

Minutes for Te Poari Akoranga | Academic Board October hui

25/10/2023 | 10:00 AM - Auckland, Wellington New Zealand Standard Time

Ara | Te Pūkenga kei Ōtautahi | Christchurch

Attendees (13)

Megan Gibbons; Kieran Hewitson; Linda Aumua; Fiona Beals; Mary-Liz Broadley; Glynnis Brook; Te Wai Collins; Henry Geary; Annemarie Gillies; Diane Lithgow; Doug Pouwhare; Deborah Young; Marama Rawiri

In attendance: Tagaloatele Peggy Fairbairn-Dunlop (arrived 10:09am during item 2.3), and Simone Andersen (online during item 4.1.1 only)

Apologies: Michael Alford, Jasmine Te Hira, and Janine Kapa.

Minutes: Louise Courtney

Open Agenda

Karakia tīmatanga

The hui opened with karakia from K. Hewitson at 10:05am.

1.0 Welcome and apologies

Apologies were received and accepted from M. Alford, J. Kapa and J. Te Hira for absence, and H. Geary for lateness.

2.0 Administration

Acknowledged role changes for:

- G. Brook as Operations Lead for Ara | Te Pūkenga.
- M. Gibbons as Director of Learnings Works Limited.
- K. Hewitson as trustee on ??

2.1 Te Poari Akoranga membership and meeting schedule calendar 2023

The members noted the schedule of meetings for the remainder of 2023.

2.2 Register of Interests

Noted.

2.3 Open minutes of hui 27 September 2023.

RESOLVED (M-L. Broadley / D. Young)

THAT Te Poari Akoranga accept as a true and accurate record, the minutes of the open portion of the Te Poari Akoranga meeting held 27 September 2023.

CARRIED

2.4 Action List

- Mapping document can now be closed.
- Te Ohu Governance is being discussed. This item can now be closed.
- Pacific membership and Committee edits have been completed. These items can now be closed.
- Education Forum item is on-going.

4.0 Ngā Ohu Whakahaere o Te Poari Akoranga

4.1 Te Ohu Whakahaere Quality

4.1.1 Ākonga Rights and Responsibilities

Simone Andersen provided an overview of the framework and explained that it will come into effect in 2024 for unified programmes, and that the intent is to express, for learners, the tone of the relationship with Te Pūkenga, as well as code of conduct.

Te Poari discussed the following kaupapa:

- How the framework would work alongside work integrated learning in relation to contracts.
- Being mindful of cultural safety and wellbeing until the organisation structure is in place.
- Communicating how the framework is related to other policies and frameworks within Te Pūkenga.
- How representation will be defined.
- Access to policies and frameworks and ensuring that they are not too difficult to find.
- How Māori were consulted through ILAC and Kāhui Mātauranga, noting the initial draft was part of the Teaching and Learning team at Te Kawa Maiororo.
- Alignment of qualified and competent kaiako with the Pastoral Code.

Te Poari made editorial recommendations to move the document control panel to the end of document and that an approval date is not required.

RESOLVED (K. Hewitson / TW. Collins)

THAT Te Poari Akoranga:

- a. Receive the report titled 'Ākonga Rights and Responsibilities';*
- b. Approve the draft Ākonga Rights and Responsibilities subject to the editorial changes recommended;*
- c. Note the next steps; and*
- d. Implement the framework from Semester 2, 2024 to allow for the Te Pūkenga organisation structure to be established.*

CARRIED

4.1.2 Minutes of meeting held 11 October 2023

Te Poari noted the minutes of Te Ohu Whakahaere Quality held 11 October 2023.

4.2 Te Ohu Whakahaere Rangahau, Research and Postgraduate

4.2.1 Minutes of meeting held 3 October 2023

The Co-Chair of Te Ohu Whakahaere Rangahau Research and Postgraduate provided an update in relation to Te Ohu's Terms of Reference (ToR) that:

- a subcommittee is working on a proposal to the ELT regarding Performance Based Research Funds (PBRF).
- te Ohu will recommend that the ToRs include membership of a Postgraduate student in a research programme.
- te Ohu is following up feedback from the last Te Poari Akoranga hui.
- the Co-Chairs are approaching potential members to ensure representation across all equity areas is ensured, as culture is not just about ethnicity.
- a letter of recommendation coming to TPA from te Ohu relating to membership.

The Co-Chairs noted that Te Matarau Whānui Ethics Framework was not socialised as well as it could have been, as it's being referred to as the Māori Research Framework, which is incorrect. Te Ohu is keen to drive the process around ethics but need to wait for the Director of Rangahau and Research to be appointed.

4.3 Te Ohu Whakahaere Appeals

4.3.1 Minutes of meeting held 4 October 2023

Te Poari noted the minutes of Te Ohu Whakahaere Appeals held 4 October 2023.

4.4 Te Ohu Whakahaere Ako

4.4.1 Verbal update of meeting held 5 October 2023

The Co-Chair of Te Ohu Whakahaere Ako provided a verbal update on the meeting held 5 October 2023 noting that:

- Te Whatu Kairangi endorsements continue.
- Ex-officio members are still in place from Whiria te Ako team, while awaiting Te Pūkenga organisation structure to be in place.
- Te Ohu noted an EOI for the Fibre programme.
- There have been developments in the AI positional statements.

4.5 Te Ohu Whakahaere Approvals

4.5.1 Verbal update of a meeting held 18 October 2023

The Co-Chairs of Te Ohu Whakahaere Approvals provided a verbal update on the meeting held 18 October 2023 noting that:

- Te Ohu Whakahaere Approvals is getting stronger, noting eight programmes for approval, with one submitted late to NZQA.
- Need to look at a better flow of approvals, so they are spread out.
- The unification team has finished for the year, so November will be the final hui for 2023.

The Co-Chairs reflected on 2023 and summarised that they have assessed:

- 27 unified programmes for approval:
 - 18 approved; 6 approved for submission; 2 in progress.
- 16 Work Based Learning:
 - 7 approved; 2 withdrawn; 7 in progress.

ACTION: Each Ohu do a self-assessment for 2023 (Assignee(s): Ngā Ohu Whakahaere Co-Chairs, Haley Passmore; Due Date: 22/11/2023)

4.6 Te Ohu Whakahaere Ōritetanga

4.6.1 Minutes of meeting held 18 October 2023

Te Poari noted the minutes of Te Ohu Whakahaere Ōritetanga held 4 October 2023.

5.0 General Business

No general business was raised.

6.0 Resolution to Exclude the Public

RESOLVED: (K. Hewitson)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
7.	Verbal update on Te Pūkenga Council update (public excluded portion)	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.	Ngā Ohu Whakahaere o Te Poari Akoranga (public excluded)	
8.1	Te Ohu Whakahaere Quality	
8.2	Te Pūkenga Self-Assessment Report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.	Administration – Public Excluded	
9.1	Minutes of the public excluded portion of Te Poari Akoranga September 2023	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
10.	General Business (Public Excluded)	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
11.	DRAFT Terms of Reference for Te Poari Akoranga	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
12.	Work programme 2023	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h) OIA	To maintain legal professional privilege.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j) OIA	To enable the organisation to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

CARRIED

The open portion of the hui concluded at 11:32am.

Karakia whakakapi

The hui closed with karakia from K. Hewitson at 2:35pm.