	Wed	WBL	Board Meeting
July	18 July	Mon	Council	Workshop
	19 July	Tues	Council	Ordinary Meeting
	27 July	Wed	WBL	Board Meeting
August	29 August	Mon	Workshop	Workshop
	30 August	Tues	Council	Ordinary Meeting
	24 August	Wed	WBL	Board Meeting
September	28 September	Wed	WBL	Board Meeting
October	10 October	Mon	Workshop	Workshop
	11 October	Tues	Council	Ordinary Meeting
	26 October	Wed	WBL	Board Meeting
November	21 November	Mon	Workshop	Workshop
	22 November	Tues	Council	Ordinary Meeting
	30 November	Wed	WBL	Board Meeting



Te Pūkenga

Te Pūkenga Work Based Learning Limited

Board Meeting

PUBLIC EXCLUDED AGENDA

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
6.	Board Minutes		
6.1.	Minutes from Public Excluded Meeting of 23 August 2021	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
6.2.	Minutes from Public Excluded Extraordinary Meeting of 10 September 2021	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		who supplied or who is the subject of the information	
6.3.	Matters Arising from Previous Public Excluded Meeting	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(b)(ii) of the Official Information Act - protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.	Decision Items		
7.1.	Director's Fees Adjustment	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.2.	WBL Chief Executive KPIs	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	Performance Reporting		
8.1.	Chief Executive's Update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	LGOIMA, as a body to which LGOIMA applies).
9.	Information		
9.1.	Monthly Division Business Review - Connexis	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.2.	Update on Operating Model & Engagement Timeline	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.3.	TITO Transition Summary	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	General Business		
10.1.	Ideas & Opportunities	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>of opinion by or between members of any organisation or employees of any organisation in the course of their duty</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities</p>	<p>withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>

The Chair will also move that certain employees from Te Pūkenga Work Based Learning Limited be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.