

# Te Ohu Whakahaere Rangahau Research and Postgraduate - 19 June 2025



Online via MS Teams

19 June 2025 09:30 AM - 11:30 AM

Agenda Topic	Presenter	Time	Page
<a href="#">Karakia tīmatanga</a>			2
1. Administration	F. Beals	09:30 AM-09:40 AM	6
1.1 Welcome and apologies			
1.2 <a href="#">2025 workplan</a>			6
1.3 <a href="#">Minutes of meeting held 27 February 2025 - open portion</a>			7
2. <a href="#">Updates from Te Poari Akoranga hui - open portion</a>	F. Beals	09:40 AM-09:45 AM	10
3. <a href="#">Resolution to exclude the public</a>	F. Beals		18
4. Administration	F. Beals	09:45 AM-09:50 AM	19
4.1 <a href="#">Minutes of meeting held 27 February 2025 - public excluded</a>			19
4.2 <a href="#">Actions</a>			20
5. <a href="#">Updates from Te Poari Akoranga hui - public excluded</a>	F. Beals	09:50 AM-09:55 AM	21
6. Any other closed business			
<a href="#">Karakia whakakapi</a>			23

# Karakia tīmatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

**Māku e huaki te wānanga nei.**

I'll open our shared space.

**Kia huakina te wānanga nei ki te karakia.**

May our shared space be opened with karakia.

**Kāti anō kia karakia e manawa ora ai te wānanga nei.**

It's only fitting that we begin with karakia so we may strengthen our shared space together.

## Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo  
ki Te Pūkenga  
te manawa nei  
ki te rongo taketake,  
te whiwhia, te rawea  
te whiwhi-ā-nuku  
whiwhi-ā-rangi  
i takea mai i te kāhui o ngā ariki.  
kia tūturu ka whakamau ai kia  
tina,  
Tina! (everybody)  
Hui e?  
Tāiki e!**

Listen o Rongo  
to Te Pūkenga  
offering gratitude  
for the peace and harmony  
that allows us to enjoy  
the gifts of the earth  
and the heavens  
bequests of a higher order.  
And bind it firmly,  
firmly!  
Do we all concur?  
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

**Tēnā koe i tō karakia mai.**

Thank you for delivering karakia.

**Ka nui te mihi o te manawa ki a koe, i tō karakia mai.**

With heartfelt gratitude, thank you for delivering karakia.

**Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.**

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.



## Schedule D:

### Tāpaenga Mana mai i Te Poari Akoranga | Sub-Delegations from Te Poari Akoranga

Te Poari Akoranga may formally sub-delegate specific tasks and/or responsibilities to nominated groups, committees and/or ohu whakahaere. This schedule will be updated each time a power is sub-delegated. All sub-delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time. In sub-delegating authority, Te Poari Akoranga requires:

- i) Any policies related to the responsibilities are approved by Te Poari Akoranga;
- ii) Major decisions made by the body receiving the sub-delegation are reported to Te Poari Akoranga through reporting template.

Ref	Subject	Description	Sub-delegation
1.	Academic Policies, procedures and framework	Not applicable	
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies.	<b>a. Te Ohu Whakahaere Approvals</b> <ul style="list-style-type: none"> <li>To approve new Level 1-6 unified courses and programmes.</li> <li>To approved Type 2 changes to Level 1-6 unified courses and programmes.</li> </ul>
			<b>b. Local Academic Committees</b> To review and approve new (non-unified) courses and programmes delivered by their business division, and to review and approve changes to existing courses and programmes and approve the withdrawal/closure or suspension of existing (non-unified) courses or programmes.
3.	Courses/ Programmes of Study (including work-based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	<b>Local Academic Committees</b> This delegation is sub-delegated in its entirety.



Ref	Subject	Description	Sub-delegation
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes.	<b>Te Ohu Whakahaere Academic Quality Co-Chairs</b> To approve minor changes to academic procedures, within academic policy.
5.	Assessment	To approve and release learner results and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations.	<b>Local Academic Committees</b> This delegation is sub-delegated in its entirety.
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	<div> <b>a. Te Ohu Whakahaere Rangahau Research and Postgraduate</b>                          To review and monitor:                         <ul style="list-style-type: none"> <li>the revenue generated by Te Pūkenga in external research funding opportunities.</li> <li>rangahau and research capacity and capability across Te Pūkenga.</li> <li>the performance of Te Pūkenga in relation to national rangahau, research and postgraduate strategies ensuring a culture of continuous improvement across business divisions.</li> </ul> </div> <div> <b>b. Local Academic Committees</b>                          To approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.                     </div>



Ref	Subject	Description	Sub-delegation
7.	Appeals	<p>To:</p> <ul style="list-style-type: none"> <li>a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes);</li> <li>b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals; and</li> <li>c. if necessary, make recommendations about policies, procedures, or the provision of services.</li> </ul>	<p><b>Local Business Division Leads</b></p> <p>To:</p> <ul style="list-style-type: none"> <li>a. receive unresolved learner complaints or appeals that have already been determined (in line with relevant appeals policies and processes);</li> <li>b. support the resolution, settlement and/or withdrawal of such unresolved complaints or appeals.</li> </ul> <p><b>Te Ohu Whakahaere Academic Quality</b></p> <p>To make recommendations about national policies, procedures, or the provision of services in respect of appeals.</p>
8.	Granting of Formal Awards	To grant formal awards of Te Pūkenga.	<p><b>Local Academic Committees</b></p> <p>This delegation is sub-delegated in its entirety.</p>

Te Ohu Whakahaere Rangahau Research and Postgraduate	Bi-monthly	Thurs 27 Feb	Thurs 1 May (cancelled)	Thurs 19 June
Workplan for 2025	Annually	x		
2026 meeting dates (if required)	Annually			
Self-assessment for 2025	Annually			
Overseeing research across Te Pūkenga business divisions		x		
Academic and ethical processes of new business entities (*As this item was not ready in time for the 19 June meeting, it will be provided to Te Poari Akoranga)				x



## Open minutes for Te Ohu Whakahaere Rangahau Research and Postgraduate - 27 February 2025

27/02/2025 | 09:30 AM - 10:30 AM - Auckland, Wellington New Zealand Standard Time

Microsoft Teams

### Attendees (8)

Fiona Beals; Annemarie Gillies; Allen Hill; Christine Cheyne; Louise Rummel; Suzanne Miller; Tepora Emery; Waireti Roestenburg

Attendees: Jamie Smiler (Rangahau and Research Director), Haley Passmore (Governance Advisor).

Apologies: Michael Shone.

### Karakia tīmatanga

Annemarie Gillies delivered the opening karakia and the meeting began at 9.30am.

### 1. Administration

#### 1.1 Welcome and apologies

Te Ohu noted that apologies were received from Michael Shone.

#### 1.2 2025 workplan

Te Ohu discussed:

- Whether te Ohu is still required, given the devolution of Te Pūkenga.
- The importance of the post-graduate programme as a focus area for te Ohu, rather than solely on research, and the need for ongoing advocacy regarding the post-graduate programme as no policies have been presented to te Ohu regarding post-graduate matters.
- The potential requirement for an extraordinary meeting to consider the ethical requirements of business divisions after disestablishment and identify the potential deficits and opportunities.
- The lack of clarity of academic and ethical processes for new entities.

***ACTION: Raise concerns at Te Poari Akoranga regarding post-graduate provisions across Te Pūkenga network, as there is a perceived risk with the rearrangement of portfolios. (Assignee(s): Fiona Beals; Due Date: 01/05/2025)***

Minutes for Te Ohu Whakahaere Rangahau Research and Postgraduate - 27 February 2025

***ACTION: Add a standing agenda item to the workplan for academic and ethical processes of new business entities as they are established. (Assignee(s): Haley Passmore; Due Date: 01/05/2025)***

### **1.3 Minutes of meeting held 20 September 2024 - open portion**

**Resolved (S. Miller/W. Roestenburg)**

*THAT Te Ohu Whakahaere Rangahau, Research, and Postgraduate approve, as a true and accurate record, the open minutes of the 20 September 2024 meeting of Te Ohu Whakahaere Rangahau, Research, and Postgraduate.*

**CARRIED**

### **5. Te tiaki i ngā tikanga matatika rangahau i roto i ngā wāhanga pakihi o Te Pūkenga | Overseeing research across Te Pūkenga business divisions**

Te Ohu noted that the Rangahau and Research Director will request that the chairs of ethics committees respond to the reflective questions.

Te Ohu provided feedback on an incorrect link in the document.

Te Ohu discussed the proposed questions and whether they adequately reflect the Māori-Crown partnership. Te Ohu noted that the questions do align with statutory requirements, that the first question does adequately address the Māori-Crown partnership and will serve as a good starting point to gauge ethics committees' position on this issue.

**Resolved (A. Gillies/A. Hill)**

*THAT Te Ohu Whakahaere Rangahau, Research, and Postgraduate:*

- a. Receive the report titled 'Te tiaki i ngā tikanga matatika rangahau i roto i ngā wāhanga pakihi o Te Pūkenga | Overseeing research across Te Pūkenga business divisions'; and*
- b. Provide feedback on questions to the Chairs of Ethics Committees.*

**CARRIED**

### **2. Resolution to exclude the public**

**RESOLVED: (F. Beals /S. Miller)**

*THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.*

Minutes for Te Ohu Whakahaere Rangahau Research and Postgraduate - 27 February 2025



*The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:*

Item	General subject of each matter to be considered	Section(s)
3.	<b>Administration</b>	
3.1	Notes of informal meeting held 17 July 2024	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
3.2	Action list	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
4.	<b>Updates from Te Poari Akoranga – public excluded</b>	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

#### Interests

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

**CARRIED**

# Te Pūkenga report



19 June 2025

<b>Report to</b>	<b>Te Ohu Whakahaere Rangahau Research and Postgraduate</b>
<b>Title</b>	15 May 2025 Te Poari Akoranga hui open portion
<b>Provided by</b>	Fiona Beals, co-chair Te Ohu Whakahaere Rangahau Research and Postgraduate
<b>Author</b>	Haley Passmore, Governance Advisor
<b>For</b>	Information
<b>Classification</b>	Unclassified
<b>Endorsement (if any)</b>	NA

## Recommended resolutions

It is recommended that Te Ohu Whakahaere Rangahau Research and Postgraduate:

1.	Receives the report titled '15 May 2025 Te Poari Akoranga hui open portion.'
3.	<p>Notes that Te Poari Akoranga approved:</p> <ul style="list-style-type: none"> <li>• Sub-delegation to Te Ohu Whakahaere Approvals to approve Type 2 changes to Level 1-6 unified programmes.</li> <li>• Sub-delegation to Local Academic Committees to approve new (non-unified) programmes to be delivered by their business division.</li> <li>• Revised Terms of Reference for Te Ohu Whakahaere Approvals to reflect the change in its delegations.</li> </ul>
4.	<p>Notes that Te Poari Akoranga received reports and noted approvals from the following Local Academic Committees:</p> <ul style="list-style-type: none"> <li>• Whitireia and WelTec</li> <li>• Toi Ohomai</li> <li>• Otago Polytechnic</li> <li>• Eastern Institute of Technology</li> <li>• Competenz</li> <li>• Open Polytechnic</li> <li>• Ara</li> <li>• ServiceIQ</li> <li>• NorthTec</li> <li>• Wintec</li> </ul>

# Te Pūkenga report



19 June 2025

	<ul style="list-style-type: none"> <li>WITT</li> </ul>
5.	Notes that Te Poari Akoranga received Local Academic Committee reports from Tai Poutini Polytechnic, Primary ITO, and MITO where no approvals were made.

## Te tāhuhu kōrero | Background

- Te Poari Akoranga (Te Poari) met on 15 May 2025 in a Microsoft Teams online meeting. Te Poari received apologies from Antoinette Young, Te Urikore Biddle, and Martin Carroll. Te Poari considered the following agenda items in the open portion of its meeting:

### Ngā ohu whakahaere o Te Poari Akoranga (open reports)

- Te Poari received reports from the following Te Ohu Whakahaere:
  - Te Ohu Whakahaere Approvals hui 30 April 2025 – open; and
  - Te Ohu Whakahaere Academic Quality hui 8 May 2025 – open.

### Delegation of approvals

- Te Poari received the report titled 'Delegation of approvals' and approved:
  - Sub-delegation from Te Poari Akoranga to Te Ohu Whakahaere Approvals to approve Type 2 changes to Level 1-6 unified programmes.
  - Sub-delegation to Local Academic Committees to approve new (non-unified) programmes delivered by their business division
  - Revised Terms of Reference for Te Ohu Whakahaere Approvals to reflect the change in its delegations.
- Te Poari noted that Te Ohu Whakahaere Approvals will still endorse Type 2 changes to Level 7 and above unified programmes, as Te Poari Akoranga has reserved approval of changes to any Level 7 and above unified programmes.

### Local Academic Committees

- Te Poari received Local Academic Committee reports from Tai Poutini Polytechnic, Primary ITO, and MITO where no approvals were made.
- Te Poari received reports and noted the following approvals from Local Academic Committees:

### Whitireia and WelTec

- Te Poari received Whitireia and WelTec Academic Committee reports for 20 February 2025 and 17 April 2025 and noted that it approved:

#### Type 1 changes

- PR5006 Bachelor of Information Technology

# Te Pūkenga report



**19 June 2025**

---

- NZ2660 NZ Certificate in Plumbing, Gasfitting and Drainlaying (Level 3)
- PR4862 Postgraduate Certificate in Specialty Care
- HS8722 Extended Care Paramedicine 1
- PR4624 Bachelor of Nursing
- NZ2491 NZ Diploma in Veterinary Nursing (Level 6)
- PR4851 Bachelor of Health Science (Paramedic)
- PR4801 Postgraduate Certificate in Primary Healthcare Specialty Nursing
- NZ2992 NZ Certificate in Health and Wellbeing (Social and Community Services) (L4)
- NZ4373 New Zealand Certificate in Skills for Learning and Working for Supported Learners (Level 1)
- PR4997 Bachelor of Social Work.

## *Type 2 changes*

- HV4448 Bachelor of Engineering

## **Toi Ohomai**

8. Te Poari received Toi Ohomai Academic Committee Summary Report, 2 April 2025 – Open and noted that it approved:
  - Susan Sloan Nursing Scholarship Award
  - Top Student Award and Prize, NZ Diploma in Architectural Technology Level 6
  - 146 Graduates
  - Academic Committee Terms of Reference 2025
  - Learning and Quality Standards Committee Terms of Reference 2025
  - New Permanent Delivery Site – Tong House, Whakatane.

## **Otago Polytechnic**

9. Te Poari received Otago Polytechnic Academic Committee Summary Reports, 10 December 2024 and 11 February 2025 and noted that it approved:

## *Type 1 changes*

- OT5025 Bachelor of Social Services – separating one 30 credit course into 2 x 15 credit courses, updating co-requisites and pre-requisites.
- NZ3445 New Zealand Diploma in Beauty Therapy (Level 5) – minor changes to assessments.
- NZ2420 New Zealand Diploma in Construction (Level 6) (Construction Management) (Quantity Surveying) - update assessment activity, weighting, LO assignment, grading scheme and completion requirements for several courses.

# Te Pūkenga report



19 June 2025

---

- OT5128 Bachelor of Construction (Quantity Surveying) (Site Management) - update assessment activity, weighting, LO assignment, grading scheme and completion requirements for several courses.
- NZ2649 New Zealand Diploma in Photography (Level 6) - Move from version 1 to version 2 of the qualification, updated programme aim, updated transition arrangements, updated course summaries.
- NZ2220 New Zealand Certificate in Agriculture (Farming Systems) (Level 3) – updates to course names, credit values.
- OT5177 Graduate Diploma in Conflict Resolution – changes to assessment
- Updates to OTCont schedule – adding unit standards for work-based off-job training in Electrical Engineering.
- NZ2162 New Zealand Diploma in Engineering (Level 6) – changes to NZDE National Curriculum Document V7.1, approved by NZQA in September 2024 to align the Engineering NZ Technician Attributes with the updated Dublin Accord.
- NZ2896 New Zealand Certificate in Bicycle Servicing (Level 3) - changes to assessments includes title changes and completion requirements.
- NZ2897 New Zealand Certificate in Bicycle Mechanics (Level 4) - changes to assessments includes title changes and completion requirements.

## *Changes to Te Pūkenga unified programmes*

- NZ2459 New Zealand Diploma in Business (Level 5) – noting assessment and other regulation changes, approved by the National Programme Committee and by the Lead Provider's Academic Committee at Ara.
- NZ2660 New Zealand Certificate in Plumbing, Gasfitting and Drainlaying (Pre-Apprenticeship) (Level 3) - Type 1 changes notified by Wintec (programme owner) to update unit standard version numbers and adjust data requirements such as level, credits and titles.
- NZ3563 New Zealand Certificate in Exercise (Level 4) – changes to align programme document with Version 2 of qualification. Update to strategic purpose statement and graduate profile, changes to course content and minor changes to wording of learning outcomes (all confirmed as Type 1 changes by NZQA)
- TP4775 Bachelor of Accounting – changes to resit, resubmission and reassessment requirements for the level 5 courses owned by the NZDipBus programme. Changes approved by the National Programme Committee and by the Lead Provider's Academic Committee at Wintec.

## *Other matters*

- Twenty-two (22) Certificate of Proficiency enrolments.

# Te Pūkenga report



**19 June 2025**

---

## **Eastern Institute of Technology**

10. Te Poari received Eastern Institute of Technology Academic Committee Summary Report, 17 March 2025 – Open and noted that it approved:

- the appointment of Dr Clive Cornford, degree monitor for the EIT postgraduate suite of Wine & Business Innovation degree programmes
- the appointment of Bronwyn Bradley, degree monitor for the EIT Bachelor of Creative Practice degree programmes.

## **Competenz**

11. Te Poari received Competenz Academic Committee Summary Reports, March 2025 and April 2025 and noted that it approved the following programmes/courses to be submitted to NZQA:

- WHS L3 and L4 Type 1
- Print L4, Type 1
- NZTI extension to subcontract arrangement – addition of LCP
- MC in Forestry Operations Log Scaling
- Forestry Operations: Log Scaling (Micro-credential)
- Workplace Health and Safety T1 Applications – L3 and L4
- NZA in Print, L4 T1
- Fire Protection: 4x T1 programme change documents
- New POS for Mechanical Engineering Level 3.

## **Open Polytechnic**

12. Te Poari received Open Polytechnic Academic Committee Summary Reports, 6 December 2024, 31 January 2025 and 7 March 2025 and noted that it approved:

- closure of legacy programmes and courses for the New Zealand Certificate in Real Estate (Salesperson) (Level 4) and New Zealand Certificate in Business (Administration and Technology) (Level 3)
- changes to the legacy programme of study for the New Zealand Diploma in Legal Executive Studies (Level 6)
- updates to the programme documentation for the legacy programmes, Graduate Diploma in Human Resource Management and the Graduate Diploma in Strategic Management.
- the content and structure of two proposed Micro-credentials - Mathematics for Engineering, and Mathematics for Engineering to be submitted to Waihangā Ara Rau Workforce Development Council

# Te Pūkenga report



**19 June 2025**

---

- closure of legacy programme and courses for the New Zealand Diploma in Business (Level 5) with strands, and the New Zealand Certificate in Early Childhood Education and Care (Level 3)
- changes to the programme of study for Te Pōkaitahi Reo (Reo Rua) (Te Kaupae 1) to meet version 2 of the qualification
- updates to the Credit Recognition Schedule
- closure of legacy programme and courses for the Bachelor of Arts (with majors) and the Bachelor of Applied Science (Information and Library Studies major)
- changes to the programme of study for the Real Estate Continuing Professional Development
- appointment of Lisa Turnbull to the Environment Stakeholder Advisory Group
- appointment of Laura Marshall to the Library and Information Stakeholder Advisory Group
- appointment of Hazel Naser to the Funeral Directing Stakeholder Advisory Group

## **Ara**

13. Te Poari received the Ara Academic Committee Summary Report, 3 April 2025 and noted that it approved the Portfolio and Assurance Programme Change Report.

## **ServiceIQ**

14. Te Poari received ServiceIQ Academic Committee reports, 10 March 2025 and 1 April 2025 and noted that it approved:

- assessment development priorities
- recommendations and next steps from the submitted papers regarding Schools reporting of unit standards and dealing with expired assessments.
- extending contracts for current Contracted Assessors until June 2026.

15. Te Poari also noted that ServiceIQ:

- requested a review of the complaints process and policy to ensure clarity to employers, trainees and staff; and
- suggested amending the frequency of the Academic Committee Meetings to be held every two months instead of monthly, supplemented by intersessional meetings as required, pending approval from SLT.

## **NorthTec**

16. Te Poari received NorthTec Academic Committee reports, 13 March 2025 and 10 April 2025 and noted that it approved:

- changes to the Academic Quality Assurance Committee Terms of Reference
- Academic Committee Delegations
- granting of the awards outlined in the Awards Report

# Te Pūkenga report



19 June 2025

---

- changes to the Academic Committee Terms of Reference
- granting of the awards outlined in the Awards Report.

17. Te Poari also noted that NorthTec ratified:

- Type 1 programme changes to NZ Certificate in Study and Employment Pathways (Level 4): Add course: 4108 – Wellness and Human Development to Social Services Pathway
- New temporary teaching site at Te Iwi o Te Roroa (Waipoua Forest Visitors Centre), 1 Waipoua River Road, RD6, Waipoua Forest for the delivery of NZ Certificate in Forest Industry Foundation Skills (Level 2)

## Wintec

18. Te Poari received the Wintec Academic Committee report, April 2025 and noted that it approved the adoption of Te Kawa Maiooro as its regulatory framework post-Te Pūkenga disestablishment in the event it becomes a standalone tertiary education organisation and the following Type 2 changes to Wintec legacy programmes:

- New Zealand Certificate in Horticulture (Level 3)
- New Zealand Certificate in Horticulture Services (Level 4)

## Western Institute of Technology at Taranaki (WITT)

19. Te Poari received WITT's Academic Committee reports, 26 February 2025 and 30 April 2025 and noted that it approved:

- The minimum expected number of research outputs by programme for 2025
- NZQA 2022 Targeted Evaluation Action Plan closure of item 4
- Certificate Graduands (including micro-credentials and training schemes) – 180 approved
- Diploma Graduands – 2 approved
- National Programme Committee report on New Zealand Certificate in Pest Operations (Level 3).

## *Contractual compliance*

- that a further update on the delivery with LearnerMe be provided in the third quarter of 2025
- that the Academic Committee recommends assigning responsibility for managing the Red Cross subcontract to a single designated Director/lead
- that WITT has representation on the review panel for the national review of the first aid unit standards due to be held in May 2025
- that evidence of moderation with Wood Training is provided to the school and assurance provided to the Academic Committee that this is occurring
- that contractual compliance oversight of subcontracted delivery is added to the Terms of Reference for Teaching and Learning Committees.



# Te Pūkenga report



**19 June 2025**

---

## *Ratifications*

- Ratified Special Approval of Graduands – 5 approved.
- Ratified eVote approval of Academic Statute 2025

## **Other matters**

20. Te Poari noted that Nita Hutchinson has resigned from her role at WITT and that this will be her last meeting. Nita was thanked for her contribution to Te Poari Akoranga.

## **Ngā tāpiritanga | Appendices**

**Appendix 1:** [Te Poari Akoranga 15 May 2025 hui – open section](#)



## Te Ohu Whakahaere Rangahau, Research and Postgraduate o Te Poari Akoranga Meeting

### Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
<b>4.</b>	<b>Administration</b>	
4.1	Minutes of meeting held 27 February 2025 - public excluded	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
4.2	Action list	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
<b>5.</b>	<b>Updates from Te Poari Akoranga – public excluded</b>	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
<b>6.</b>	<b>Any other closed business</b>	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

### Interests

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

# Karakia whakakapi



Tēnā tātou here are some useful phrases you can use to introduce closing karakia next time you are asked to lead it.

**Māku e whakakapi te wānanga nei.**  
I will conclude our shared space.

**Kia whakakapia te wānanga nei ki te karakia.**  
May our shared space be concluded with karakia.

**Kua pau tonu te wā, nā reira māku e whakakapi te wānanga nei ki te karakia.**  
We're just about out of time, therefore I will conclude our shared space with karakia.

## Karakia whakakapi Closing incantation

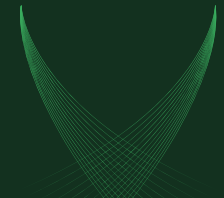
**Puritia,**  
**puritia ngā kōrero o te wānanga**  
**puritia Kia ū, kia mau**  
**puritia kia ita**  
**Unuhia, unuhia atu rā**  
**Te tapu o te kāhui o ngā ariki**  
**mauria atu rā ko te kahu ora o**  
**Rongo**  
**he rongo taketake**  
**he rongo mau tonu**  
**ka whakamau kia tina,**  
**Tina! (everybody)**  
**Hui e, Tāiki e!**

Hold fast,  
hold firmly the words of the  
academy  
cement them firmly  
fixed in the mind.  
Release ourselves  
of the decorum of formality  
let us take up the life giving  
cloak of Rongo  
the permanence of peace  
and harmony  
and bind it firmly,  
Firmly!

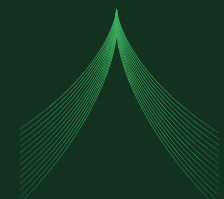
## Our values



**Manawa nui**  
We reach out and welcome in



**Manawa roa**  
We learn and achieve together



**Manawa ora**  
We strengthen and grow  
the whole person