

Te Poari Akoranga | Academic Board 11 September 2025



Location: Microsoft Teams

11 September 2025 09:45 AM

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6.	Academic risk monitoring	Deborah Young	10:20 AM-10:30 AM	
	The Ako Excellence Director will provide a verbal update on academic risks			
7.	Update from Ako Excellence Director	Deborah Young	10:30 AM-10:40 AM	
	The Ako Excellence Director will provide a verbal update on other academic matters			
8.	ĀPŌPŌ – He puna mātauranga	Jamie Smiler		85
8.1	Lessons learned report from pilot		10:40 AM-10:45 AM	
	This report can be found in the Resource Centre of Diligent			
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9.	Ngā ohu whakahaere o Te Poari Akoranga			100
9.1	Final minutes from Te Ohu Whakahaere Rangahau, Research & Postgraduate and Te Ohu Whakahaere Academic Quality		10:55 AM-11:00 AM	100
	For approval			
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Next meeting: Thursday 6 November 2025 (online)

Karakia tīmatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.

I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.

May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.

It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia
tina,
Tina! (everybody)
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
the gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.

Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.

With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.

An extract from Te Pūkenga Delegations Register (approved 30 May 2025) is provided to show the delegations from Council to Te Poari Akoranga, as a reference to inform decision-making at this meeting.



Schedule A

Tā Te Kaunihera Mana Tāpae ki ngā Kōmiti | Delegation of Authority from Council to Committees²

In accordance with the Delegations Policy, Committees are granted the specific authorities listed below.

A1: Council Delegations to Te Poari Akoranga

All delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time.

Ref	Subject	Description	Objective	Power to Sub-Delegate?
1.	Academic Policies, procedures and framework	To determine policies and operating procedures of Te Pūkenga in relation to learners and academic matters.	Provide assurance and confidence that the quality and academic infrastructure, including policies, procedures and frameworks, are fit for purpose; and approve academic direction, statutes and practices to be applied throughout the organisation to ensure the goals of Te Pūkenga, as set by Council having regard to the Charter and Minister's expectations, are met and continuous improvement is achieved and sustained.	No
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies. ³	Provide and facilitate strategic direction and thought leadership on a range of education matters, including innovation, teaching and learning, and applied research and scholarship, with oversight of funding allocation, planning and ethics.	Yes

² For completeness, it is noted that Council does not grant delegated authority to the Wellbeing and Safety Committee on the basis that such matters are at all times the collective responsibility of Council. Further, delegated authority is not granted to any advisory committees of Council.

³ Delegation to be exercised in accordance with Te Pūkenga approved Investment Plan and Strategic Plan.



Ref	Subject	Description	Objective	Power to Sub-Delegate?
3.	Courses/ Programmes of Study (including work-based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	Provide assurance and confidence: (a) of the effectiveness of teaching, learning and research within the organisation with a focus on outcomes (b) that work-based learning is applied throughout packages of learning developed and delivered by Te Pūkenga (where relevant), contribute to a partnership approach to policies and decisions affecting work-based learning and create space for employers.	Yes
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes.	As above.	Yes
5.	Assessment	To approve and release learner results, and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	Yes
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Maori or Te Tiriti/Treaty of Waitangi dimension.	To conduct research, with a focus on applied and technological research (section 315, Education and Training Act). Teaching and learning is supported by research, evidence, and best practice (Charter, Schedule 13, ETA)	Yes



Ref	Subject	Description	Objective	Power to Sub-Delegate?
7.	Appeals	<p>To:</p> <ul style="list-style-type: none"> a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes); b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals; and c. if necessary, make recommendations about policies, procedures, or the provision of services. 		Yes
8.	Ohu whakahaere: Sub-Committees	To establish any ohu whakahaere (sub-committees) as are deemed necessary for the efficient and effective operation of Te Poari Akoranga and to make appointments to the same.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	No
9.	Incidental	To do anything incidental to the exercise of any of the powers or functions delegated by the Council to the Academic Board.	The Council delegates to Te Poari Akoranga “matters relating to work-based learning, courses of study or training, awards, and other academic matters”, to “exercise powers delegated to it by the council.” (Education and Training Act 2020, Section 324(2)).	No



2025 Schedule of Te Pūkenga Council and Committee meetings

As at 25 August 2025

Te Poari Akoranga

Name	Role	Meeting date	Venue
1. Kieran Hewitson	Co-Chair (Delegate for Chief Executive)	Tuesday 28 January	Online
2. Deborah Young	Co-Chair (Ako Excellence Director)	Thursday 13 March	Online
3. Antoinette Wood	Member of Transition Leadership Team	Thursday 15 May	Online
4. Leoni Drew	Member (Co-Chair Te Ohu Whakahaere Approvals)	Thursday 26 June	Online
		Thursday 11 September	Online
5. Fiona Beals	Member (Rohe 3 business division Academic Committee Chair or delegate)	Thursday 6 November	Online
6. Henry Geary	Member (Learner nominated by Interim Learner Advisory Committee)		
7. Martin Carroll	Member (Rohe 1 business division Academic Committee Chair)		
8. Te Urikore Biddle	Member (Rohe 2 business division Academic Committee Chair)		
9. Scott Klenner	Member (Rohe 4 business division Academic Committee Chair)		
10. Linda Aumua	Member (Co-opted)		
11. Fionna Moyer	Member (Co-opted)		



Te Ohu Whakahaere Approvals

Name	Role	Meeting dates
Leoni Drew	Co-Chair	Wednesday 26 February
Kim Davies	Co-Chair	Wednesday 30 April
Liz McKenzie	Member	Monday 16 June
Harry Leder	Member	Tuesday 16 September
Paul Neumann	Member	Wednesday 22 October (if required)
Veraneeca Taiepa	Member	
Maggie Wells	Member	
Denise Williams	Member	

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As at 27 August 2025

Te Pūkenga

Annual Te Poari Akoranga Work Plan 2025



	Frequency	Jan/Feb	March	April	May	June	July	August	September	October	November
Te Poari Akoranga Te Pūkenga Academic Board	Bi-Monthly	Tuesday 28 January	Thursday 13 March		Thursday 15 May	Thursday 26 June			Thursday 11 September		Thursday 6 November
Reporting from Local Academic Committees	Bi-Monthly	x	x		x	x			x		x
Reporting from Ngā Ohu Whakahaere	Bi-Monthly	x	x		x	x			x		x
Terms of Reference and academic sub-delegations	As required	Removal of Appeals Ohu	Approvals TORs		Delegations of Type 2 changes to Unified programmes	Removal of Academic Quality and Rangahau, Research and Postgraduate Ohu					
2025 workplan for Te Poari Akoranga and ngā ohu whakahaere	Annually	x									
Academic risk monitoring	Bi-Monthly		x		x	x			x		x
Te Pūkenga Investment Plan	Annually					x					
Unified Level 7+ programme final approvals	Annually					Not required					
Pastoral code self-report	Annually					x					
Programme-level reporting of 2024 SPE data	One-off					x					
Academic and ethical processes of new business entities	One-off										TBC
Update from Ako Excellence Director	As required								x		
ĀPŌPŌ Pilot report	One-off								x		
ĀPŌPŌ Knowledge Hub Guidelines	One-off								x		
2026 meeting dates and workplan (if required)	Annually										x
Ngā ohu whakahaere self-assessment reports for 2025	Annually										x
Te Poari Akoranga self-assessment for 2025	Annually										x
Monitoring reports	As required										
Other topics TBC	As required										
Te Ohu Whakahaere Approvals	Bi-Monthly	Wed 26 Feb (cancelled)		Wed 30 April		Wed 11 June			Tuesday 16 September	Wed 22 Oct (TBC)	
Workplan for 2025	Annually			x							
Type 2 changes to L1-6 unified programmes	As required			New site delivery (TPP) for NZC in Business		New site delivery (WITT) for NZC in Business			- New site delivery (Otago) for NZDip in Remedial Massage - Type 2 change NZ Dip in Rural Animal Veterinary Technology - Type 2 change NP Dip in Applied Science L5 & NP Dip in Applied Science L6		
Type 2 changes to L7+ unified programmes	As required					Master of Applied Science					
New L7+ unified programmes for recommendation to Te Poari Akoranga	Annually					Not required					
New L1-6 unified programmes	Annually								Not required		
2026 meeting dates (if required)	Annually									x	
Self assessment for 2025	Annually									x	

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Te Ohu Whakahaere Academic Quality	Bi-Monthly	Wed 19 Feb			Thu 8 May	Wed 18 June					
Ako Excellence Director updates	Bi-Monthly	x			x	x					
Workplan for 2025	Annually	x									
Monitoring reports	As required	x			x						
National Programme Committee Terms of Reference	One-off	x									
Te Kawa Maiorooro	As required	x									
Academic risk	One-off	x									
2026 meeting dates (if required)	Annually										
Self assessment for 2025	Annually										
Review self-assessment activity from NZQA	As required										
Review Academic Matters Decision form	As required										
Review governance and operational structures of academic matters	As required										
Te Ohu Whakahaere Rangahau Research and Postgraduate	Bi-monthly	Thurs 27 Feb			Thurs 1 May (cancelled)	Thurs 19 June					
Workplan for 2025	Annually	x									
Overseeing research across Te Pūkenga business divisions	One-off	x									
2026 meeting dates (if required)	Annually										
Self assessment for 2025	Annually										



Te Poari Akoranga Register of Interests

2 September 2025

Name	Interest	Nature of Interest
Kieran Hewitson Co-Chair	Toi Ohomai Institute of Technology	<ul style="list-style-type: none"> Executive Director Academic Committee Chair
	Bay of Plenty Tertiary Campus Trust	Trustee
	New Zealand Qualifications Authority	Evaluator
Deborah Young Co-Chair	Te Pūkenga	<ul style="list-style-type: none"> Ako Excellence Director Transitional Leadership team member
	Ara Institute of Canterbury	<ul style="list-style-type: none"> Ako Excellence Director Chair, Academic Committee Member of Programme Assurance Committee Member of Research, Rangahau and Postgraduate Committee
Fionna Moyer Member	Wintec	Quality Specialist
Fiona Beals Member	Whitireia and WelTec	Principal Lead, Teaching Innovation and Research
	Ara Taiohi	Member
Martin Carroll Member	Manukau Institute of Technology and Unitec	Deputy Chief Executive
	ConCOVE	Board member
	Universities Quality Assurance International Advisory Board (UQAIB)	Board member
	UniServices	Spouse is an employee
Te Urikore Biddle Member	Wintec Institute of Technology	<ul style="list-style-type: none"> Executive Director Māori, Quality and Academic Academic Committee Chair



Name	Interest	Nature of Interest
	Wintec Foundation Trust	Chair
	Ruatoki A49B Ahu Whenua Trust	Chair
	Hoa Haere Partners Ltd	Director
	Institute of Directors	Member
	MPTT Consortia	Member
	Waewae Whānau Trust	Member
Scott Klenner Member	Otago Polytechnic	Director of Research, Rakahau Māori and Postgraduate Studies
	Ara Institute of Canterbury	Research Manager
Henry Geary Member	Te Pūkenga	Interim Learner Advisory Committee: Open Polytechnic representative
	Open Polytechnic	Enrolled in New Zealand Diploma in Architectural Technology
	Open Polytechnic	Academic Committee Student member
Linda Aumua Member	Unitec	Head of School Healthcare and Social Practice
	Te Pūkenga	Member of the Interim Kaimahi Advisory Committee
Antoinette Wood	Te Pūkenga	Employee
Leoni Drew	Toi Ohomai Institute of Technology	Head of Academic Development and Quality



Minutes for Te Poari Akoranga | Academic Board 26 June 2025

26/06/2025 | 09:30 AM - 12:30 PM - Auckland, Wellington New Zealand Standard Time

Microsoft Teams

Attendees (8)

Linda Aumua; Antoinette Wood; Kieran Hewitson; Fionna Moyer; Fiona Beals; Martin Carroll; Te Urikore Biddle; Leoni Drew;

In attendance:

Haley Passmore (Governance Advisor - minutes), Jamie Smiler, Rangahau and Research Director (item 9), Shannon Neary, Implementation Lead (item 10), Patrick Jones, Portfolio and Performance Director (item 11).

Apologies:

Scott Klenner, Deborah Young

Open agenda

The meeting started at 9.30am.

1. Administration

1.1 Welcome and apologies

Te Poari Akoranga (Te Poari) noted apologies from Deborah Young and Scott Klenner.

1.2 Membership and meeting schedule calendar 2025

Te Poari noted the schedule of meetings for 2025.

1.3 Workplan

Te Poari noted the 2025 workplan and requested that an update from the Ako Excellence Director be included at an upcoming hui.

1.4 Register of interests

The Chair reminded members to declare any agenda items where a conflict arises between their role as a member of Te Poari Akoranga, and any private or other external interest they may have and stand aside from decision making in respect of that item.

Te Poari noted that Fiona Beals provided an update to remove her interest as co-chair of Te Ohu Whakahaere Rangahau and Research Committee.

1.5 Minutes of the open portion of Te Poari Akoranga 15 May 2025

RESOLVED (K. Hewitson/F. Beals)

THAT Te Poari Akoranga accept as a true and accurate record the minutes of the open portion of Te Poari Akoranga meeting held 15 May 2025.

CARRIED

2. Ngā ohu whakahaere o Te Poari Akoranga (open reports)

2.1 Te Ohu Whakahaere Approvals

RESOLVED (L. Drew/F. Moyer)

THAT Te Poari Akoranga:

- a. Receives the report titled 'Te Ohu Whakahaere Approvals hui 16 June 2025 – open'*
- b. Notes that Te Ohu Whakahaere Approvals approved the new delivery site application NZ2455 for New Zealand Certificate in Business (Accounting Support Services) (Level 4), to add WITT as a delivery site, be submitted to the New Zealand Qualifications Authority.*

CARRIED

3. Local Academic Committee reports (open)

Te Poari noted that it was good to read about best practice across business divisions.

ACTION: *Check whether all business divisions have submitted Local Academic Committee reports this year.*

(Assignee(s): Kieran Hewitson; Due Date: 10/09/2025)

3.1 Competenz - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga receives the report titled 'Competenz Academic Report June 2025' that covers the May-June calendar month.

CARRIED

3.2 Tai Poutini Polytechnic - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- a. Receives the report titled 'Tai Poutini Polytechnic Academic Committee Report 3 June 2025';
- b. Notes that Tai Poutini Polytechnic Academic Committee approved graduands of two qualifications.

CARRIED

3.3 Ara - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- a. Receives the report titled 'Ara Institute of Canterbury Academic Committee report 5 June 2025';
- b. Notes that the Ara Institute of Canterbury Academic Committee approved:
 - Programme Change to the Postgraduate Certificate in Professional Supervision
 - Changes to APP803 Research and Knowledge Transfer Policy
 - Changes to APP803c Research Project/Programme Application
 - Changes to APP803d Conference Application
 - Changes to APP803g Project/Programme Grant Application.

CARRIED

3.4 Wintec - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- a. Receive the report titled 'Wintec Komiti Akoranga Report – May 2025';
- b. Note that the June meeting of Komiti Akoranga had been rescheduled for 25 June;
- c. Note that Wintec Komiti Akoranga - Academic Committee approved changes to its China academic entry equivalent for entry into level 5 programmes and bachelor degrees.

CARRIED

3.5 NorthTec

3.5.1 NorthTec - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- a. Receives the report titled NorthTec Academic Committee Report 12 June 2025;
- b. Notes that the NorthTec Academic Committee approved granting of the awards outlined in the Awards Report; and

c. Notes that the NorthTec Academic Committee ratified:

- Type 1 changes to the New Zealand Certificate in Cookery (Level 4)
- Certificates of Proficiency
- Other agreements.

CARRIED

3.5.2 NorthTec - May 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

a. Receives the report titled 'NorthTec Academic Committee Report 8 May 2025'

b. Notes that the NorthTec Academic Committee approved:

- Type 2 Programme Change to the Bachelor of Nursing Programme
- The deregistration of listed Training Schemes and Short Awards

c. Notes that the NorthTec Academic Committee ratified:

- Type 1 Programme Change to the Bachelor of Nursing Programme
- Licence to Use Premises Agreements
- Other Agreements.

CARRIED

3.8 MITO - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga receives the report titled 'MITO Quality Oversight Committee report 5 June 2025'.

CARRIED

3.9 Otago - April 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

a. Receives the report titled 'Otago Polytechnic Academic Committee Report 8 April 2025';

b. Notes that Otago Polytechnic Academic Committee approved the following Type 2 change:

- NZ2101 New Zealand Certificate in Cookery (Level 4)
- Changes are the result of moving to Version 2 of the Programme and involve replacement/addition of four new courses, reduction of Learning outcomes and changes to assessment activities (moving to portfolio).

c. Notes that Otago Polytechnic Academic Committee approved the following Type 1 changes:

1. Minor changes to three courses and replacement of two courses in the following programmes (same changes apply to all):
 - OT5134 Postgraduate Certificate in Applied Science
 - OT5135 Postgraduate Diploma in Applied Science

- OT5136 Master of Applied Science
 - CA2358 Master of Architectural (Professional)
2. Addition of new course AR990001 Work Experience (non-credit/non-EFTS bearing) to formally record the completion of 480-hour workplace experience requirement, in order to meet qualification completion requirements.
3. NZ2889 New Zealand Diploma in Enrolled Nursing (Level 5)
- Notification of a change to the minimum number of clinical hours resulting in a range across the providers. The Nursing Council requires a minimum of 700 clinical hours. Each Business Division has a slightly different breakdown of hours across the clinical courses. This change has been approved at Ara's Academic Committee.
- d. Notes that the Otago Polytechnic Academic Committee approved one (1) Certificate of Proficiency enrolment.

CARRIED

3.10 ServicelQ - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- a. Receive the report titled 'ServicelQ - Academic Committee Report 3 June 2025';
- b. Note that the ServicelQ Academic Committee did not grant any new programme (POS/PIT) approvals at this meeting;
- c. Note that the ServicelQ Academic Committee accepted the changes made to the Terms of Reference for the ServicelQ Academic Committee regarding the frequency of the meetings, to allow these to be held every two months instead of monthly, and supplemented by intersessional meetings as required.
- d. Note that the ServicelQ Academic Committee approved re-starting the Qual Link for the New Zealand Certificate in Aviation (Flight Attendants) Level 4.

CARRIED

3.11 Whitireia and WelTec - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- a. Receives the report titled 'Whitireia and WelTec Academic Committee Report 12 June 2025'
- b. Notes that the Whitireia and WelTec Academic Committee approved:

- Type 2 Changes

PR4624 Bachelor of Nursing

- Type 1 Changes
- PR4851 Bachelor of Health Science
- PR4624 Bachelor of Nursing
- NZ2470 NZC in Health and Wellbeing (L3) (Health Assistance) (Support Work)
- NZ2989 NZC in Health and Wellbeing (Peer Support) (L4)
- NZ2992 NZC in Health and Wellbeing (Social and Community Services) (L4)

- PR4801 PGC in Primary Health Care Specialty Nursing
- PR4862 PGCert in Specialty Care
- PR4989 PGDip in Specialty Care.

CARRIED

3.12 Toi Ohomai - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- Receives the report titled 'Toi Ohomai Academic Committee Report 11 June 2025', which includes Academic Committee meetings held on 17 April 2025 and 29 May 2025.
- Notes that Toi Ohomai Academic Committee approved:
 - 46 graduates
 - Academic Services to change the award code to correct the major for a graduate
 - Research Committee Terms of Reference 2025
 - Master Relationship Agreement, Addendum subcontract - New Zealand Defence Force to deliver and assess the Toi Ohomai programme of study for NZ2895 New Zealand Certificate in Domestic Maritime Crewing Level 3
 - New Permanent Delivery Site – NZ Defence Force, NZ Navy, Stanley Point, Auckland
 - NMIT Memorandum of Understanding. NMIT accreditation to deliver Toi Ohomai's NZ2426 NZ Certificate in Māori Governance Level 4
 - Third subsequent enrolment for one ākonga.

CARRIED

3.13 EIT - June 2025

RESOLVED (T. Biddle/L. Drew)

THAT Te Poari Akoranga:

- Receives the report titled 'EIT Academic Committee report 12 June 2025'.
- Notes that the EIT Academic Committee approved:
 - The appointment of degree monitor Dr Carel Bezuidenhout – Bachelor of Business Studies, Graduate Diploma in Business, Graduate Diploma in Professional Accounting
 - The appointment of external degree monitor, Christine Sumner – Bachelor of Veterinary Nursing.
 - Programme self-monitoring – Bachelor of Veterinary Nursing.

CARRIED

4. Any other open business

There was no other open business.

5. Resolution to exclude the public

RESOLVED (K. Hewitson/A. Wood)

THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
6.	Administration – public excluded	
6.1	Minutes of the closed portion of Te Poari Akoranga 15 May 2025	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.2	Actions	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
7.	Academic risk monitoring	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
8.	Distribution of unified programmes of study following disestablishment of Te Pūkenga	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
9.	Research-related Statement of Performance Expectation results for 2024	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
10.	2024 Pastoral Code self-review	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
11.	Te Pūkenga Investment Plan 2026	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
12.	Ngā ohu whakahaere o Te Poari Akoranga (closed reports)	
12.1	Te Ohu Whakahaere Approvals	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

12.2	Te Ohu Whakahaere Academic Quality	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
12.3	Te Ohu Whakahaere Rangahau, Research and Postgraduate	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
12.4	Disestablishment of ngā ohu whakahaere Academic Quality and Rangahau, Research and Postgraduate	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
13.	Any other closed business	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

And that certain employees from Te Pūkenga, namely, Shannon Neary, Patrick Jones and Jamie Smiler be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The meeting closed at 11.58am.



Minutes for 2 July 2025 e-meeting of Te Poari Akoranga to approve Type 2 changes to Level 7+ unified programmes

02/07/2025 – 09/07/2025

Diligent

Attendees (7)

Deborah Young (Co-Chair); Antoinette Wood; Fiona Beals; Martin Carroll; Te Urikore Biddle; Scott Klenner; Henry Geary;

Apologies:

Linda Aumua

Open agenda

The meeting opened on 2 July 2025 at 7.14am.

Type 2 changes to Master of Applied Science, Postgraduate Diploma in Applied Science, and Postgraduate Certificate in Applied Science

RESOLVED (D. Young/H. Geary)

That Te Poari Akoranga approves the Type 2 change application for:

- a. Master of Applied Science [4824-1]*
- b. Postgraduate Diploma in Applied Science [4822-1]*
- c. Postgraduate Certificate in Applied Science [4823-1].*

And that Te Poari Akoranga approves that the resolution to approve the Type 2 change application be made public, but that the report and discussion remain public excluded.

CARRIED

Resolution to exclude the public

RESOLVED (D. Young)

That the public be excluded from this e-meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

General subject of each matter to be considered	Section(s)
Type 2 changes to Master of Applied Science, Postgraduate Diploma in Applied Science, and Postgraduate Certificate in Applied Science	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

CARRIED

The meeting closed on 9 July 2025 at 4.05pm.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Ara Institute of Canterbury Academic Committee report 26 June 2025
Provided by	Darren Mitchell, Chair of Academic Committee
Author	Emily Miller, Committee Secretary

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Ara Institute of Canterbury Academic Committee report 26 June 2025'.
2.	Notes that the Ara Institute of Canterbury Academic Committee approved programme changes to eight Level 7+ programmes.

Whakarāpopototanga | Summary

The Ara Academic Committee convened on Thursday, June 26, 2025, from 9:00 AM to 12:00 PM. The meeting was held in the Executive meeting room (G202) at the Madras Street campus.

A quorum was achieved with eleven members present and five apologies.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	Programme changes approved: <ul style="list-style-type: none"> Graduate Diploma in Laboratory Technology Bachelor of Applied Science Bachelor of Architectural Studies Bachelor of Nursing Bachelor of Musculoskeletal Health and Postgraduate Diploma in Osteopathy Postgraduate Diploma in Creative Practice and Master of Creative Practice
Approval of new products	<ul style="list-style-type: none"> Nil.
Review and approval of changes to existing Academic Policies.	<ul style="list-style-type: none"> Nil.



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Approval of variations to an individual learner's course/programme of study outside programme regulations.	<ul style="list-style-type: none"> Nil.
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	<ul style="list-style-type: none"> Nil.
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	<ul style="list-style-type: none"> Nil.

Aroturuki | Monitoring

Nil.

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

External degree monitor reports and response plans

Bachelor of Information and Communication Technologies

Concerns were raised in regard to the lack of advisory committee engagement noted in the monitor's report. The Committee moved that an advisory committee be established and convened at least twice before the conclusion of the academic year.

Bachelor of International Tourism and Hospitality Management

Accepted.

Reasonable accommodations

The Committee received a paper "Reasonable Accommodations for Disabled Learners: Implications and Opportunities for Ara". The Committee discussed and agreed that further analysis was needed. The paper is to be presented to Te Kāhui Manukura alongside the Disability Action Plan.

Standing items

Ako Teaching and Learning

A Learning and Teaching Committee update was received.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Ara Institute of Canterbury Academic Committee report 31 July 2025
Provided by	Darren Mitchell, Chair of Academic Committee
Author	Emily Miller, Committee Secretary

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Ara Institute of Canterbury Academic Committee report 31 July 2025'.
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Whakarāpopototanga | Summary

The Ara Academic Committee convened on Thursday, July 31, 2025, from 9:00 AM to 12:00 PM. The meeting was held in the Executive meeting room (G202) at the Madras Street campus.

A quorum was achieved with twelve members present and three apologies.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	Programme Changes Approved: <ul style="list-style-type: none"> Nil.
Approval of new products	<ul style="list-style-type: none"> Nil.
Review and approval of changes to existing Academic Policies.	<ul style="list-style-type: none"> Nil.
Approval of variations to an individual learner's course/programme of study outside programme regulations.	<ul style="list-style-type: none"> Nil.
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	<ul style="list-style-type: none"> Nil.
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course	<ul style="list-style-type: none"> Nil.



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	

Aroturuki | Monitoring

Nil.

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

External degree monitor reports and response plans

Bachelor of Midwifery

Accepted.

Bachelor of Music Theatre

Accepted.

Standing items

Rangahau Research and Postgraduate

A Rangahau Research and Postgraduate Committee update was received.

Ako Teaching and Learning

A Learning and Teaching Committee update was received.

Te Tiriti

Te Tiriti and Māori achievement update was received.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Competenz Academic Report August 2025
Provided by	Pip Walsh, General Manager Learning Design and Innovation

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receives the report titled 'Competenz Academic Report August 2025' that covers the July - August period.
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Whakarāpopototanga | Summary

Competenz Local Academic Committee met on 14 August 2025 and considered the following matters:

- Risk register / issues log was reviewed and updated.
- No matters for central decision making were required this month.
- No Recognition of Prior Learning or Credit Recognition and Transfer applications were received for July - August 2025.
- No new appeals / academic integrity issues were identified for July - August 2025.

NZQA updates

- New Programme of Study for NZC Mechanical Engineering Level 3 is still at RFI with NZQA, expecting approval end of August.

Micro-credentials submitted 17 July 2025

- Guillotine Operations for Print Production (Micro-credential) – 4861
- Print Industry Foundation Knowledge (Micro-Credential) – 4881
- Assist a Print Operator (Micro-credential) - 4884

Consistency reviews

- 2325- New Zealand Certificate in Forest Industry Foundation Skills - Consistency gained
- 1969- New Zealand Certificate in Solid Wood Manufacturing- L3 - Consistency gained
- 1967-New Zealand Certificate in Solid Wood Manufacturing- L3 - Consistency gained

The next hui is scheduled for 18 September 2025.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	EIT Academic Committee report 4 July 2025
Provided by	Ondene van Dulm, Chair EIT Academic Committee
Author	Jeanette Fifield, Executive Administrator

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled “EIT Academic Committee report ’4 July 2025’.
2.	Notes that the EIT Academic Committee approved: <ul style="list-style-type: none">• New policy sets Generative Artificial Intelligence Tools• EIT Teaching and Learning Steering Group Terms of Reference• New degree programme approval and accreditation for:<ul style="list-style-type: none">- HB5014 Bachelor of Environmental Studies- HB5015 Graduate Diploma in Environmental Studies

Whakarāpopototanga | Summary

The EIT Academic Committee met on Monday 23 June 2025 from 2pm - 3.15pm and received verbal updates and/or reports from the Digital Strategic Steering Group and the Executive Director International.

The EIT Academic Committee approved new policy sets, terms of reference and the accreditation and approval of two new degree programmes for submission to NZQA.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Approval of new EIT Quality Management System policy sets	<ul style="list-style-type: none">• Generative Artificial Intelligence Tools Policy QA185• Generative Artificial Intelligence Tools Procedure PA185• Generative Artificial Intelligence Tools Guideline AG185-1
Approval of new products	<ul style="list-style-type: none">• HB5014 Bachelor of Environmental Studies



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<ul style="list-style-type: none"> HB5015 Graduate Diploma in Environmental Studies
Review and approval of existing product	<ul style="list-style-type: none"> EIT Teaching and Learning Steering Group Terms of Reference

Aroturuki | Monitoring

Nil.

Ngā tino raru ka heipū mai | Key risks

N/A

Other matters

There are no other matters which the Committee considered which would be relevant to Te Poari Akoranga.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	MIT Academic Committee report 2 July 2025
Provided by	Martin Carroll, Deputy Chief Executive Academic, MIT and Unitec
Author	Delphine Gesché, Executive Assistant to the DCE Academic

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'MIT Academic Committee report 2 July 2025'.
2.	Notes that the MIT Academic Committee approved the following Type 2 changes: <ul style="list-style-type: none"> • Bachelor of Applied Counselling (Level 7) [MN4558] • Bachelor of Nursing (Level 7) [MN4457] • Bachelor of Nursing Pasifika (Level 7) [MN4512] • Graduate Certificate in Cross Cultural Supervision (Level 7) [MN4546]
3.	Notes that the MIT Academic Committee approved a Type 1 change to New Zealand Diploma in Nautical Science (Level 6) [NZ2515].

Whakarāpopototanga | Summary

The MIT Academic Committee met on 2 July 2025 from 1pm to 2:46pm in the Boardroom of the MIT Ōtara Campus. The meeting achieved quorum and was chaired by Martin Carroll, Deputy Chief Executive Academic at Unitec and MIT.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<ul style="list-style-type: none"> • Type 2 changes to: <ul style="list-style-type: none"> ○ Bachelor of Applied Counselling (Level 7) [MN4558] ○ Bachelor of Nursing (Level 7) [MN4457] ○ Bachelor of Nursing Pasifika (Level 7) [MN4512] ○ Graduate Certificate in Cross Cultural Supervision (Level 7) [MN4546]



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<ul style="list-style-type: none"> A Type 1 change to New Zealand Diploma in Nautical Science (Level 6) [NZ2515]
Approval of variations to an individual learner's course/programme of study outside programme regulations.	
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	

Aroturuki | Monitoring

Nil

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

There are no other matters which the Committee considered which would be relevant to Te Poari Akoranga.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	MIT Academic Committee report 6 August 2025
Provided by	Martin Carroll, Deputy Chief Executive Academic, MIT and Unitec
Author	Delphine Gesché, Executive Assistant to the DCE Academic

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'MIT Academic Committee report 06 August 2025'.
2.	Notes that the MIT Academic Committee approved changes to Te Komiti Tangata Whenua Subcommittee Term of Reference.
3.	Notes that the MIT Academic Committee approved the following Type 2 changes: <ul style="list-style-type: none"> • Bachelor of Applied Counselling (Level 7) [MN4558] • Bachelor of Nursing Māori (Level 7) [MN4066]
4.	Notes that the MIT Academic Committee approved the following Type 1 changes: <ul style="list-style-type: none"> • Bachelor of Applied Management (Level 7) [MN4535] • Graduate Diploma in Engineering (Level 7) [MN4559]

Whakarāpopototanga | Summary

The MIT Academic Committee met on 6 August 2025 from 1pm to 2:44pm in the Boardroom of the MIT Ōtara Campus. The meeting achieved quorum and was chaired by Martin Carroll, Deputy Chief Executive Academic at Unitec and MIT.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<ul style="list-style-type: none"> • Type 2 changes to: <ul style="list-style-type: none"> ○ Bachelor of Applied Counselling (Level 7) [MN4558] ○ Bachelor of Nursing Māori (Level 7) [MN4066] • Type 1 changes to: <ul style="list-style-type: none"> ○ Bachelor of Applied Management (Level 7) [MN4535]



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<ul style="list-style-type: none"> Graduate Diploma in Engineering (Level 7) [MN4559]
Approval of variations to an individual learner's course/programme of study outside programme regulations.	
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	

Aroturuki | Monitoring

Nil

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

There are no other matters which the Committee considered which would be relevant to Te Poari Akoranga.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	MITO Quality Oversight Committee report 7 August 2025
Provided by	Liz McKenzie – Manager Quality and Assessment and Committee Chair

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receives the report titled 'MITO Quality Oversight Committee report 7 August 2025'.
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Whakarāpopototanga | Summary

MITO's Quality Oversight Committee (QOC) met on 7 August 2025 and discussed matters relating to programme approvals, moderation, and updates relating to recent NZQA consultations.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<p>The QOC endorsed the following micro-credentials (which were approved through the Matters for Central Decision Making process) to be submitted to NZQA for accreditation to deliver:</p> <ul style="list-style-type: none"> • Extractive Industries Water Management and Environmental Effects (Level 5, 22 credits) • Extractive Industries Develop Safety Inspections and Operating Procedures (Level 5, 23 credits) • Extractive Industries Explosives Properties and Storage (Level 4, 20 credits) • Extractive Industries Plan and Manage Extraction Methods (Level 5, 35 credits) • Extractive Industries Safety and Risk Management (Level 5, 31 credits) • Extractive Industries Environmental Effects (Level 6, 15 credits) • Extractive Industries Legislation and Regulation Requirements (Level 6, 25 credits)



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<ul style="list-style-type: none"> • Extractive Industries Applied Coordinated Incident Management (Level 4, 7 credits) • Introduction to Automotive Engineering (Level 3, 20 credits) • Commercial Road Transport - Mass and Dimensions (Level 3, 6 credits) • Commercial Road Transport - Heavy Combination Vehicle Loading Fundamentals (Level 3, 8 credits) • Commercial Road Transport - Driver Safety (Level 4, 10 credits).

Aroturuki | Monitoring

Nil

Ngā tino raru ka heipū mai | Key risks

Risk title	Description	Potential consequences	Current mitigation
Learners with low literacy/English as a second language (ESOL)	Learners with low literacy and/or ESOL using online translators and artificial intelligence (AI) to prepare responses for eLearning assessments	<ul style="list-style-type: none"> • High workload for assessors and QA team confirming use of AI, returning assessments, marking re-submissions (with same issues), investigating and following up with Training Advisor, supervisor, Regional Manager, learner • Learners at risk of non-completion of programmes, which will have an impact on MITO's Educational 	<ul style="list-style-type: none"> • Work with learner/workplace to stop use of online translators/AI • QA team will 'funnel' learners within the system so that internal assessors mark their assessments in the interim (not contracted) • Training Advisor and Regional Manager also working with learner/workplace • Literacy/numeracy flag at enrolment



Risk title	Description	Potential consequences	Current mitigation
		Performance Indicators	should prompt suitable support to be implemented, but this may not be suitable/sufficient for those with ESOL

Other matters

There are no other matters which the Committee considered which would be relevant to Te Poari Akoranga.

Ngā Tāpiritanga | Appendices

Nil



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	NorthTec Academic Committee Report 10 July 2025
Provided by	Joan Taylor, Committee Co-Chair

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'NorthTec Academic Committee Report 10 July 2025'.
2.	Notes that the NorthTec Academic Committee approved Type 2 changes to the following programmes to update Programme Regulation: <ul style="list-style-type: none"> NZ Certificate in Study and Employment Pathways (Level 3) NZ Certificate in Study and Employment Pathways (Level 4)
3.	Notes that the NorthTec Academic Committee approved granting of the awards outlined in the Awards Report.
4.	Notes that the NorthTec Academic Committee ratified: <ul style="list-style-type: none"> Type 1 Changes to Programmes Certificate of Proficiency

Whakarāpopototanga | Summary

- NorthTec Academic Committee (the Committee) received the following reports:
 - Academic Quality Assurance Committee Report (Open session)
 - Academic Quality Assurance Committee Report (Closed session)
 - Qualifications Awards Report
 - Te Ara Poutama Semester 1, 2025 Report
 - General Student Survey Executive Summary Report Semester 1, 2025
 - Employer Satisfaction Survey Executive Summary Report 2025
 - Assessors Report
 - Academic Risk Register
 - TEC EPI Summary Report 2024
- The Committee ratified:
 - Type 1 Changes to Programmes



- Certificate of Proficiency
3. The Committee approved Type 2 changes to programmes.

Awards report

The Committee received the Qualifications Award Summary Report and confirmed the Certificate and Diploma requirements have been met. It approved the granting of the awards.

Aroturuki | Monitoring

No new monitoring requests have been received.

Ngā tino raru ka heipū mai | Key risks

There are no new key risks.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	NorthTec Academic Committee Report 14 August 2025
Provided by	Joan Taylor, Committee Co Chair

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'NorthTec Academic Committee Report 14 August 2025'.
2.	Notes that the NorthTec Academic Committee approved: <ul style="list-style-type: none"> • Changes to Academic Quality Assurance Committee Terms of Reference • Granting of the awards outlined in the Awards Report
3.	Notes that the NorthTec Academic Committee ratified: <ul style="list-style-type: none"> • New Temporary Teaching Site – Davies Fencing and Construction, 527 No 2 Road, Te Puke, Western Bay of Plenty • Type 1 changes to programmes • Certificate of proficiency • Clinical/fieldwork access agreements • Licence to use premises agreement • Other agreements

Whakarāpopototanga | Summary

- NorthTec Academic Committee (the Committee) received the following reports:
 - Academic Quality Assurance Committee Report (Open session)
 - Qualifications Awards Report
 - Assessors / Reviewers Report
 - Academic Assurance Indicators Mid-Year 2025 Report
- The Committee ratified:
 - New temporary teaching site
 - Type 1 changes to programmes
 - Certificate of Proficiency
 - Clinical/fieldwork access agreements



- Licence to use premises agreement
 - Other agreements
3. The Committee approved changes to the Academic Quality Assurance Committee Terms of Reference

Awards report

The Committee received the Qualifications Award Summary Report and confirmed the Certificate, Diploma and Degree requirements have been met. It approved the granting of the awards.

Aroturuki | Monitoring

No new monitoring requests have been received.

Ngā tino raru ka heipū mai | Key risks

There are no new key risks, or updates on existing key risks.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Open Polytechnic Academic Committee Report 4 April 2025
Provided by	Alan Cadwallader, Executive Director

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receive the report titled 'Open Polytechnic Academic Committee Report 4 April 2025'.
b)	<p>Note that the Open Polytechnic Academic Committee approved:</p> <ul style="list-style-type: none"> • Changes to OP7032 Bachelor of Teaching (Primary Education) and OP7035 Graduate Diploma in Teaching (Primary Education) to reflect recent change made by the Ministry of Education to the New Zealand Curriculum for use in primary schools. • Appointment of Scott Lanauze to the Engineering Stakeholder Advisory Group. • Appointment of Dr Gradon Diprose to the Environment Stakeholder Advisory Group. • Appointment of Rebecca Rhodes and Fiona Pearson to the ITE Stakeholder Advisory Group. • Nomination of Dean Tully for the degree monitor for the Graduate Diploma and Graduate Certificate in Sustainable Management programmes.

Whakarāpopototanga | Summary

Approvals

The following items were approved:

- Changes to OP7032 Bachelor of Teaching (Primary Education) and OP7035 Graduate Diploma in Teaching (Primary Education) to reflect recent change made by the Ministry of Education to the New Zealand curriculum for use in primary schools.
- Appointment of Scott Lanauze to the Engineering Stakeholder Advisory Group.
- Appointment of Dr Gradon Diprose to the Environment Stakeholder Advisory Group.
- Appointment of Rebecca Rhodes and Fiona Pearson to the ITE Stakeholder Advisory Group.
- Nomination of Dean Tully for the degree monitor for the Level 7 Sustainable Management programmes.



Noting

The following items were received and noted:

- Summary of responses to NZQCF and Rules consultation from NZQA.
- Summary of responses to the draft Integrated Quality Assurance Framework from NZQA.
- Te Pūkenga clarification on new programme approval process.
- NZQA approval of Introduction to Generative Artificial Intelligence (Micro-credential).
- Type 1 changes to legacy course descriptors and programmes that had already been approved under an internal delegation process.
- Minutes from the Portfolio Decision Group meeting held 12 March 2025.
- 2024 Student Satisfaction Survey report presented by Verian.
- Overview of feedback from the Graduate Survey 01 July – 31 December 2024.
- Overview of feedback from the Course Evaluations Survey for course offerings that ended in January/February 2025.
- Participation in an evidence-based reflective review of the processes and frameworks that underpin the practices of the Ethics Committee. Request from the Director of Rangahau and Research.
- Minutes from the Business and Enterprise Stakeholder Advisory Group meeting held 11 March 2025.
- Minutes from the Academic Quality Assurance Committee meetings held on 16 January 2025, and 20 February 2025.
- Minutes from the Assessment and Moderation Policy and Governance Subcommittee meetings held on 16 July 2024, 24 September 2024, 22 October 2024, and 23 January 2025.
- Minutes from the Ethics Committee meeting 03 February 2025.
- Minutes of the Research Committee meeting 11 February 2025.

Aroturuki | Monitoring

Nil.

Ngā tino raru ka heipū mai | Key risks

Risk title	Description	Potential consequences	Current mitigation
Quality Management System (QMS)	Re-establishing the policy environment and own QMS capability to support standalone entity status	Transition of QMS and policy environment from Te Pūkenga to Open Polytechnic New Zealand (OPNZ) requires significant updating of OPNZ policy and re-establishing an OPNZ-centric QMS framework	<ul style="list-style-type: none"> • Analysis of current state OPNZ policy being initiated • Te Pūkenga QMS framework being reviewed for adaptation potential



Risk title	Description	Potential consequences	Current mitigation
Assessment integrity	Increased use of artificial intelligence (AI) to support ākonga submission of assessment	<ul style="list-style-type: none"> Managing increasing incidents of AI-generated plagiarism Impact on academic honesty and assessment integrity 	<ul style="list-style-type: none"> Reviewing current policy and governance settings for the polytechnic's assessment environment Drafting guidelines for AI usage for both kaimahi and ākonga Increasing resources to manage increased plagiarism cases Regular, quarterly reporting of academic misconduct cases to Academic Committee
Unified programmes	Impact of implementation and changes to unified programmes requiring changes to digital resources and assessment for distance delivery	<ul style="list-style-type: none"> Ongoing management and implementation of unified programmes not accounting for the Open Polytechnic distance delivery model Resource changes, revision and redevelopment impact on programme implementation timeframes and investment in resource development 	<ul style="list-style-type: none"> Representation at national programme committee Case-by-case examination of programme changes, as a decision point for not continuing with unified programme offering(s)
Unified programmes	Future management and coordination of unified programmes as Te Pūkenga disestablishes	<ul style="list-style-type: none"> Impact on continued delivery/offering of unified programmes Future desirability of being 'unified' to provide support to other entities 	<ul style="list-style-type: none"> Continue to participate in the unified national programme committee groups When known, evaluate Government decisions that could signal the future for having unified programmes



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Otago Polytechnic Academic Committee Report 13 May 2025
Provided by	Caroline Terpstra, Director - Academic Excellence

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Otago Polytechnic Academic Committee Report 13 May 2025'.
2.	Notes Otago Polytechnic Academic Committee approval of Type 1 changes to the following unified programmes of study: <ul style="list-style-type: none"> TP5225 Bachelor of Midwifery NZ2489 New Zealand Certificate in Animal Management (Level 4)
3.	Notes Otago Polytechnic Academic Committee approval of Type 1 changes to the following local programmes of study: <ul style="list-style-type: none"> OT4863 Postgraduate Certificate in Midwifery Practice OT4864 Postgraduate Diploma in Midwifery OT4865 Master of Midwifery NZ2627 New Zealand Certificate in Art and Design (Level 4) NZ2420 New Zealand Diploma in Construction (Level 6) (Construction Management) (Quantity Surveying)
4.	Notes Otago Polytechnic Academic Committee approval of four Certificate of Proficiency enrolments.
5.	Notes Otago Polytechnic Academic Committee approval of: <ul style="list-style-type: none"> application for the addition of Otago Polytechnic as a delivery site to the unified programme NZ2741 New Zealand Diploma in Remedial Massage (Level 6). application for accreditation for Toi Ohomai's Programmes of Study for Cert4Fitness and NZ3565 New Zealand Certificate in Freestyle Group Exercise (Level 4). the application to gain consent to assess for unit standards from the Drainlaying domain up to Level 4. Closure of three Electric Vehicle micro-credentials at NZQA.

Whakarāpopototanga | Summary

1. The following Type 1 changes to Te Pūkenga unified programmes of study were approved:



- TP5225 Bachelor of Midwifery - change approved at the Bachelor of Midwifery National Programme Committee March 11 2025 meeting.

Update Resubmission and/or resit opportunities section to clarify resit opportunities for courses leading to the Midwifery Council Standards of Competence, and to enable theory assessments that are competency-based to have a resubmission opportunity.

NZ2489 New Zealand Certificate in Animal Management (Level 4) - change approved at Unitec (Lead Provider) Academic Committee on 14 February 2025 (effective 2026)

Pet Grooming Strand: multiple changes to course summaries, including Course Name changes, update to indicative content, and Learning Outcomes.

2. The Product Evaluation Panel recommendations approved by Te Kahui Manukura on 14 April and 1 May 2025.
3. Addition of updated Academic Declaration Statement for AI Use Transparency Form to Moodle.
4. Reaccreditation approval received from the Nursing Council of New Zealand for OT4728 Bachelor of Nursing.

Aroturuki | Monitoring

5. Monitors report received for OT5105 Doctor of Professional Practice (NZQA appointed monitors Prof. Jonathan Garnett and Prof. Gisele Byrne)
6. Consistency review reports received for:
 - NZ2223 New Zealand Certificate in Apiculture (Level 3) - Sufficient
 - NZ3490 New Zealand Certificate in Avalanche Risk Management (Level 5) - Sufficient
 - NZ3492 New Zealand Certificate in Introductory Snowschool Instruction (Applied) (Level 4) – Sufficient

Ngā tino raru ka heipū mai | Key risks

Risk title	Description	Potential consequences	Current mitigation	Comments
Performance Portal	Otago Polytechnic Performance Portal requires a rebuild before start of 2026 to ensure that key programme data and information is easily accessed and integrated with Annual Programme Evaluation Report (APER) reporting	Less efficient APER reporting process	Use of PowerBI to provide EPI data.	This project has been sidelined several times but a new Director: Digital is now in place and will push this project forward.
Use of artificial	Ensuring that assessment practices	Return to exams	Upskilling kaiako in assessment	Ongoing work that requires a



Risk title	Description	Potential consequences	Current mitigation	Comments
intelligence (AI) in assessment	keep pace with AI use.		approaches that ensure academic integrity is retained.	level of commitment from all kaimahi
Storage of assessment material	Centralised Assessment Repository (CAR) created some years ago but not widely used.	Inconsistent approach to retention of assessment across organisation.	Reminders to use CAR but does not appear to be meeting needs	Move project to Digital team



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Otago Polytechnic Academic Committee Report 10 June 2025
Provided by	Caroline Terpstra, Director - Academic Excellence

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Otago Polytechnic Academic Committee Report 10 June 2025'.
2.	<p>Notes Otago Polytechnic Academic Committee approval of Type 2 changes resulting from five-year reviews to the following programmes of study:</p> <ul style="list-style-type: none"> OT4922 Bachelor of Applied Management and the associated programmes: <ul style="list-style-type: none"> OT5049 Graduate Diploma in Accounting OT5048 Graduate Diploma in Event Management OT5087 Graduate Diploma in Applied Management OT5173 Bachelor of Information Technology and the associated programmes: <ul style="list-style-type: none"> OT5174 Graduate Certificate in Information Technology OT5175 Graduate Diploma in Information Technology NZ2860 New Zealand Certificate in Study and Employment Pathways (Level 4)
3.	Notes Otago Polytechnic Academic Committee approval of three Certificate of Proficiency enrolments.

Whakarāpopototanga | Summary

Type 2 changes

- Bachelor of Applied Management and associated graduate diplomas – a five year review identified the need to update course names, content, prerequisites and removal of 16 unused majors without changes to the overall structure of the degree. Alongside the removal of majors from the degree, 15 unused graduate diplomas were closed.
- Bachelor of Information Technology, Graduate Certificate in Information Technology and Graduate Diploma in Information Technology - updates as a result of a five year review.
- New Zealand Certificate in Study and Employment Pathways (Level 4) – updated entry criteria for Health strand.

Academic Committee noted and discussed

- Issues where the structure of a degree programme, particularly in the final year, make it difficult to apply the usual award rules to calculate Merit or Distinction endorsements.



5. The external moderation report for Bachelor of Occupational Therapy (external moderator Professor Tawanda Machingura, University of Notre Dame Australia).
6. The updated Otago Polytechnic Cancellation, Postponement or Closure of a Programme of Study, Course and Short Course Procedure.
7. The introduction of Digital Quality Assurance Standards developed by Te Ama Ako (Learning and Teaching Development). These standards were adapted from two sources - eCampus Alberta and TELAS (ASCILITE) Technology enhanced learning accreditation standards. They will be socialised with programme teams and rolled out progressively as part of an overall re-focus on quality across the organisation.

Aroturuki | Monitoring

8. Monitors reports were received for:
 - Bachelor of Design (Fashion) – monitor, Sue Prescott, Massey University
 - Bachelor of Occupational Therapy – monitor, Dr Marion Gray, University of Southern Queensland
 - Bachelor of Engineering Technology – monitor, Dr Shayne Gooch, University of Canterbury
9. Consistency review reports were received for:
 - 2223 New Zealand Certificate in Apiculture (Level 3) – Sufficient
 - 2630 New Zealand Certificate in Fashion (Level 4) – Sufficient
 - 3490 New Zealand Certificate in Avalanche Risk Management (Level 5) – Sufficient
 - 3492 New Zealand Certificate in Introductory Snowschool Instruction (Applied) (Level 4) – Sufficient

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Otago Polytechnic Academic Committee Report 8 July 2025
Provided by	Caroline Terpstra, Director - Academic Excellence

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Otago Polytechnic Academic Committee Report 8 July 2025'.
2.	Notes Otago Polytechnic Academic Committee approval of Type 2 changes resulting from five-year reviews to the following programmes of study: <ul style="list-style-type: none"> OT5133 Bachelor of Applied Science OT5138 Bachelor of Architectural Studies
3.	Notes Otago Polytechnic Academic Committee approval of the following Type 1 changes <ul style="list-style-type: none"> Bachelor of Midwifery – Unified TP5225 (Otago as Lead Provider): update to directed and self-directed delivery hours for 2026 as proposed by Bachelor of Midwifery NPC on 1 July, 2025. NZ2420 New Zealand Diploma in Construction (Level 6).
4.	Notes Otago Polytechnic Academic Committee approval of: <ul style="list-style-type: none"> Three sub-degree Certificate of Proficiency enrolments Two degree Certificate of Proficiency enrolments One concurrent enrolment (OT4688 Bachelor of Midwifery and TP5225 Bachelor of Midwifery)
	Notes Otago Polytechnic Academic Committee approval of: <ul style="list-style-type: none"> Application to NZQA for accreditation to deliver MIT's Programme of Study for NZ1841 New Zealand Certificate in Baking (Level 3) – 60 credits, qualification version 4. Closure of the following training schemes at NZQA and TEC <ul style="list-style-type: none"> OT5150 Starter English Training Scheme (Level 1) OT5151 Elementary English Training Scheme (Level 1) OT5152 Pre-Intermediate English Training Scheme (Level 2) * OT5153 Intermediate English 1 Training Scheme (Level 3) OT5154 Intermediate English 2 Training Scheme (Level 3) OT5155 Upper-Intermediate English Training Scheme (Level 4) OT5156 Advanced English Training Scheme (Level 4)



	<ul style="list-style-type: none"> • Closure of the following programmes of study at NZQA and TEC <ul style="list-style-type: none"> ○ Certificate in Primary Industry Skills and English (Level 2) - comprising NZ2218 New Zealand Certificate in Primary Industry Skills (Level 2), and OT5152 Pre-Intermediate English Training Scheme (Level 2) ○ OT5149 Certificate in Land Skills (Level 2)
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Whakarāpopototanga | Summary

Type 2 changes

OT5133 Bachelor of Applied Science

1. Five year programme review, separating the bachelor's degree from combined bachelors and post-graduate programme document resulting in two separate documents. Changes to the Bachelor of Applied Science include revised Programme Aim and Graduate Profile, revised Programme Structure including renaming courses and breaking down third-year 30 credit courses, changes to Entry and Selection Criteria, Merit and Distinction criteria, and Advanced Standing.

OT5138 Bachelor of Architectural Studies

2. Minor change to programme structure to ensure programme aligns with NZRAB 60 professional competencies. Change is to move AR610001 Administration and Professional Practice from an elective to a compulsory course.

Academic Committee noted and discussed

3. NZQA updates to
 - The New Zealand Qualifications and Credentials Framework
 - Programme Approval Recognition and Accreditation-Rules 2025
 - Qualification and Micro-credential Listing and Operational Rules 2025
4. Changes to Otago Polytechnic Pre and Post Assessment Moderation Templates to make provision for Generative AI.
5. The Research and Postgraduate Committee report to Academic Committee for July 2025.

Aroturuki | Monitoring

6. No Monitors reports were received.
7. Consistency review reports were received for:
 - 2849 New Zealand Certificate in Early Childhood Education and Care (Level 3) – Sufficient
 - 2850 New Zealand Certificate in Early Childhood Education and Care (Level 4) - Sufficient



Ngā tino raru ka heipū mai | Key risks

Risk title	Description	Potential consequences	Current mitigation	Comments
Performance Portal	Otago Polytechnic Performance Portal requires a rebuild before start of 2026 to ensure that key programme data and information is easily accessed and integrated with Annual Programme Evaluation Report (APER) reporting	Process not completed in time for 2025 APER reporting	Project underway	
Use of artificial intelligence (AI) in assessment	Ensuring that assessment practices keep pace with AI use.	Return to exams	New Generative AI policy in development. Learning and Teaching Development leading upskilling for academic kaimahi	Ongoing work that requires a level of commitment from all kaimahi



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	ServiceIQ - Academic Committee Report – 5 August 2025 meeting
Provided by	Ivonne Brooker-Leon, Quality Assurance Manager, ServiceIQ

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'ServiceIQ - Academic Committee Report 5 August 2025'.
2.	Notes that the ServiceIQ Academic Committee did not grant any new programme (POS/PIT) approvals at this meeting.

Whakarāpopototanga | Summary

During the meeting, the ServiceIQ Academic Committee covered the following matters:

Decision/information papers

Reviewed the Qual Links viability paper.

Programme and assessment workplans

- Reviewed WDC Qualification and Standard review programme and development schedule
- Reviewed the status of programmes
- Programme approvals (new, changes, cessations – full quals, LCP, SCP, MC) – no programmes were submitted for approval at this meeting.
- Reviewed the Resource Development plan
 - Noted the status of Assessment Development Report
 - Noted the status of the Resource Changes Report.
 - Agreed on the resource changes priorities.

Quality assurance reports

- Reviewed Qual Link Development Report
- Reviewed Subcontract Agreement updates
- Reviewed Internal Moderation Outcome Report
- Reviewed External Pre-Moderation Outcome Report
- Reviewed External Post-Moderation Outcome Report



- Received update on 2025 NZQA Consistency Reviews
- Received update on NZQA External Evaluation Reviews
- Reviewed Academic Integrity Breaches Register
- Reviewed Complaints/Appeals Register
- Reviewed Qualification Framework changes (consultations) and open consultation

Trainer/assessor capability

- Reviewed the Assessors Report (including risk groups and assessor status)
- Reviewed Assessor Capability (coverage, contract expiries)
- Reviewed Assessor Feedback

Learner experiences and success

- Reviewed learner completion rates
- Reviewed expired assessments report
- Reviewed Equity report

Feedback

- Reviewed feedback received from employers or learners through regular channels.
- Reviewed the feedback from the Employer Pulse Survey.

QA policies

Reviewed policy status report and progress made.

Aroturuki | Monitoring

Nil to report.

Ngā tino raru ka heipū mai | Key risks

Risk title	Description	Potential Consequences	Mitigations	Comments
Competitor - Schools	New competitors selling learning and assessment resources to schools (hospitality) at a much lower rate.	<i>If</i> new competitors selling learning and assessment resources to schools (hospitality) at a much lower rate gains a market hold <i>Then</i> this may decrease resource	Key staff working with schools to continue promoting the quality of our resources	Actions: In progress Monitoring resources sales and schools' feedback



		sales from schools Which will lead to reduced sales revenue		
Information and documentation records	Assessments are kept for 18 months for moderation purposes. With limited office and storage space, boxes have been accumulating in offices.	If SIQ does not store assessment and other records safely; securely; in appropriate environmental conditions; and retained in accordance with the Chief Archivists requirements Then records may be lost or privacy breached Which will make SIQ in breach of the Public Records and Privacy Acts	<ul style="list-style-type: none"> • Disposing old boxes in accordance with Disposal Schedule • Amending policy regarding assessment storage, destruction and privacy. • Disposing old assessments in secure bins in accordance with Disposal Schedule • Storing assessments in office. • Remote staff storing in external ServiceIQ hard drives. • Arrange contacts with other records management staff in other divisions 	Actions: In progress Records project under action.
Online assessment risks	Concerns regarding fraudulent practice in online assessments	If the online assessment does not have increased security measures Then we will continue seeing fraudulent cases of trainees achieving the standards	<ul style="list-style-type: none"> • Trained assessors to detect breaches of Academic Integrity. • Statement on assessment noting use of AI is not permitted. 	Actions: In progress Review of assessment approaches to prevent breaches of Academic Integrity moving forward



		(impersonation or use of AI) Which will cause reputational damage to ServiceIQ and lack of trust from Councils or other relevant entities.	<ul style="list-style-type: none"> • More information to create awareness for learners has been created and published on website and welcome booklet to learners. • Trained Service Sector Advisors to support trainees. 	
Verifiers	Concerns regarding being able to track and monitor verifiers practice	<p><i>If the verifiers are not formally registered in SIQ database</i> Then we will be unable to effectively target development opportunities and maintain efficient communication with them Which will make it difficult to provide support which also benefits the trainees.</p>	<ul style="list-style-type: none"> • Verifier online course and handbook is available in showcase and Te Kete. • Promoting the use of the tools we have for verifiers through SSAs. • Promoting the completion of online course for verifiers • Tidy up verifiers list in CRM. • Review of requirements for verifiers so we can record this in CRM. 	Actions In progress



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Toi Ohomai Academic Committee summary report September 2025
Provided by	Kieran Hewitson, Toi Ohomai Academic Committee Chair

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	<p>Receives the report titled 'Toi Ohomai Academic Committee summary report, September 2025', which includes Academic Committee Meetings:</p> <ul style="list-style-type: none"> • 19 June 2025 • 24 July 2025 • 28 August 2025
2.	<p>Notes that Toi Ohomai Academic Committee approved:</p> <ul style="list-style-type: none"> • 867 graduates • Type 2 Change WR3100 Bachelor of Nursing Level 7 • Type 2 Change BP3451 Bachelor of Creative Industries Level 7 • Type 2 Change TO0052 Bachelor of Applied Hospitality and Tourism Management Level 7 • 2027 Toi Ohomai Semester Dates • 100% Credit Transfer NZ2539 NZ Diploma in Hospitality Management Level 5 • Third subsequent enrolment for 15 ākonga

Whakarāpopototanga | Summary

The following items were considered in the open portion of the meetings:

- NZQA Update – NZ Qualification and Credentials Framework June 2025
- NZQA Integrated Quality Assurance Framework Update June 2025
- NZQA Consultation on Fees
- Academic Programme Management Committee – Certificate of Proficiency
- Concerns and Complaints Report June 2025
- NZQA Request for Further Information (RFI) Overview July 2025
- Learning Quality Standards Committee Self-Assessment Report



- Programme Self-assessment Report (PSAR) – Sub Degree Summary Action Plans

Sub Committees

Academic Programme Management Committee

Programme change

- Classification and documentation issues: The reclassification of Arts and Design programmes from Type 1 to Type 2 changes highlighted the need to obtain clarification from NZQA with regards to LDA reviews.
- Assessment and delivery risks: Concerns were raised about assessment weightings and alignment, especially in the NZ Certificate in Agriculture (Level 3), prompting emphasis on detailed mapping against learning outcomes.
- The 45-day NZQA turnaround for Type 2 changes necessitates prioritisation, with non-essential updates deferred.
- Unapproved changes and review delays: Two Type 2 changes were not approved due to insufficient documentation, requiring subcommittee review and revised submissions. The retirement of Photoshop and Illustrator training schemes has been deferred and impacts on the training scheme phase-out planning.
- Suitability of Certificate of Proficiency (CoP) proposals: The committee determined a CoP proposal for legal professionals and the cost-effectiveness and assessment relevance for industry in the law field is a mismatch between programme design and learner needs.

Programme improvements

- Curriculum streamlining and alignment: Programmes such as the NZ Certificate in Health and Wellbeing (Level 3) and NZ Diploma in Sport, Recreation and Exercise (Level 5) were updated to reduce assessment load and align with university-level qualifications, respectively.
- New programme initiatives: Approval of STEP UP courses in Automotive and Building supports secondary learners and expanding non-formal learning pathways.
- Cultural integration and relevance: Embedding Mātauranga Māori and tikanga into programmes, particularly in the NZ Certificate in Workplace Health & Safety Practice (Level 4), enhances cultural responsiveness and relevance for ākonga.
- Positive feedback and recognition: The Enrolled Nursing programme received commendations, and broader efforts to integrate Te Ao Māori were encouraged across degree-level programmes to strengthen graduate outcomes.

Learning and Quality Standards Committee (LQSC)

Areas of improvement

- Curriculum and programme development: Continuous enhancements are underway across multiple programmes, including successful five-year reviews for Bachelor of Tourism and Hospitality Management and Bachelor of Creative Industries. New initiatives such as the Master of Nursing Science and Te Ata Māhina Social Work degree are progressing.
- Student engagement and support: Improvements in student engagement, particularly in IT and Business, are supported by dedicated survey time and academic lead involvement.



Support for international learners is being prioritised, with pilot initiatives planned to better align assessment expectations.

- Artificial intelligence (AI) integration and innovation: AI tools like Cadmus, Cogniti, and NotebookLM are being piloted to support assessment integrity and learner feedback. Staff and student training on AI use is being developed, with early successes noted in Nursing and BAHTM.
- Professional development and collaboration: Reports highlight the need for coordinated PD, especially in Māori capability and cultural responsiveness. Sharing good practice across faculties is encouraged, with suggestions for showcase sessions and formal mechanisms.

Areas of risk

- Workload and staffing: Academic Leader absences and high workloads across teams, particularly in Mechanical Engineering and Legal/Conveyancing, are impacting programme delivery and industry engagement. LQSC has escalated this for further discussion.
- Assessment integrity and moderation: Risks include misuse of AI in assessments, moderation backlogs, and inconsistencies in unit standard versions. These are being addressed through assessment reviews and improved reporting mechanisms.
- System and technical challenges: Moodle upgrade delays and lack of test environments pose risks to learner experience and system reliability. Technical issues in IT and large Business class sizes also require attention.
- Retention and delivery models: Low retention in IT Level 3 due to its online model is being mitigated through blended delivery. LNAT assessment ownership will shift to faculties in 2026, with training required to ensure effective use and integrity.

Research Committee

Research proposal outcomes

Six proposals were reviewed.

- One external research project was approved without concerns.
- Two dissemination EOIs for national conferences were approved; three international EOIs were declined due to funding criteria.

Ethics and methodological considerations

Proposals required improvements in:

- Completion of ethics sections (e.g., avoiding “N/A” responses)
- Inclusion of inclusive demographic questions (gender, ethnicity)
- Clear data collection and privacy protocols
- Use of institutional branding and approval statements
- Projects involving digital tools and cloud data storage were asked to clarify IT risk assessments and data anonymity.



Faculty research coordination

- Concerns were raised about the proposed restructure affecting Faculty Research Coordinators (FRCs), with uncertainty around future support for researchers.
- A committee-led submission was proposed to advocate for the retention of FRC roles.

Aroturuki | Monitoring

Nil

Ngā tino raru ka heipū mai | Key risks

Nil

Ngā Tāpiritanga | Appendices

Nil

Note:

In the interests of full disclosure, Generative AI has supported the production of summaries to inform this report. The content has been reviewed for accuracy and to determine the final report detail by Toi Ohomai kaimahi.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Te Komiti Mātauranga report 3 July 2025
Provided by	Martin Carroll, Deputy Chief Executive Academic, MIT and Unitec
Author	Delphine Gesché, Executive Assistant to the DCE Academic

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Te Komiti Mātauranga report 3 July 2025'.
2.	Notes that Te Komiti Mātauranga approved the 2027 Academic Calendar for Unitec.
3.	Notes that Te Komiti Mātauranga approved the removal of Toa Faneva as a member of Te Komiti Mātauranga.
4.	Notes that Te Komiti Mātauranga approved a variation to the BCS/GDCMP programme regulations, to allow approval of the cross-credit application requested by student 1583011 on 19 January 2024.
5.	Notes that Te Komiti Mātauranga approved Type 2 changes for: <ul style="list-style-type: none"> Bachelor of Nursing [BNURS] (Level 7, 360 credits) Bachelor of Teaching (Early Childhood Education) [BTEC] (Level 7, 360 credits)

Whakarāpopototanga | Summary

Te Komiti Mātauranga (TKM), the Unitec Academic Committee, met on 3 July 2025 from 2pm to 4:26pm in the Boardroom of the Unitec Mt Albert Campus. The meeting achieved quorum and was chaired by Martin Carroll, Deputy Chief Executive Academic at Unitec and MIT.

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<ul style="list-style-type: none"> A variation to the BCS/GDCMP programme regulations, to allow approval of the cross-credit application requested by student 1583011 on 19 January 2024. Type 2 changes for: <ul style="list-style-type: none"> Bachelor of Nursing [BNURS] (Level 7, 360 credits)



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<ul style="list-style-type: none"> o Bachelor of Teaching (Early Childhood Education) [BTEC] (Level 7, 360 credits)
Approval of variations to an individual learner's course/programme of study outside programme regulations.	
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	TKM approved students' completions across multiple programmes
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

The Committee resolved to remove Toa Faneva as a member of Te Komiti Mātauranga.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Te Komiti Mātauranga report 7 August 2025
Provided by	Martin Carroll, Deputy Chief Executive Academic, MIT and Unitec
Author	Delphine Gesché, Executive Assistant to the DCE Academic

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Te Komiti Mātauranga report 7 August 2025'.
2.	Notes that Te Komiti Mātauranga approved the Research Productivity Traffic Light Report.
3.	Notes that Te Komiti Mātauranga approved the correction of a number of incorrectly calculated NZCAE grades for Semester 1 and 2 of 2025.
4.	Notes that Te Komiti Mātauranga approved the following programmes for approval and accreditation to be delivered via sub-contract with Network for Fitness Professionals Ltd: <ul style="list-style-type: none"> • New Zealand Certificate in Exercise – Fitness Leader [NZCX4] (Level 4, 60 credits) • New Zealand Certificate in Exercise – Personal Trainer [NZCX5] (Level 5, 60 credits)
5.	Notes that Te Komiti Mātauranga approved the following amendments: <ul style="list-style-type: none"> • 7.18(a) of Te Kawa Maiooro Educational Regulatory Framework from "should" to "must". • Added a sentence regarding assessment and final grade reconsideration to Section 3.2(a) of National Ākonga Concerns and Complaints Policy.
6.	Notes that Te Komiti Mātauranga approved the following Type 1 changes: <ul style="list-style-type: none"> • Bachelor of Construction (Level 7, 360 credits) [BCONS] • New Zealand Certificate in Skills for Living for Supported Learners (Level 1, 60 credits) [NZCSS]

Whakarāpopototanga | Summary

Te Komiti Mātauranga (TKM), the Unitec Academic Committee, met on 7 August 2025 from 2pm to 4pm in the Boardroom of the Unitec Mt Albert Campus. The meeting achieved quorum and was chaired by Martin Carroll, Deputy Chief Executive Academic at Unitec and MIT.



Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	Type 1 changes to: <ul style="list-style-type: none"> Bachelor of Construction (Level 7, 360 credits) [BCONS] New Zealand Certificate in Skills for Living for Supported Learners (Level 1, 60 credits) [NZCSS]
Approval of variations to an individual learner's course/programme of study outside programme regulations.	
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	TKM approved students' completions across multiple programmes
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

The Committee thanked Hadley Brown for stepping up as Acting Director, Tūāpapa Rangahau and for his excellent contributions in this role, including as a member of Te Komiti Mātauranga.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Whitireia and WelTec Academic Committee Report 7 August 2025
Provided by	Fiona Beals, Registrar, Head of Information and Reporting
Author	Lorna Vickerman, Committee Secretary

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receives the report titled 'Whitireia and WelTec Academic Committee Report 7 August 2025'.
2.	Notes that the Whitireia and WelTec Academic Committee approved Type 2 changes to: <ul style="list-style-type: none"> NZ2992 NZC in Health and Wellbeing (Social and Community Services) (L4) PR6006 Bachelor of Information Technology
3.	Notes that the Whitireia and WelTec Academic Committee approved Type 1 changes to NZ2596 NZD in IT (Technical Support).
4.	Notes that the Whitireia and WelTec Academic Committee approved the following new programmes: <ul style="list-style-type: none"> NZ4858 New Zealand Certificate in Automotive Collision Repair (Level 3) NZ4859 New Zealand Certificate in Automotive Refinishing (Level 3)

Whakarāpopototanga | Summary

- E-Meeting was held on 26 June 2025 with 9 members (quorum was met) item 1a and 1b
- E-meeting was held on 2 July 2025 with 9 members (quorum was met) item 2
- Meeting held on 7 August 2025 on Teams with 9 members (quorum was met) item 3 and 4

Sub-delegations exercised

Sub-delegation	Details of how this has been exercised by the Local Academic Committee
Review and approval of changes to existing courses and programmes and approval of the withdrawal/closure or suspension of existing courses or programmes.	<p>Type 2 changes</p> <p><i>Item 1a: NZ2992 NZC in Health and Wellbeing (Social and Community Services) (L4)</i></p> <p>Strand-based safety and practice courses HWB4021 Safety and Practice in Community Health</p>



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<p>Work; HWB4031 Safety and Practice in Mental Health & Addiction Support; HWB4041 Safety and Practice in Social Services; HWB4061 Safety and Practice in Disability Support replaced with a new course HWB4003 Safety and Practice, for all strands.</p> <p><i>Item 1b: PR5006 Bachelor of Information Technology</i></p> <p>New Delivery Site Xi'an Kedagaoxin University, China</p> <p>Item 2: Type 1 changes</p> <p><i>NZ2596 New Zealand Diploma in IT (Technical Support) (L5)</i></p> <ul style="list-style-type: none"> • IT5115 Systems Overview – LO and Assessment • IT5116 Database Administration – Assessments • IT5117 Hardware Servicing – Aim and LOs • IT5118 Professional Practice – LOs and Assessments • IT5119 IT Technical Support – LOs and Assessments • IT5120 Server Management – Assessments • IT5121 Fundamentals of Programming & Problem-solving – LOs and Assessments • IT5122 Implementing Networks – Aim, LOs, Content and Assessments <p><i>Item 3: NZ2992 NZC in Health and Wellbeing (Social and Community Services) (L4)</i></p> <ul style="list-style-type: none"> • Course HWB4002: Leadership and Cultural Responsiveness - LO2 & LO3 amended. • Course HWB4022: Community Health Work Practice - LO2 amended.



Sub-delegation	Details of how this has been exercised by the Local Academic Committee
	<p>Item 4: New programmes</p> <ul style="list-style-type: none"> NZ4858 New Zealand Certificate in Automotive Collision Repair (Level 3) NZ4859 New Zealand Certificate in Automotive Refinishing (Level 3) <p>The New Zealand Certificate in Automotive Collision Repair and the New Zealand Certificate in Automotive Refinishing qualifications were published in 2023 and have replaced the NZ3008 New Zealand Certificate in Collision Repair and Automotive Refinishing (Level 3).</p>
Approval of variations to an individual learner's course/programme of study outside programme regulations.	NA
Approval and release of learner results and recognition of credit for assessment (including assessment of prior learning).	NA
Approval of proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	NA

Aroturuki | Monitoring

- Bachelor of Nursing Māori Monitor Report 11/7/25
- Bachelor of Business Management Monitor Report 26/8/25
- Master of Professional Practice Monitor Report 26/8/25
- Master of Management Monitor Report 26/8/25

Ngā tino raru ka heipū mai | Key risks

There are no new or emerging risks since the last report.

Other matters

Approved changes to A5-P3 Student Concerns and Complaints Procedures as required by NZQA changes regarding advice to students raising complaints externally.



Pūrongo a Te Poari Akoranga a Te Pūkenga Academic Board Report

11 September 2025

Title	Wintec Komiti Akoranga Report - June and August 2025
Provided by	Wintec Quality and Academic Unit
Author	Talia East, Institutional Quality Manager

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

1.	Receive the report titled 'Wintec Komiti Akoranga Report - June and August 2025'.
2.	Note the approval of two Type 2 changes to the following legacy programmes: <ul style="list-style-type: none"> Bachelor of Nursing Master of Nursing Science (Pre-Registration).
3.	Note Wintec's withdrawal from the Ara Bachelor of Nursing Approval and Accreditation application due to Wintec's intention to begin delivery in 2027, rather than 2026.

Whakarāpopototanga | Summary

- Since its last report in June 2025, Komiti Akoranga (Te Komiti) held meetings on 25 June and 13 August. The June meeting, originally scheduled for 11 June, was pushed to 25 June to support legacy programme redevelopment approvals. As a result, the meeting scheduled for 16 July was cancelled.
- Komiti Akoranga received an update from the Research, Rangahau, and Postgraduate Sub-Committee on its activities:
 - Work was underway on supporting Wintec researchers and their projects ahead of the upcoming ITP Rangahau and Research Symposium 2025 to be held at Wintec and Otago Polytechnic in early December (virtual and in-person). The Wintec Research Office was working closely with their counterparts at Otago Polytechnic to organise the symposium and registration and review processes.
 - A traffic light system had been introduced in order to measure the percentage of research active-kaiako in programmes. This would provide Komiti Akoranga with assurance that Wintec programmes were taught mainly by people engaged in research as required by NZQA under Section 454 of the Education and Training Act 2020. The system would be fully integrated by September.



- A Professorial Title policy had been developed and would proceed to Komiti Akoranga for approval before the end of 2025.
3. Te Komiti received an update from the Policy Sub-committee on the ongoing review of Wintec policies in preparation for 2026. The review focused on policy fitness for purpose and minor updates with a full review schedule to be developed for the following three years.
 4. The International team reported on the update of the international entry equivalence table which was being undertaken in consultation with the Quality and Academic Unit. Feedback from the Student Enrolment and Information team had resulted in a rework of the consultation process to ensure the table met the needs of Wintec's enrolment team.
 5. Type 2 Changes were approved for the following legacy programmes to align with refreshed Nursing Council Standards:
 - Bachelor of Nursing
 - Master of Nursing Science (Pre-Registration)
 6. Komiti Akoranga was updated on Wintec's proposed accreditation for the new Ara Bachelor of Nursing. Wintec had submitted its information to Ara for inclusion in the Ara approval and accreditation application; however, given Wintec's intention to delay delivery of the new degree until 2027, NZQA advised that Wintec should withdraw its application at this stage and submit its own accreditation application in 2026 if it wished to deliver the Ara degree programme in 2027.
 7. Te Komiti received the following summary reports:
 - Learner Pulse Semester One – communication remained an area for improvement, e.g., timely replies to emails, clearer responses to queries, and better communication about schedule changes, assessments, and important dates.
 - 2024 Annual Programme Evaluation Reports L7+ Summary Report – data analysis was highlighted as an area for development to enable programme teams to better understand and analyse their data and develop strategies to address impacts or improve outcomes for their ākonga.

Ngā tino raru ka heipū mai | Key risks

8. The management of Wintec academic sub-contracts was added to Wintec's Risk Register for ongoing monitoring.



Pūrongo a Te Poari Akoranga a Te Pūkenga | Academic Board Report

11 September 2025

Title	Western Institute of Technology at Taranaki Academic Committee Report – 11 June and 23 July 2025 meetings
Provided by	Zanetta Hinton, Academic Committee Chair
Authors	Sally Ingham, Academic Committee Minute Secretary

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Poari Akoranga:

1.	Receives the report titled 'Western Institute of Technology at Taranaki Academic Committee Report – 11 June and 23 July 2025 meetings'.
2.	Notes that the WITT Academic Committee approved: <ul style="list-style-type: none"> • Graduation date for 2026 • Recommendation to receive Rainbow and Disability Action Plan updates as part of the Learner Success plan reporting • Diploma Graduands – two approved • Academic Statute 2025 amendment

Whakarāpopototanga | Summary 11 June 2025

1. At its meeting of 11 June 2025, the Western Institute of Technology at Taranaki (WITT) Academic Committee covered the following matters:

Schedule of annual activities received

- 'You Said, We Did' report – First Impressions

Standing reports received

- Research Committee
- NZQA 2022 Targeted Evaluation Action Plan – update
- Academic Risk Register update
- Te Poari Akoranga update
- Student Representative update



Academic Standards Committee

- Additional Site Delivery Application approved:
 - New Zealand Certificate in Business (Accounting Support Services) (Level 4)
- Other approvals:
 - Subcontracting Agreement for New Zealand Certificate in Business (First Line Management) (Level 4)
 - Cross-Network Delivery of programme NZ24557 New Zealand Certificate in Business (Small Business) (Level 4)
 - Bachelor of Nursing new programme development

Teaching and Learning Committees

- School of Trade Training, Primary and Creative Industries; Engineering, Energy and Infrastructure
- School of Nursing, Health and Wellness; Māori Enterprise, Business and Technology

Approved

- Graduation date for 2026
- Recommendation to receive Rainbow and Disability Action Plan updates as part of the Learner Success plan reporting
- Diploma Graduands - 2 approved
- Academic Statute 2025 amendment

Discussed

- Te Kahui Matanui (Advisory Committee) update

Whakarāpopototanga | Summary 23 July 2025

2. At its meeting of 23 July 2025, a quorum was not present. As such, the WITT Academic Committee covered the following matters, but no approvals were made:

Schedule of annual activities received

- Learner Satisfaction Semester One Analysis Report
- Academic Complaint summary report, including Student Discipline Register summary

Standing reports received

- NZQA 2022 Targeted Evaluation Action Plan – update
- Academic Risk Register update
- Te Poari Akoranga update
- Student Representative update



Academic Standards Committee

- Type 2 changes approved:
 - New Zealand Certificate in Makeup and Skincare (Introductory) (Level 3)
 - New Zealand Certificate in Beauty Therapy (Level 4)
 - New Zealand Diploma in Beauty Therapy (Level 5)
- Additional Delivery Site Application approved for Hangarau Matihiko: Digital Interface Design and Programming Foundations Micro-credential.

Teaching and Learning Committees

- School of Trades Training, Primary and Creative Industries; Engineering, Energy and Infrastructure
- School of Nursing, Health and Wellness; Māori Enterprise, Business and Technology

Circulated for eVote approval after the meeting

- 2027 Academic Calendar
- Certificate Graduands
- Degree/Diploma Graduands

Discussed

- Te Kahui Matanui (Advisory Committee)
- Membership

Aroturuki | Monitoring

Nil to report.

Ngā tino raru ka heipū mai | Key risks

The following academic risks are monitored by WITT Academic Committee and held in Protecht software platform.

Risk title	Description	Potential consequences	Current mitigation	Comments
1005674	Regulatory Compliance – Research Output: NZQA require research outputs from tutors teaching at degree and graduate diploma level.	Inherent Risk: Medium (9) Current Residual Risk: Low (4)	Controls: School research plans in place. Degree and graduate diploma tutors have hours for research allocated in workload plans. Plans are	Actions: (Open) Research Plan Monitoring – Research Committee/Academic Committee



Risk title	Description	Potential consequences	Current mitigation	Comments
			monitored regularly by School TLCs and Academic Committee. Research Committee constituted.	
1054445	Academic Quality – Assessments not well-designed to mitigate the use of artificial intelligence or use it appropriately.	Inherent Risk: Medium (9)	Controls: Provide training to upskill kaimahi in the use of AI and how to design assessments to maintain integrity.	



Te Poari Akoranga o Te Pūkenga Meeting

4

4. Resolution to exclude the public

It will be moved by the meeting Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
5.	Administration	
5.1	Minutes of the closed portion of Te Poari Akoranga 26 June 2025	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
5.2	Closed minutes of the e-meeting of Te Poari Akoranga held 2 July 2025	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA
5.3	Actions	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
6.	Academic risk monitoring	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(h) OIA
7.	Update from Ako Excellence Director	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	ĀPŌPŌ – He puna mātauranga	
8.1	Lessons learned report from pilot	Section 9(2)(b)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.2	Knowledge Hub guidelines	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.	Ngā ohu whakahaere o Te Poari Akoranga	
9.1	Final minutes from Te Ohu Whakahaere Rangahau, Research & Postgraduate and Te Ohu Whakahaere Academic Quality	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.2	Te Ohu Whakahaere Approvals e-meeting 16 July 2025	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	Any other closed business	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA

The meeting Chair will also move that certain employees from Te Pūkenga, namely Jamie Smiler, be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.

Section	Interest
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.