

Te Ohu Whakahaere Approvals - 11 June 2025



Microsoft Teams online meeting

11 June 2025 11:00 AM - 01:00 PM

Agenda Topic	Presenter	Time	Page
Karakia tīmatanga			3
1. Administration		11:00 AM-11:10 AM	7
1.1 Welcome and apologies Apologies were received from Liz McKenzie.			
1.2 Register of Interests			7
1.3 Minutes of the previous meeting - 30 April 2025 [open session]			8
1.4 2025 workplan			12
2. Update from Te Poari Akoranga - open section	Leoni Drew	11:10 AM-11:15 AM	13
3. Any other open business			
4. Resolution to exclude the public			21
5. Administration - public excluded		11:15 AM-11:20 AM	22
5.1 Minutes of the previous meeting - 30 April 2025 [closed session]			22
5.2 Actions There are no pending action items.			
6. Programme approvals			24
6.1 Type 2 change application for Master of Applied Science, Postgraduate Diploma in Applied Science, and Postgraduate Certificate in Applied Science	Simon Tries, Unitec	11:20 AM-11:40 AM	24
6.2 New delivery site application New Zealand Certificate in Business (Level 4)	Emma Osborne, WITT	11:40 AM-12:00 PM	56

- | | | | | |
|----|---|------------|-------------------|----|
| 7. | Update from Te Poari Akoranga - public excluded | Leoni Drew | 12:00 PM-12:05 PM | 79 |
| 8. | Any other closed business | | | |
| | Karakia whakakapi | | | 81 |

Karakia tīmatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.

I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.

May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.

It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia
tina,
Tina! (everybody)
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
the gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.

Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.

With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.



Schedule D:

Tāpaenga Mana mai i Te Poari Akoranga | Sub-Delegations from Te Poari Akoranga

Te Poari Akoranga may formally sub-delegate specific tasks and/or responsibilities to nominated groups, committees and/or ohu whakahaere. This schedule will be updated each time a power is sub-delegated. All sub-delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time. In sub-delegating authority, Te Poari Akoranga requires:

- i) Any policies related to the responsibilities are approved by Te Poari Akoranga;
- ii) Major decisions made by the body receiving the sub-delegation are reported to Te Poari Akoranga through reporting template.

Ref	Subject	Description	Sub-delegation
1.	Academic Policies, procedures and framework	Not applicable	
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies.	a. Te Ohu Whakahaere Approvals <ul style="list-style-type: none"> To approve new Level 1-6 unified courses and programmes. To approved Type 2 changes to Level 1-6 unified courses and programmes.
			b. Local Academic Committees To review and approve new (non-unified) courses and programmes delivered by their business division, and to review and approve changes to existing courses and programmes and approve the withdrawal/closure or suspension of existing (non-unified) courses or programmes.
3.	Courses/ Programmes of Study (including work-based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	Local Academic Committees This delegation is sub-delegated in its entirety.



Ref	Subject	Description	Sub-delegation
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes.	Te Ohu Whakahaere Academic Quality Co-Chairs To approve minor changes to academic procedures, within academic policy.
5.	Assessment	To approve and release learner results and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations.	Local Academic Committees This delegation is sub-delegated in its entirety.
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	a. Te Ohu Whakahaere Rangahau Research and Postgraduate To review and monitor: <ul style="list-style-type: none"> the revenue generated by Te Pūkenga in external research funding opportunities. rangahau and research capacity and capability across Te Pūkenga. the performance of Te Pūkenga in relation to national rangahau, research and postgraduate strategies ensuring a culture of continuous improvement across business divisions. b. Local Academic Committees To approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.



Ref	Subject	Description	Sub-delegation
7.	Appeals	<p>To:</p> <ul style="list-style-type: none"> a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes); b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals; and c. if necessary, make recommendations about policies, procedures, or the provision of services. 	<p>Local Business Division Leads</p> <p>To:</p> <ul style="list-style-type: none"> a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes); b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals. <p>Te Ohu Whakahaere Academic Quality</p> <p>To make recommendations about national policies, procedures, or the provision of services in respect of appeals.</p>
8.	Granting of Formal Awards	To grant formal awards of Te Pūkenga.	<p>Local Academic Committees</p> <p>This delegation is sub-delegated in its entirety.</p>



Te Ohu Whakahaere Approvals Register of Interests

As at 30 April 2025

Name	Interest	Nature of Interest
Kim Davies Co-chair	Ara Institute of Canterbury	Academic Advisor – Ako Excellence
Leoni Drew Co-chair	Toi Ohomai Institute of Technology	Head of Academic Development and Quality
Harry Leder Member	Open Polytechnic	Deputy Academic Registrar
Liz McKenzie Member	MITO	Manager Assessment and Moderation
	Arai Te Uru Kōkiri Training Centre	Trustee
	WorkSafe NZ Mining Board of Examiners	Member
Paul Neumann Member	MITO	Manager, Programmes
Veraneeca Taiepa Member	Unitec	Kaihautū Mātauranga Māori
Maggie Wells Member	Otago Polytechnic	Academic Excellence Academic Advisor
Denise Williams Member	Careerforce	General Manager Learning Solutions



Open minutes for Te Ohu Whakahaere Approvals - 30 April 2025

30/04/2025 | 02:00 PM - 04:00 PM - Auckland, Wellington New Zealand Standard Time

Microsoft Teams

Attendees (6)

Kim Davies; Leoni Drew; Harry Leder; Maggie Wells; Paul Neumann; Veraneeca Taiepa

In attendance:

Haley Passmore (Governance Advisor), Mandy Gould (Ara Institute of Canterbury)

1. Administration

The meeting started at 2pm.

1.1 Welcome and apologies

Apologies were received from Liz McKenzie and Denise Williams.

1.3 Minutes of the previous meeting - 13 November - open session

Resolved (K. Davies/L. Drew).

THAT Te Ohu Whakahaere Approvals accept as a true and accurate record the minutes of the open portion of Te Ohu Whakahaere Approvals held 13 November 2024.

CARRIED

1.4 28 November 2024 e-meeting

Resolved (V. Taiepa/M. Wells)

THAT Te Ohu Whakahaere Approvals accept as a true and accurate record the minutes of Te Ohu Whakahaere Approvals e-meeting held 28 November 2024.

CARRIED

1.5 9 December 2024 e-meeting

Resolved (K. Davies/L. Drew)

THAT Te Ohu Whakahaere Approvals accept as a true and accurate record the minutes of Te Ohu Whakahaere Approvals e-meeting held 9 December 2024.

CARRIED

2. Verbal update on NZQA changes

This item was covered on the closed portion of the agenda as item 7.

3. Update from Te Poari Akoranga - open section

Resolved (L. Drew/K. Davies)

THAT Te Ohu Whakahaere Approvals:

- a. Receives the report titled '13 March 2025 Te Poari Akoranga hui open portion.'*
- b. Notes that Te Poari Akoranga received the report titled 'Te Ohu Whakahaere Academic Quality hui 19 February 2025 – open';*
- c. Notes that Te Poari Akoranga received reports and noted approvals from the following Local Academic Committees:*
 - *Ara Institute of Canterbury*
 - *Toi Ohomai*
 - *MITO*
 - *NorthTec*
 - *Competenz*
 - *Wintec*
 - *WITT*
 - *Primary ITO.*
- d. Notes that Te Poari Akoranga received a Local Academic Committee report from ServiceIQ where no approvals were made.*

CARRIED

4. 2025 Workplan

Te Ohu discussed:

- Whether it still needs to hold meetings as there is lack of clarity about the cut-off dates for NZQA changes.
- Its desire to know as soon as possible about any upcoming Type 2 changes to unified programmes.
- That the Educational Quality Forum (EQF) is the best forum for sharing information about upcoming programme approvals.

8. Programme approvals

8.1 New delivery site application for Tai Poutini Polytechnic to deliver Te Pūkenga unified programmes

Resolved (K. Davies/L. Drew)

THAT Te Ohu Whakahaere Approvals:

- a. Receive the report titled 'New Delivery Site Application for Te Tai Poutini to deliver Te Pūkenga unified programmes'.*
- b. Reviews and approves the new delivery site application for Te Tai Poutini Polytechnic to deliver the below qualifications:*
 - *Te Pūkenga (unified) NZ2453 NZC in Business (Introduction to Team Leadership) (Level 3),*
 - *NZ2454 NZC in Business (Small Business) (Level 3)*
 - *NZ2455 NZC in Business (Accounting) (Level 4).*
- c. Approves that the resolution be made public but that the report and discussion remain public excluded.*

CARRIED

5. Resolution to exclude the public

Resolved (K. Davies/L. Drew)

THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act

1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
6.	Administration – public excluded	
6.1	Minutes of the previous meetings – 13 November - public excluded portion	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.2	Actions	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
7.	Verbal update on NZQA changes	Section 9(2)(g)(ii) OIA
8.	Programme approvals	
8.1	New delivery site application for Tai Poutini Polytechnic to deliver Te Pūkenga unified programmes	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(a) OIA
9.	Update from Te Poari Akoranga – public excluded	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.

And that the following employee from Te Pūkenga, and its business divisions, be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge is relevant to discussions related to the matters noted above because they have assisted in the progression of such matters. This employee is Mandy Gould.

CARRIED

The meeting closed at 2.52pm.

Te Ohu Whakahaere Approvals workplan 2025 – as at 5 June 2025

Topic	Bi-Monthly	Wed 30 April	Wed 11 June	Wed 3 Sept (TBC)	Wed 22 Oct (TBC)
Workplan for 2025	Annually	x			
Type 2 changes to L1-6 unified programmes	As required	New site delivery (TPP) for NZC in Business	New site delivery (WITT) for NZC in Business		
Type 2 changes to L7+ unified programmes (for recommendation to Te Poari Akoranga)			Master of Applied Science		
New L7+ unified programmes	Annually		Not required		
New L1-6 unified programmes	Annually				x
2026 meeting dates (if required)	Annually				x
Self-assessment for 2025	As required				x

Te Pūkenga report



11 June 2025

Report to	Te Ohu Whakahaere Approvals Committee
Title	15 May 2025 Te Poari Akoranga hui open portion
Provided by	Leoni Drew, co-chair of Te Ohu Whakahaere Approvals Committee
Author	Haley Passmore, Governance Advisor
For	Information
Classification	Unclassified
Endorsement (if any)	NA

Recommended resolutions

It is recommended that Te Ohu Whakahaere Approvals Committee:

1.	Receives the report titled '15 May 2025 Te Poari Akoranga hui open portion.'
2.	<p>Notes that Te Poari Akoranga approved:</p> <ul style="list-style-type: none"> • Sub-delegation to Te Ohu Whakahaere Approvals to approve Type 2 changes to Level 1-6 unified programmes. • Sub-delegation to Local Academic Committees to approve new (non-unified) programmes to be delivered by their business division. • Revised Terms of Reference for Te Ohu Whakahaere Approvals to reflect the change in its delegations.
3.	<p>Notes that Te Poari Akoranga received reports and noted approvals from the following Local Academic Committees:</p> <ul style="list-style-type: none"> • Whitireia and WelTec • Toi Ohomai • Otago Polytechnic • Eastern Institute of Technology • Competenz • Open Polytechnic • Ara • ServiceIQ • NorthTec • Wintec • WITT

Te Pūkenga report



11 June 2025

4.	Notes that Te Poari Akoranga received Local Academic Committee reports from Tai Poutini Polytechnic, Primary ITO, and MITO where no approvals were made.
----	--

Te tāhuhu kōrero | Background

1. Te Poari Akoranga (Te Poari) met on 15 May 2025 in a Microsoft Teams online meeting. Te Poari received apologies from Antoinette Young, Te Urikore Biddle, and Martin Carroll. Te Poari considered the following agenda items in the open portion of its meeting:

Ngā ohu whakahaere o Te Poari Akoranga (open reports)

2. Te Poari received reports from the following Te Ohu Whakahaere:
 - Te Ohu Whakahaere Approvals hui 30 April 2025 – open; and
 - Te Ohu Whakahaere Academic Quality hui 8 May 2025 – open.

Delegation of approvals

3. Te Poari received the report titled 'Delegation of approvals' and approved:
 - Sub-delegation from Te Poari Akoranga to Te Ohu Whakahaere Approvals to approve Type 2 changes to Level 1-6 unified programmes.
 - Sub-delegation to Local Academic Committees to approve new (non-unified) programmes delivered by their business division
 - Revised Terms of Reference for Te Ohu Whakahaere Approvals to reflect the change in its delegations.
4. Te Poari noted that Te Ohu Whakahaere Approvals will still endorse Type 2 changes to Level 7 and above unified programmes, as Te Poari Akoranga has reserved approval of changes to any Level 7 and above unified programmes.

Local Academic Committees

5. Te Poari received Local Academic Committee reports from Tai Poutini Polytechnic, Primary ITO, and MITO where no approvals were made.
6. Te Poari received reports and noted the following approvals from Local Academic Committees:

Whitireia and WelTec

7. Te Poari received Whitireia and WelTec Academic Committee reports for 20 February 2025 and 17 April 2025 and noted that it approved:

Type 1 changes

- PR5006 Bachelor of Information Technology
- NZ2660 NZ Certificate in Plumbing, Gasfitting and Drainlaying (Level 3)

Te Pūkenga report



11 June 2025

- PR4862 Postgraduate Certificate in Specialty Care
- HS8722 Extended Care Paramedicine 1
- PR4624 Bachelor of Nursing
- NZ2491 NZ Diploma in Veterinary Nursing (Level 6)
- PR4851 Bachelor of Health Science (Paramedic)
- PR4801 Postgraduate Certificate in Primary Healthcare Specialty Nursing
- NZ2992 NZ Certificate in Health and Wellbeing (Social and Community Services) (L4)
- NZ4373 New Zealand Certificate in Skills for Learning and Working for Supported Learners (Level 1)
- PR4997 Bachelor of Social Work.

Type 2 changes

- HV4448 Bachelor of Engineering

Toi Ohomai

8. Te Poari received Toi Ohomai Academic Committee Summary Report, 2 April 2025 – Open and noted that it approved:
- Susan Sloan Nursing Scholarship Award
 - Top Student Award and Prize, NZ Diploma in Architectural Technology Level 6
 - 146 Graduates
 - Academic Committee Terms of Reference 2025
 - Learning and Quality Standards Committee Terms of Reference 2025
 - New Permanent Delivery Site – Tong House, Whakatane.

Otago Polytechnic

9. Te Poari received Otago Polytechnic Academic Committee Summary Reports, 10 December 2024 and 11 February 2025 and noted that it approved:

Type 1 changes

- OT5025 Bachelor of Social Services – separating one 30 credit course into 2 x 15 credit courses, updating co-requisites and pre-requisites.
- NZ3445 New Zealand Diploma in Beauty Therapy (Level 5) – minor changes to assessments.
- NZ2420 New Zealand Diploma in Construction (Level 6) (Construction Management) (Quantity Surveying) - update assessment activity, weighting, LO assignment, grading scheme and completion requirements for several courses.

Te Pūkenga report



11 June 2025

- OT5128 Bachelor of Construction (Quantity Surveying) (Site Management) - update assessment activity, weighting, LO assignment, grading scheme and completion requirements for several courses.
- NZ2649 New Zealand Diploma in Photography (Level 6) - Move from version 1 to version 2 of the qualification, updated programme aim, updated transition arrangements, updated course summaries.
- NZ2220 New Zealand Certificate in Agriculture (Farming Systems) (Level 3) – updates to course names, credit values.
- OT5177 Graduate Diploma in Conflict Resolution – changes to assessment
- Updates to OTCont schedule – adding unit standards for work-based off-job training in Electrical Engineering.
- NZ2162 New Zealand Diploma in Engineering (Level 6) – changes to NZDE National Curriculum Document V7.1, approved by NZQA in September 2024 to align the Engineering NZ Technician Attributes with the updated Dublin Accord.
- NZ2896 New Zealand Certificate in Bicycle Servicing (Level 3) - changes to assessments includes title changes and completion requirements.
- NZ2897 New Zealand Certificate in Bicycle Mechanics (Level 4) - changes to assessments includes title changes and completion requirements.

Changes to Te Pūkenga unified programmes

- NZ2459 New Zealand Diploma in Business (Level 5) – noting assessment and other regulation changes, approved by the National Programme Committee and by the Lead Provider's Academic Committee at Ara.
- NZ2660 New Zealand Certificate in Plumbing, Gasfitting and Drainlaying (Pre-Apprenticeship) (Level 3) - Type 1 changes notified by Wintec (programme owner) to update unit standard version numbers and adjust data requirements such as level, credits and titles.
- NZ3563 New Zealand Certificate in Exercise (Level 4) – changes to align programme document with Version 2 of qualification. Update to strategic purpose statement and graduate profile, changes to course content and minor changes to wording of learning outcomes (all confirmed as Type 1 changes by NZQA)
- TP4775 Bachelor of Accounting – changes to resit, resubmission and reassessment requirements for the level 5 courses owned by the NZDipBus programme. Changes approved by the National Programme Committee and by the Lead Provider's Academic Committee at Wintec.

Other matters

- Twenty-two (22) Certificate of Proficiency enrolments.

Te Pūkenga report



11 June 2025

Eastern Institute of Technology

10. Te Poari received Eastern Institute of Technology Academic Committee Summary Report, 17 March 2025 – Open and noted that it approved:

- the appointment of Dr Clive Cornford, degree monitor for the EIT postgraduate suite of Wine & Business Innovation degree programmes
- the appointment of Bronwyn Bradley, degree monitor for the EIT Bachelor of Creative Practice degree programmes.

Competenz

11. Te Poari received Competenz Academic Committee Summary Reports, March 2025 and April 2025 and noted that it approved the following programmes/courses to be submitted to NZQA:

- WHS L3 and L4 Type 1
- Print L4, Type 1
- NZTI extension to subcontract arrangement – addition of LCP
- MC in Forestry Operations Log Scaling
- Forestry Operations: Log Scaling (Micro-credential)
- Workplace Health and Safety T1 Applications – L3 and L4
- NZA in Print, L4 T1
- Fire Protection: 4x T1 programme change documents
- New POS for Mechanical Engineering Level 3.

Open Polytechnic

12. Te Poari received Open Polytechnic Academic Committee Summary Reports, 6 December 2024, 31 January 2025 and 7 March 2025 and noted that it approved:

- closure of legacy programmes and courses for the New Zealand Certificate in Real Estate (Salesperson) (Level 4) and New Zealand Certificate in Business (Administration and Technology) (Level 3)
- changes to the legacy programme of study for the New Zealand Diploma in Legal Executive Studies (Level 6)
- updates to the programme documentation for the legacy programmes, Graduate Diploma in Human Resource Management and the Graduate Diploma in Strategic Management.
- the content and structure of two proposed Micro-credentials - Mathematics for Engineering, and Mathematics for Engineering to be submitted to Waihanga Ara Rau Workforce Development Council

Te Pūkenga report



11 June 2025

- closure of legacy programme and courses for the New Zealand Diploma in Business (Level 5) with strands, and the New Zealand Certificate in Early Childhood Education and Care (Level 3)
- changes to the programme of study for Te Pōkaitahi Reo (Reo Rua) (Te Kaupae 1) to meet version 2 of the qualification
- updates to the Credit Recognition Schedule
- closure of legacy programme and courses for the Bachelor of Arts (with majors) and the Bachelor of Applied Science (Information and Library Studies major)
- changes to the programme of study for the Real Estate Continuing Professional Development
- appointment of Lisa Turnbull to the Environment Stakeholder Advisory Group
- appointment of Laura Marshall to the Library and Information Stakeholder Advisory Group
- appointment of Hazel Naser to the Funeral Directing Stakeholder Advisory Group

Ara

13. Te Poari received the Ara Academic Committee Summary Report, 3 April 2025 and noted that it approved the Portfolio and Assurance Programme Change Report.

ServiceIQ

14. Te Poari received ServiceIQ Academic Committee reports, 10 March 2025 and 1 April 2025 and noted that it approved:

- assessment development priorities
- recommendations and next steps from the submitted papers regarding Schools reporting of unit standards and dealing with expired assessments.
- extending contracts for current Contracted Assessors until June 2026.

15. Te Poari also noted that ServiceIQ:

- requested a review of the complaints process and policy to ensure clarity to employers, trainees and staff; and
- suggested amending the frequency of the Academic Committee Meetings to be held every two months instead of monthly, supplemented by intersessional meetings as required, pending approval from SLT.

NorthTec

16. Te Poari received NorthTec Academic Committee reports, 13 March 2025 and 10 April 2025 and noted that it approved:

- changes to the Academic Quality Assurance Committee Terms of Reference
- Academic Committee Delegations
- granting of the awards outlined in the Awards Report

Te Pūkenga report



11 June 2025

- changes to the Academic Committee Terms of Reference
- granting of the awards outlined in the Awards Report.

17. Te Poari also noted that NorthTec ratified:

- Type 1 programme changes to NZ Certificate in Study and Employment Pathways (Level 4): Add course: 4108 – Wellness and Human Development to Social Services Pathway
- New temporary teaching site at Te Iwi o Te Roroa (Waipoua Forest Visitors Centre), 1 Waipoua River Road, RD6, Waipoua Forest for the delivery of NZ Certificate in Forest Industry Foundation Skills (Level 2)

Wintec

18. Te Poari received the Wintec Academic Committee report, April 2025 and noted that it approved the adoption of Te Kawa Maiooro as its regulatory framework post-Te Pūkenga disestablishment in the event it becomes a standalone tertiary education organisation and the following Type 2 changes to Wintec legacy programmes:

- New Zealand Certificate in Horticulture (Level 3)
- New Zealand Certificate in Horticulture Services (Level 4)

Western Institute of Technology at Taranaki (WITT)

19. Te Poari received WITT's Academic Committee reports, 26 February 2025 and 30 April 2025 and noted that it approved:

- The minimum expected number of research outputs by programme for 2025
- NZQA 2022 Targeted Evaluation Action Plan closure of item 4
- Certificate Graduands (including micro-credentials and training schemes) – 180 approved
- Diploma Graduands – 2 approved
- National Programme Committee report on New Zealand Certificate in Pest Operations (Level 3).

Contractual compliance

- that a further update on the delivery with LearnerMe be provided in the third quarter of 2025
- that the Academic Committee recommends assigning responsibility for managing the Red Cross subcontract to a single designated Director/lead
- that WITT has representation on the review panel for the national review of the first aid unit standards due to be held in May 2025
- that evidence of moderation with Wood Training is provided to the school and assurance provided to the Academic Committee that this is occurring
- that contractual compliance oversight of subcontracted delivery is added to the Terms of Reference for Teaching and Learning Committees.

Te Pūkenga report



11 June 2025

Ratifications

- Ratified Special Approval of Graduands – 5 approved.
- Ratified eVote approval of Academic Statute 2025

Other matters

20. Te Poari noted that Nita Hutchinson has resigned from her role at WITT and that this will be her last meeting. Nita was thanked for her contribution to Te Poari Akoranga.

Ngā tāpiritanga | Appendices

Appendix 1: [Te Poari Akoranga 15 May 2025 hui – open section](#)



Te Ohu Whakahaere Approvals Meeting

4. Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
5.	Administration – public excluded	
5.1	Minutes of the previous meeting - 30 April 2025 [closed session]	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
5.2	Actions	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
6.	Programme approvals	
6.1	Type 2 change application for Master of Applied Science, Postgraduate Diploma in Applied Science, and Postgraduate Certificate in Applied Science	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
6.2	New delivery site application New Zealand Certificate in Business (Level 4)	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
7.	Update from Te Poari Akoranga – public excluded	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

And that the following employees from Te Pūkenga, and its business divisions, be permitted to remain at the meeting, after the public had been excluded, because of their specific knowledge in relation to the above items. These employees are Simon Tries and Emma Osborne.

This knowledge is relevant to discussions related to the matters noted above because they have assisted in the progression of such matters.

Karakia whakakapi



Tēnā tātou here are some useful phrases you can use to introduce closing karakia next time you are asked to lead it.

Māku e whakakapi te wānanga nei.
I will conclude our shared space.

Kia whakakapia te wānanga nei ki te karakia.
May our shared space be concluded with karakia.

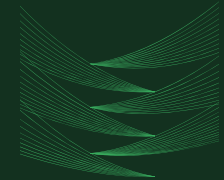
Kua pau tonu te wā, nā reira māku e whakakapi te wānanga nei ki te karakia.
We're just about out of time, therefore I will conclude our shared space with karakia.

Karakia whakakapi Closing incantation

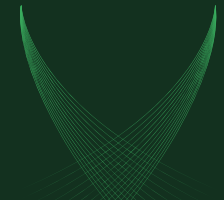
Puritia,
puritia ngā kōrero o te wānanga
puritia Kia ū, kia mau
puritia kia ita
Unuhia, unuhia atu rā
Te tapu o te kāhui o ngā ariki
mauria atu rā ko te kahu ora o
Rongo
he rongo taketake
he rongo mau tonu
ka whakamau kia tina,
Tina! (everybody)
Hui e, Tāiki e!

Hold fast,
hold firmly the words of the
academy
cement them firmly
fixed in the mind.
Release ourselves
of the decorum of formality
let us take up the life giving
cloak of Rongo
the permanence of peace
and harmony
and bind it firmly,
Firmly!

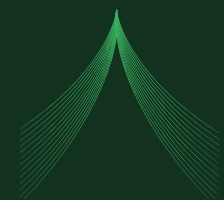
Our values



Manawa nui
We reach out and welcome in



Manawa roa
We learn and achieve together



Manawa ora
We strengthen and grow
the whole person