Te Pükenga Council 29 August 2025 ordinary meeting



Location: MITO Kotahitanga Room, Level 3, 50 Customhouse Quay, Wellington

29 August 2025 01:00 PM

| Agenda Topic | | | Presenter | Time | Page | |
|--|--|---|--------------------------|-----------------------------|------|--|
| Open | agenda | а | | | | |
| 1. Heath | | ome/apologies/notices has provided apologies for the meeting. | Sue McCormack | | | |
| 2. | Admi | nistration (open) | Sue McCormack | 01:00 PM-01:05 PM | 4 | |
| | 2.1 | Council membership and 2025 schedule of committees and workplar | <u>1</u> | | 4 | |
| | 2.2 | Register of interests | | | 13 | |
| | 2.3 | Minutes (draft) of the meeting held 31 July 2025 (ordinary meeting) | | | 15 | |
| 3. | <u>Chief</u> | Executive's open report | Gus Gilmore | 01:05 PM-01:10 PM | 20 | |
| 4. | Corre | espondence | | 01:10 PM-01:15 PM | 24 | |
| | 4.1 Letter | Letter from Minister of Education received 4 August 2025 re Government's propos | sal to replace NCEA with | new national qualifications | 24 | |
| 5. | He ta | ke atu anō Any other business (open) | | 01:15 PM-01:20 PM | | |
| 6. | Reso | lution to exclude the public | | | 26 | |
| Closed agenda | | | | | | |
| 7. | 7. Administration (closed) | | Sue McCormack | 01:20 PM-01:25 PM | 29 | |
| 7.1 Minutes of the closed portion of the meeting held 31 July 2025 | | | | | 29 | |
| | 7.2 Ngā mahi hei Actions There are no outstanding actions | | | | | |

| 8. | Regular reporting 34 | | | | | |
|-------|----------------------|--|---------------------------------------|--------------------------------|--------------|--|
| | 8.1 | Chief Executive's report | Gus Gilmore | 01:25 PM-02:10 PM | 34 | |
| 9. | Risk a | and compliance | | | 36 | |
| | 9.1 | Directors of ESA Publications (NZ) Limited | Gus Gilmore and Alan Cadwallader | 02:10 PM-02:20 PM | 36 | |
| | 9.2 | Winding up of subsidiary companies | Ziena Jalil and Kara Hiron | 02:20 PM-02:25 PM | 42 | |
| | 9.3 | Closure of Westpac loan facility | James Smith | 02:25 PM-02:30 PM | 57 | |
| Break | (| | | 02:30 PM-02:45 PM | | |
| 10. | Trans | ition and disestablishment | | | 58 | |
| | 10.1 | 2026 budget update | James Smith | 02:45 PM-02:55 PM | 58 | |
| 11. | Repo | rts from and relating to Committees | | | 98 | |
| | 11.1 | <u>Draft minutes of Interim Kaimahi</u> <u>Advisory Committee meeting held 14</u> <u>August 2025</u> | Warwick Shillito | 02:55 PM-03:00 PM | 98 | |
| | 11.2 | Draft minutes of Interim Maori Advisory Committee held 20 August 2025 | Teorongonui Keelan | 03:00 PM-03:05 PM | 103 | |
| 12. | | ds correspondence (confidential) | | | | |
| | | fidential inwards correspondence to note | | | | |
| 13. | Outwa | ards correspondence (confidential) | | 03:05 PM-03:10 PM | 106 | |
| | 13.1 | Letter to Minister for Vocational Education | | | 106 | |
| | - | update from Te Pūkenga Council sent 13 Auguroort to the Minister that this accompanied is in th | | | | |
| | 13.2 Letter | Letter to Jeremy Morley sent 27 August 2025 re Council membership | | | 108 | |
| 14. | | ke atu anō Any other business dential) | | | | |
| 15. | Confi | rmation of actions from this meeting | Sue McCormack and Rebecca Donne | 03:10 PM-03:15 PM | | |
| | | this agenda item is to confirm the actions that ha | | . The Governance Director will | identify the | |

16. Board time 03:15 PM-03:30 PM

actions which have been recorded for the Chief Executive and Chair to confirm.

Karakia whakakapi

Next meeting date: 26 September 2025 (Auckland)



Te Pūkenga Council member terms

| Member | Start date | Current term ends | Appointed by |
|------------------------------|---------------------|-------------------|---|
| Sue McCormack (Acting Chair) | 1 April 2023 | 31 March 2027 | Minister of Education |
| Jeremy Morley | 1 September 2022 | 31 August 2025 | Minister of Education |
| Jordan Gush | 4 October 2021 | 31 December 2025 | Interim Learner Advisory Committee nomination |
| Heath Sawyer | 4 October 2021 | 31 December 2025 | Interim Staff Advisory Committee nomination |
| Dr Teorongonui Josie Keelan | 2 November 2021 | 31 December 2025 | Interim Māori Advisory Committee nomination |
| Sam Huggard | 1 April 2020 | 31 March 2026 | Minister of Education |
| Bill Moran | 1 April 2023 | 31 March 2027 | Minister of Education |



2025 Schedule of Te Pūkenga Council and Committee meetings

As at 21 August 2025

Council

| Month | Date | Day | Meeting | Activity | Venue |
|-----------|---------------|--------|---------|------------------|-------------------|
| February | 13 | Thurs | Council | Ordinary meeting | MITO, Wellington |
| April | 10 | Thurs | Council | Ordinary meeting | Online |
| May | 30 | Friday | Council | Ordinary meeting | MITO, Wellington |
| June | 30 | Monday | Council | Ordinary meeting | MIT, Otara |
| July | 31 | Thurs | Council | Ordinary meeting | Ara, Christchurch |
| August | 29 | Friday | Council | Ordinary meeting | MITO, Wellington |
| September | 26 | Friday | Council | Ordinary meeting | MIT, Otara |
| October | 31 | Friday | Council | Ordinary meeting | Wintec, Hamilton |
| December | 12 | Friday | Council | Ordinary meeting | MIT, Otara |



Committees

Finance, Risk and Audit Committee

| Name | Role | Meeting dates | Venue |
|------------------|--------------------|---------------------|-------------------|
| 1. Jeremy Morley | Chair | Friday 28 February | Online |
| 2. Bill Moran | Member | Friday 28 March | Online |
| 3. Josie Keelan | Member | Wednesday 30 April | Online |
| 4. Sam Huggard | Member | Friday 30 May | MITO, Wellington |
| 5. Sue McCormack | Ex-officio member | Monday 30 June | MIT, Otara |
| 6. John Brockies | Independent member | Thursday 31 July | Ara, Christchurch |
| | | Friday 29 August | MITO, Wellington |
| | | Friday 26 September | MIT, Otara |
| | | Friday 31 October | Wintec, Hamilton |
| | | Friday 28 November | MIT, Otara |

Appointment and Remuneration Committee

| Name | Role | Meeting dates | Venue |
|------------------|--------|--------------------|------------------|
| 1. Bill Moran | Chair | Monday 31 March | Online |
| 2. Sam Huggard | Member | Thursday 26 June | MITO, Wellington |
| 3. Sue McCormack | Member | Friday 28 November | MIT, Auckland |

Wellbeing and Safety Committee

| Name | Role | Meeting dates | Venue |
|------------------|-------------------|---------------------------|--------|
| 1. Sam Huggard | Chair | Thursday 27 March | Online |
| 2. Josie Keelan | Member | Thursday 17 July | Online |
| 3. Heath Sawyer | Member | Wednesday 17 September | Online |
| 4. Jordan Gush | Member | Wednesday 19 November | Online |
| 5. Sue McCormack | Ex-officio member | | |



Advisory Committees

Advisory Committee Co-Chairs hui

| Name | Role | Meeting dates | Venue |
|---------------------|-----------------------|-------------------|--------|
| Sue McCormack | Council Acting Chair | Wednesday 5 March | Online |
| 2. Gus Gilmore | Chief Executive | Friday 8 August | Online |
| 3. Jordan Gush | ILAC Co-Chair | | |
| 4. Dahrian Watene | ILAC Co-Chair | | |
| 5. Heath Sawyer | IKAC Co-Chair | | |
| 6. Warwick Shillito | IKAC Co-Chair | | |
| 7. Josie Keelan | Komiti Māori Co-Chair | | |
| 8. Bentham Ohia | Komiti Māori Co-Chair | | |

Interim Learner Advisory Committee (ILAC)

| Name | Role | Meeting dates | Venue |
|----------------------|----------|----------------------|-------------------|
| 1. Jordan Gush | Co-Chair | Monday 10 March | Online |
| 2. Dahrian Watene | Co-Chair | September (date TBC) | Online |
| 3. Henry Geary | Member | | |
| 4. Nina Lee Griffith | Member | | |
| 5. Ihongaro | Member | | |



Interim Kaimahi Advisory Committee (IKAC)

| Name | Role | Meeting dates | Venue |
|-----------------------|----------|--------------------|--------|
| 1. Heath Sawyer | Co-Chair | Friday 7 March | Online |
| 2. Warwick Shillito | Co-Chair | Thursday 14 August | Online |
| 3. Andrea Armstrong | Member | | |
| 4. Ang Cooper | Member | | |
| 5. Barry Paterson | Member | | |
| 6. Craig Ludlow | Member | | |
| 7. Henry Ma'alo | Member | | |
| 8. Jessica Costall | Member | | |
| 9. Jody Takimoana | Member | | |
| 10. Keri Youngman | Member | | |
| 11. Linda Aumua | Member | | |
| 12. Mary-Liz Broadley | Member | | |
| 13. Ramari Raureti | Member | | |
| 14. Scott Casley | Member | | |

Interim Māori Advisory Committee

| Na | me | Role | Meeting dates | Venue |
|----|-----------------------------|---------------------|------------------------|--------|
| 1. | Teorongonui Josie Keelan | Co-Chair | Friday 4 April | Online |
| 2. | Bentham Ohia | Co-Chair | Wednesday 20 August | Online |
| 3. | Dahrian Watene | ILAC representative | | |
| 4. | Glenda Taituha-Toka | Member | | |



Te Poari Akoranga

| Name | Role | Meeting date | Venue |
|----------------------|---|-------------------------------|--------|
| 1. Kieran Hewitson | Co-Chair (Delegate for Chief Executive) | Tuesday 28 January | Online |
| 2. Deborah Young | Co-Chair (Ako Excellence Director) | Thursday 13 March | Online |
| 3. Antoinette Wood | Member of Transition Leadership Team | Thursday 15 May | Online |
| 4. Leoni Drew | Member (Co-Chair Te | Thursday 26 June | Online |
| | Approvals) | Thursday 11 September | Online |
| 5. Fiona Beals | Member (Rohe 3 business division Academic Committee Chair or delegate) | Thursday 6 November | Online |
| 6. Henry Geary | Member (Learner nominated by Interim Learner Advisory Committee) | | |
| 7. Martin Carroll | Member (Rohe 1 business division Academic Committee Chair) | | |
| 8. Te Urikore Biddle | Member (Rohe 2 business division Academic Committee Chair) | | |
| 9. Scott Klenner | Member (Rohe 4 business division Academic Committee Chair) | | |
| 10. Linda Aumua | Member (Co-opted) | | |
| 11. Fionna Moyer | Member (Co-opted) | | |



Te Ohu Whakahaere Approvals

| Name | Role | Meeting dates |
|------------------|----------|------------------------------------|
| Leoni Drew | Co-Chair | Wednesday 26 February |
| Kim Davies | Co-Chair | Wednesday 30 April Monday 16 June |
| Liz McKenzie | Member | September meeting date TBC |
| Harry Leder | Member | Wednesday 22 October (if required) |
| Paul Neumann | Member | - required, |
| Veraneeca Taiepa | Member | |
| Maggie Wells | Member | |
| Denise Williams | Member | |

APPROVED 10 October 2024 Updated 6 August 2025

Te Pükenga Annual Governance Work Plan 2025

| Annual Governance Work Plan 2025 | | | | | | | Financial Yea | r 2025 | | | | | |
|---|--------------------------|----------|-----------------------|-----------------|-----------------------|---|-------------------|----------------|---------------------|------------------------|----------------------|-----------------------|----------|
| | | <u> </u> | | | | | | | | | | | |
| | Frequency | January | February | March | April | May | June | July | August | September | October | November | Decembe |
| tanasii | Di manakhir | | Thursday 13 | | Thursday 10 | Friday 30 May | | Friday 31 July | Friday 29 August | | Friday 31 | | Thursday |
| ouncil Chief Executive's report | Bi-monthly Bi-monthly | | February | | April | | June | | | September | October | | Decembe |
| Wellbeing and Safety report | Bi-monthly | | X X | | x | х | X | x x | х | x x | X | | х |
| Te Tiriti monitoring | Quarterly | | X | | x | | | X | | X | | Х | |
| re filiti filofiltoring | Quarterly | | | | x | | | | | | | | |
| | | | Academic portfolio | | Te Tiriti risks | | | | People risks | | TBC | | |
| Risk deep dives | 4-monthly | | & quality | | | | | | | | | | |
| Annual report | Annually | | | | х | | | | | | | | |
| Briefing to Incoming Minister | Triennially | | | | Information | | | | | | | | |
| Investment plan | Annually | | | | | | х | | | | | | |
| Pastoral code self-report | Annually | | | | | | x | | | | | | |
| Transition plan | One-off | | | | | | | | | x | | | |
| Statement of performance expectations | Annually | | | | | | | | | Draft | | | Final |
| Any essential policies required in next 6-12 months | As required | | | | | Treasury policy & standing delegations register | expenditure | : | | | | | |
| /orkshop | As required | | | | | | | | | | | | |
| nance Risk and Audit | Monthly | | Friday 28 February | Friday 28 March | Wednesday 30 April | Friday 30 May | Monday 30 June | Friday 31 July | Friday 29 August | Friday 26 September | Friday 31 October | Friday 28 November | |
| Report from Chief Financial Officer | Monthly | | х | х | х | х | х | х | х | x | х | х | |
| VET Future State update | Monthly | | х | х | х | x | х | х | х | x | х | х | |
| Programme governance: Finance systems and DSR | Quarterly | | х | | | x | | х | x | | | x | |
| Risk report | Quarterly | | х | | | х | | | x | | | х | |
| Property report | Quarterly | | x | | | х | | | x | | | х | |
| Treasury report | Quarterly | | х | | | х | | | х | | | х | |
| Contentious legal matters | Quarterly | | х | | | х | | | х | | | х | |
| Annual report incl. financial statements, letter of representation, & going | , | | | | Going concern | | | | | | | | |
| concern assessment | Annually | | 2025 update | | assessment | Approval | | | | | | | |
| Legislative compliance | Annually | | х | | | | | | | | | | |
| Delegations policy and register | As required | | | х | | | | | x | | | | |
| Status of external audit recommendations | Quarterly | | | | | х | | | х | | | х | |
| | , | | | | | | 5-year capital | | | | | | |
| Financial approvals | As required | | | | | | plans | | | | Insurance | | |
| · · · · · · · · · · · · · · · · · · · | | | | | | | | | Fraud questionnaire | | | | |
| Crown financial statements | Annually | | | | | | | | & LOR | | | | |
| Pre-year-end review of issues and assumptions | Annually | | | | | | | | TBC | | | | |
| Risk management framework | As required | | | | | | | | | | | | |
| Other policy approvals | As required | | | | | | | | | | | | |
| | | | | Monday 31 | | | Wednesday | | | | | Friday 28 | |
| ppointment and Remuneration | Six-monthly | | | March | | | 25 June | | | | | November | |
| Subsidiary AGMs | Annually | | | х | | | | | | | | | |
| Appointments to Committees | As required | | | х | | | | | | | | | |
| Chief Executive KPIs | Annually | | | | | | х | | | | | | |
| Chief Executive performance review | Six-monthly | | | | | | х | | | | | х | |
| Subsidiary and trust appointments | As required | | | | | | | | | | | | |
| | | | | Thursday 27 | | | | Thursday 17 | | Wednesday 17 | | Wed 26 | |
| 'ellbeing and Safety | Quarterly | | | March | | | | July | | September | | November | |
| Deep dives and continuous education | Quarterly | | | х | | | | х | | x | | х | |
| Statements of commitment to wellbeing and safety | Annually | | | х | | | | | | | | | |
| 2025 officer engagement plan | Annually | | | х | | | | | | | | | |
| Pastoral code self-review | Annually | | | | | | | х | | | | | |
| Pastoral care policy (TBC) | Biennially | | | | | | | х | | | | | |
| Wellbeing and safety reporting | One-off | | | | | | | х | | | | | |
| Wellbeing and safety policy | Annually | | | | | | | | | X | | | |
| Ākonga pastoral code framework (TBC) | Biennially | | | | | | | | | x | | | |
| Officer self-review of duty to exercise due diligence | Annually | | | | | | | | | | | х | |
| | | | | | | | | | | | | | |

APPROVED 10 October 2024 Updated 6 August 2025

Te Pükenga Annual Governance Work Plan 2025

| | | | | | | | Financial Yea | r 2025 | | | | | |
|---|-------------|------------|----------|----------------------|---------|--------------------|------------------------------|--------|---------------|--------------------------|---------|------------------------|----------|
| | Frequency | January | February | March | April | May | June | July | August | September | October | November | December |
| e Poari Akoranga | Bi-monthly | Tue 28 Jan | | Thursday 13 March | | Thursday 15 May | Thursday 26 June | | | Thursday 11 September | | Thursday 6 November | |
| Reports from local academic committees | Bi-monthly | X | | х | | X | х | | | X | | х | |
| Reports from ngā ohu whakahaere | Bi-monthly | X | | х | | X | х | | | X | | х | |
| 2025 workplan for Te Poari Akoranga and ngā ohu whakahaere | Annually | X | | | | | | | | | | | |
| Academic risk monitoring | Bi-monthly | | | х | | X | х | | | x | | х | |
| Pastoral code self-review | Annually | | | | | | х | | | | | | |
| Investment plan | Annually | | | | | | х | | | | | | |
| Unified Level 7+ programme approvals | As required | | | | | | Master of Applied Science | | | | | | |
| Distribution of unified programmes following disestablishment | One-off | | | | | | x | | | | | | |
| Research-related SPE results | Annually | | | | | | x | | | | | | |
| Academic and ethical processes of new entities | One-off | | | | | | | | | x | | | |
| Monitoring reports | As required | | | | | | | | | | | | |
| Te Poari Akoranga self-assessment for 2025 | Annually | | | | | | | | | | | x | |
| 2026 meeting dates and workplan (if required) | Annually | | | | | | | | | | | х | |
| Advisory Committees | Six-monthly | | | 7-10 March | 4 April | | | | 14 August-TBC | | | | |
| Disestablishment update (for information) | As required | | | IKAC/ILAC | IMAC | | | | All | | | | |
| 2025 workplan | Annually | | | IKAC/ILAC | IMAC | | | | | | | | |
| Work-based learning options (for information) | One-off | | | IKAC/ILAC | IMAC | | | | | | | | |
| Research function (for information) | One-off | | | IKAC | | | | | | | | | |
| Supporting kaimahi through change (for feedback) | As required | | | IKAC | • | | | | | | | | |
| Input to legislative change (for feedback) | One-off | | | IKAC/ILAC | IMAC | | | | | | | | |
| Investment plan (for information) | Annually | | | | • | | | | All | | | | |
| Pastoral code self-review (for information) | Annually | | | | • | | | | ILAC | | | | |
| Lessons learnt from Te Pükenga (for feedback) | As required | | | | • | | | | All | | | | |
| Statement of performance expectations (for feedback) | Annually | | | | • | | | | All | | | | |



Te Pūkenga Council Register of Interests

21 August 2025

| Name | Interest | Nature of Interest |
|------------------------------------|---|--------------------------------------|
| Sue McCormack Acting Chair | Canterbury Earthquakes Insurance Tribunal | Judicial Officer |
| | University of Canterbury | Past Chancellor |
| | Dress for Success | Honorary solicitor |
| Heath Sawyer Member | Te Pūkenga staff member | Employee |
| Jordan Gush Member | Peseta Sam Lotu-liga, Executive Director Rohe 1 Te Pūkenga | Uncle |
| | Plumbers and Gasfitters Board | Mother is a member |
| Teorongonui Josie Keelan Member | Nil | |
| Jeremy Morley Member | Wellington Free Ambulance | Contractor |
| Welliber | Racing New Zealand | Chair and Director |
| | Warwick Trust | Settlor, Trustee, and Beneficiary |
| | Wellington Over 60s Cricket | Treasurer and Member |
| | Wellington Bridge Club Inc | Honorary Auditor |
| | OnTrack Racing Limited | Director and Chair |
| Sam Huggard Member | New Zealand Educational Institute Te Riu Roa | Employee |
| Bill Moran | WorkSafe NZ | Deputy Chair |
| Member | Chamber Music at the World's Edge Foundation USA | Chair |
| | Chamber Music at the World's Edge Foundation NZ | Chair |

| Name | Interest | Nature of Interest |
|------|--|------------------------------|
| | At the World's Edge Music Foundation UK | Trustee |
| | Parliamentary Education Trust | Trustee |
| | Iti Kōpara Charitable Trust | Trustee |
| | Hoops and Life Awhi Trust | Trustee |
| | New Zealand Qualifications Authority | Deputy Chair |
| | Pioneer Energy | Director |
| | Pioneer Energy Renewables GP | Director |
| | Pioneer Energy Group GP | Director |
| | TAB New Zealand | Director |
| | Queenstown Lakes District Council Audit, Finance and Risk Committee | Independent Member |
| | Arts Council of NZ (Creative NZ) Audit, Finance and Risk Committee | Independent member |
| | Te Kōki, NZ School of Music, Victoria University of Wellington | Advisory Committee Member |



Minutes for Te Pükenga Council 31 July 2025 ordinary meeting

31/07/2025 | 12:30 PM Auckland, Wellington New Zealand Standard Time Ara Madras Street campus, Christchurch

Attendees (7)

Jeremy Morley; Jordan Gush; Teorongonui Josie Keelan; Heath Sawyer; William Moran; Sue McCormack; Sam Huggard;

In attendance:

Gus Gilmore (Chief Executive), Rebecca Donne (Governance Director, minutes), Ziena Jalil (Deputy Chief Executive), James Smith (Chief Financial Officer), Garth Gulley (Wellbeing and Safety Director), Tony Laskey (Service IQ Executive Director, item 9.1)

Open agenda

The meeting started at 1.50pm.

1. Welcome/apologies/notices

No apologies were received.

2. Administration (open)

2.1 Council membership and 2025 schedule of committees and workplan

The Council noted the membership terms, 2025 workplan and schedule of meetings for 2025.

2.2 Register of interests

The Acting Chair of Council reminded members to declare any agenda items where a conflict arises between their role as a member of Te Pūkenga Council and any private or other external interest they may have, and to stand aside from decision making in respect of that item.

2.3 Minutes (draft) of the meeting held 30 June 2025 (ordinary meeting)

There were no matters arising from the open minutes.

RESOLVED (B. Moran/J. Gush)

That the Council approve the minutes of Te Pūkenga Council open meeting held on 30 June 2025 as a true and correct record.

CARRIED

3. Chief Executive's open report

Te Pūkenga Council received the report titled 'Chief Executive's Report to Council - Open Session' and noted the update on current issues, key achievements and highlights arising during the reporting period.

4. Correspondence

There was no correspondence to note on the open portion of the agenda.

5. He take atu ano | Any other business (open)

No other business was raised.

6. Resolution to exclude the public

RESOLVED (S. McCormack/ T.J. Keelan)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as per the table below.

| Item | General subject of each matter to be considered | Section(s) |
|------|---|---|
| 7. | Administration | |
| 7.1 | Minutes of the closed portion of the meeting held 30 June 2025 | Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA |
| 7.2 | Minutes of the e-meeting held 24 July 2025 | Section 9(2)(b)(ii) OIA |
| 7.3 | Ngā mahi hei Actions | Section 9(2)(g)(ii) OIA |
| 8. | Regular reporting | , |
| 8.1 | Chief Executive's closed report | Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA |
| 8.2 | Chief Executive Council only time | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA |
| 8.2 | Wellbeing and Safety report March-July 2025 | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 9. | Risk and compliance | |
| 9.1 | Proactive distribution of ServiceIQ ringfenced Talent Development funds | Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA |
| 10. | Reports from and relating to Committees | |
| 10.1 | Draft minutes of Te Poari Akoranga e-meeting held 9 July 2025 | Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA |
| 10.2 | Report from Wellbeing and Safety Committee meeting held 17 July 2025 | Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA |

| Item | General subject of each matter to be considered | Section(s) |
|------|---|-------------------------|
| 13. | He take atu anō Any other business | Section 9(2)(a) OIA |
| | | Section 9(2)(b)(ii) OIA |
| | | Section 9(2)(g)(ii) OIA |
| | | Section 9(2)(h) OIA |
| | | Section 9(2)(i) OIA |
| | | Section 9(2)(j) OIA |
| 14. | Confirmation of actions from this meeting | Section 9(2)(g)(ii) OIA |
| 15. | Board time | Section 9(2)(g)(ii) OIA |

Interests

| Section | Interest |
|-------------------------|---|
| Section 9(2)(a) OIA | To protect the privacy of natural persons, including that of deceased natural persons. |
| Section 9(2)(b)(ii) OIA | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| Section 9(2)(g)(ii) OIA | To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment. |
| Section 9(2)(h) OIA | To maintain legal professional privilege. |
| Section 9(2)(i) OIA | To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities. |
| Section 9(2)(j) OIA | To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |

And that certain employees from Te P \bar{u} kenga be permitted to remain at the meeting, namely

- Ziena Jalil
- James Smith
- Kara Hiron
- Garth Gulley
- Tony Laskey
- Deborah Young

be permitted to remain at the meeting after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The Council moved into a public excluded session at 1.55pm.

The meeting closed at 3.02pm.





29 August 2025

| Report to | Te Pūkenga Council |
|----------------------|--|
| Title | Chief Executive's report to Council – open session |
| Provided by | Gus Gilmore, Tumuaki Chief Executive |
| For | Information |
| Classification | Unclassified |
| Endorsement (if any) | N/A |

Recommended resolutions

It is recommended that Te Pūkenga Council (the Council):

| 1. | Receive the report titled 'Chief Executive's report to Council – open session'. |
|----|--|
| 2. | Note the update on current issues, key achievement and highlights arising during the reporting period. |

Ngā mahi matua i te wā o te pūrongo | Key activity during reporting period

Media and public commentary

- Over the past month, media coverage of Te Pūkenga remains consistent, particularly around the
 path toward regional polytechnic independence. However, there has been significant media
 attention on a range of other Government education announcements such as the ban on open-plan
 classrooms and the overhaul of NCEA. Consequently, the intensity of coverage of Te Pūkenga has
 declined slightly.
- On 15 August we proactively released the first six ITP viability reports that were developed in
 October 2024 by external consultants to improve the financial position of our ITP business divisions
 in preparation for exiting Te Pūkenga. We will publish the remainder in the next two weeks. The
 Tertiary Education Union released a press release here: A vocational education blackout | Tertiary
 Education Union Te Hautū Kahurangi o Aotearoa

Performance

Enrolment update

3. Enrolments across Te Pūkenga ITP divisions remain slightly ahead of last year. Year to date, total EFTS are tracking 2% above 2024, an increase of 1,351 EFTS, with domestic enrolments up 2% and international enrolments up 9% compared to the same period last year.



29 August 2025

4. While this reflects modest year-on-year growth, overall progress toward the 2025 budget targets remains below expectations. As at early August, the network has achieved 93% of its budgeted EFTS, 4% behind progress at the same point in 2024.

ITP division 2025 year to date enrolments compared to 2024 – as at 8 August

| Enrolment type (EFTS) | 2025 YTD | 2024 YTD | YTD % variance |
|--------------------------|----------|----------|----------------|
| Domestic | 51,962 | 51,138 | 2% |
| International | 6,426 | 5,899 | 9% |
| Total | 58,388 | 57,037 | 2% |

2025 Financial performance

- 5. Te Pūkenga is reporting a \$15.8 million surplus year-to-date, which is \$21.3 million ahead of budget. The positive year-to-date result reflects ongoing tight cost control, particularly across staffing, ICT and operating expenses, along with modest enrolment growth.
- 6. Te Pūkenga Group net cash position including other financial assets remains favourable to budget and is forecasted to remain favourable through to the end of the year, excluding recapitalisation requirements.

Learner outcomes

- 7. Mid-year survey results indicate strong learner satisfaction, with 94.1% of respondents expressing overall satisfaction with their experience. Survey results also show a high level of wellbeing among learners, with 92.9% reporting positive wellbeing, and an overall Net Promoter Score (NPS) of 34.6, reflecting a solid endorsement of the learning environment.
- 8. Course completion (82%) and credit achievement (79%) rates are tracking ahead of 2024 year to date.

Business division highlights

- 9. Business divisions have continued to deliver positive outcomes despite the complexity of the transition period. Notable developments this month include:
- 10. Ara Institute of Canterbury has delivered a series of Māori and Pasifika-led student wellbeing workshops across its campuses. These sessions have been well received by learners and reflect a strong commitment to culturally responsive support during organisational change.
- 11. EIT has launched a new suite of short, stackable micro-credentials, developed in partnership with the Hawke's Bay Regional Skills Leadership Group. The micro-credentials are tailored to regional workforce needs and reflect a shift toward modular, responsive programme design.



29 August 2025

- 12. Unitec finalised a new dual degree and student exchange agreement with the Shanghai University of Engineering Science. This agreement will broaden international learning opportunities for engineering students.
- 13. NMIT has signed a memorandum of understanding with Zhejiang University of Water Resources and Electric Power in China to deliver three bachelor's degree programmes offshore.
- 14. MITO reports an increase in participation in school Gateway programmes, particularly in automotive and heavy vehicle pathways. This is helping to build future enrolment pipelines and provide early vocational exposure to secondary students.

Progressing establishment and transition

15. Work continues across all workstreams of the VET Future State Programme. All workstreams are aligned to support a stable, well-managed transition that delivers on Government objectives.

Regional ITP viability

- 16. ITP business divisions are making good progress implementing their financial improvement plans to pursue savings and improve their financial position. Individual ITP risks and issues are being managed directly with business divisions with support provided where required.
- 17. Several ITP business divisions are currently in consultation with staff on change proposals or implementing decisions already made. We expect that most processes will be completed and implemented by the end of 2025 in preparation for transition for establishment on 1 January 2026, where relevant. Business divisions continue to project a total reduction of 699 FTEs for 2025.
- 18. The programme is nearing its second stage gate review, at this point the programme will review the actual achieved results of each ITPs RIV initiative, report back and provide recommendations on next steps.

Transition

- 19. On 10 August we received the final transition guidance documents and shared these with business division Project Managers and Leads. There are a few areas we are still seeking clarity on such as the staffing transition process and approach to recording contracts in transition plans.
- 20. We have also developed templates for the transition plans to be populated. We held initial discussions with NZQA on 20 August regarding the consultation requirements for transition plans. NZQA has provided an initial list of qualifications and programmes expected to be transition for each business division. Business divisions are reviewing and updating these lists, and we are confirming further programme list requirements for transition plans.

National academic intellectual property repository (APŌPŌ)

21. The ĀPŌPŌ project to retrieve and consolidate intellectual property relating to academic assets remains on track and on budget.



29 August 2025

- 22. Academic product collection for business divisions is progressing well and is on track. We are currently in phase two of five. All phases will be completed by the end of November. Planning for phase four and five with the respective divisions is currently underway.
- 23. Guidelines to manage access and use of product resources are being developed and further work is underway to consider the future governance, management, ownership, access and usage of the knowledge hub through and post the disestablishment of Te Pūkenga.

Hon Erica Stanford

Minister of Education
Minister of Immigration
Lead Coordination Minister for the Government's Response
to the Royal Commission's Report into Historical Abuse in
State Care and in the Care of Faith-based Institutions



4 August 2025

Good morning,

This morning I'm announcing the Government's proposal to replace NCEA with new national qualifications that ensure young people have the knowledge and skills they need to succeed. As key stakeholders in the education, trade, industry and business sectors your input into these proposals is an important next step in our consultation process.

We have prepared targeted communications specific to education, employers, industry and parents alongside the main discussion document which is out for consultation. There is a huge amount of material available for you to engage with, available at: https://www.education.govt.nz/have-your-say/consultation-proposal-replace-ncea/details

Key elements of our proposal include:

- Removing NCEA Level 1 and replacing it with a Foundational Award in numeracy and literacy
- Making English and Maths required subjects for Year 11 students
- Replacing NCEA Levels 2 and 3 with two new qualifications (The New Zealand Certificate of Education at Year 12 and the New Zealand Advanced Certificate of Education at Year 13)
- Shifting away from a "standards-based approach" to comprehensive subjects that are clearly laid out in the New Zealand Curriculum.
- Requiring students to take at least five subjects and pass at least four to attain each certificate at Year 12 and 13
- Retaining a combination of internal and external assessments but moving to a mark out of 100 for each subject with grades like A -E that make sense to parents.
- Working with industry to develop high quality, tertiary aligned, vocational pathways so students are getting the relevant skills they need to experience success in the workplace or at further training

These changes will ensure the next generation has the skills and knowledge they need to succeed.

Consultation on the proposal is open until 15 September, with final decisions due by the end of the year. Your feedback is highly valued and an important part of the consultation process. Please get in touch via nceaconsultation@education.govt.nz.

Every student deserves the chance to succeed and to gain a qualification that is highly regarded both her in New Zealand and around the world. We're making sure that every student, regardless of their background, has that chance.

Kind regards

Hon Erica Stanford



Te Pūkenga Council Meeting

6. Resolution to exclude the public

It will be moved by the Acting Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

| Item | General subject of each matter to be considered | Section(s) |
|------|--|---|
| 7. | Administration | |
| 7.1 | Minutes of the closed portion of the meeting held 31 July 2025 | Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA |
| 8. | Regular reporting | |
| 8.1 | Chief Executive's closed report | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 9. | Risk and compliance | |
| 9.1 | Directors of ESA Publications (NZ) Limited | Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA |
| 9.2 | Winding up of subsidiary companies | Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA |
| 9.3 | Closure of Westpac loan facility | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |

| Item | General subject of each matter to be considered | Section(s) |
|------|---|---|
| 10. | Transition and disestablishment | |
| 10.1 | 2026 budget update | Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 11. | Reports from and relating to Committees | |
| 11.1 | Draft minutes of Interim Kaimahi Advisory Committee meeting held 14 August 2025 | Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 11.2 | Draft minutes of Interim Māori Advisory Committee meeting held 20 August 2025 | Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA |
| 12. | Inwards correspondence (confidential) | |
| 13. | Outwards correspondence (confidential) | |
| 13.1 | Letter to Minister for Vocational Education, 13 August 2025 | Section 9(2)(g)(ii) OIA Section 9(2)(j) OIA |
| 13.2 | Letter to Jeremy Morley, 27 August 2025 | Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA |
| 14. | He take atu anō Any other business | Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA |
| 15. | Confirmation of actions from this meeting | Section 9(2)(g)(ii) OIA |
| 15. | Board time | Section 9(2)(g)(ii) OIA |

The Acting Chair will also move that certain employees from Te Pūkenga, namely:

- Ziena Jalil
- James Smith
- Kara Hiron
- Alan Cadwallader
- Warwick Shillito

be permitted to remain at the meeting, after the public has been excluded because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Interests

| Section | Interest |
|-------------------------|---|
| Section 9(2)(a) OIA | To protect the privacy of natural persons, including that of deceased natural persons. |
| Section 9(2)(b)(ii) OIA | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| Section 9(2)(g)(ii) OIA | To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment. |
| Section 9(2)(h) OIA | To maintain legal professional privilege. |
| Section 9(2)(i) OIA | To enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities. |
| Section 9(2)(j) OIA | To enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |