Te Poari Akoranga | Academic Board 24 May 2024 hui

24 May 2024 01:30 PM - 04:30 PM

Agenda Topic	Presenter	Time	Page

Open Agenda

RECOMMENDATION:
THAT Te Poari Akoranga:
a. Receive the report titled 'Appointment to Te Poari Akoranga – May 2024' and
b. Note the appointment of Linda Aumua to Te Poari Akoranga was approved at Te Pūkenga Council's meeting of 9 May 2024.

Members must declare any agenda items where a conflict arises between their role as a member of Te Poari Akoranga and the role they are usually employed in, or any private or other external interest they may have and stand aside from decision making in respect of that item.

The delegations from Council to Te Poari Akoranga are provided as a reference to inform decision making at this meeting.

RECOMMENDATION:
THAT Te Poari Akoranga accept as a true and accurate record the minutes of the open portion of the Te Poari Akoranga meeting held 29 April 2024.

4. **Academic Delegations Register**   01:40 PM-01:55 PM   21
RECOMMENDATION:
THAT Te Poari Akoranga:
a) Receive report titled 'Te Poari Akoranga Academic Delegations Register'; and
b) Approve the following sub-delegations within Te Poari Akoranga's existing delegations:
  (due to character limits in Diligent, the bullet points could not fit here but are in the report)
c) Recommend to Te Pūkenga Council to approve the following changes to Schedule A1 of the Delegations Register and section 3 of
Te Poari Akoranga Terms of Reference:
  (due to character limits in Diligent, the bullet points could not fit here but are in the report)
d) Recommend to the Chief Executive to approve the following changes to Schedule B3 of the Delegations Register and section 3 of Te
Poari Akoranga Terms of Reference:
  (due to character limits in Diligent, the bullet points could not fit here but are in the report)

5. Ngā Ohu Whakahaere o Te Poari Akoranga   27

    5.1   Te Ohu Whakahaere Academic   F. Moyer (co-   01:55 PM-02:05 PM   27
          Quality   chair)

          5.1.1 **Update from May 2024 hui**   27
          RECOMMENDATION:
          THAT Te Poari Akoranga:
          a. Receives the report titled 'Te Ohu Whakahaere Academic Quality hui May 2024';
          b. Note the resignation of member Malama Saifolo; and
          c. Approve the 'Academic Integrity Policy' and 'Academic Integrity Guidelines'.

    5.2   Te Ohu Whakahaere Approvals   D. Lithgow (co-   02:05 PM-02:15 PM   29
                                              chair)

          5.2.1 **Update from 8 May 2024 hui**   29
          RECOMMENDATION:
          THAT Te Poari Akoranga receives the report titled 'Te Ohu Whakahaere Approvals hui May 2024'.

    5.3   Te Ohu Whakahaere Rangahau   F. Beals (co-chair) 02:15 PM-02:20 PM   30
          Research and Postgraduate

          5.3.1 **Update from 9 May 2024 hui**   30
          RECOMMENDATION:
          THAT Te Ohu Whakahaere Rangahau Research and Postgraduate:
          a. Receives the report titled 'Te Ohu Whakahaere Rangahau, Research and Postgraduate hui May 2024';
          b. Approve the cancellation of the 'Manaaki Kararehe o Te Pūkenga | Code of Ethical Conduct for the Use of Animals
          in Research, Testing and Teaching' with Manatū Ahu Matua| Ministry for Primary Industries; and
          c. Note the resignation of member Jonathan Sibley.

          5.3.2 Update from 21 May 2024 hui
                 - to be distributed separately
                 on Wednesday 22 May

Agenda - Public Excluded

6. **Resolution to exclude the public**   32
For approval

7. Administration - Public Excluded   02:20 PM-02:25 PM   33

RECOMMENDATION:
THAT Te Poari Akoranga accept as a true and accurate record, the minutes of the public excluded portion of the Te Poari Akoranga meeting held 29 April 2024.

Update on progress and close off complete actions.

Next scheduled meeting
9:00am-12:00pm, Tuesday 18 June 2024.

Karakia timatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.
I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.
May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.
It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga
Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia tina,
Tīna! *(everybody)*
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
he gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.
Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.
With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawe atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.
May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.

Te Pūkenga

Te Pūkenga

2024 Schedule of Te Poari Akoranga and Ngā Ohu Whakahaere meetings

As at 14 May 2024

Te Poari Akoranga

Name	Role	Meeting dates
Kieran Hewitson	Co-Chair (Delegate for Chief Executive)	~~Fri, 1 March~~
		~~Thu, 28 March~~
Deborah Young	Co-Chair (Ako Excellence Director)	~~Mon, 29 April~~
Paora Ammunson	Member (DCE Te Tiriti Outcomes)	Fri, 24 May
		Tues, 18 June
Fionna Moyer	Member (Co-Chair Te Ohu Whakahaere Academic Quality)	Fri, 26 July
		Fri, 30 August
Glynnis Brook	Member (Co-Chair Te Ohu Whakahaere Appeals)	Fri, 27 September
Diane Lithgow	Member (Co-Chair Te Ohu Whakahaere Approvals)	Fri, 25 October
		Fri, 29 November
Fiona Beals	Member (Co-Chair Te Ohu Whakahaere Rangahau and Research)	
Martin Carroll	Member (Rohe 1 business division Academic Committee Chair)	
Te Urikore Biddle	Member (Rohe 2 business division Academic Committee Chair)	
Nita Hutchinson	Member (Rohe 3 business division Academic Committee Chair)	
Scott Klenner	Member (Rohe 4 business division Academic Committee Chair)	
Henry Geary	Member (Learner nominated by Interim Learner Advisory Committee)	

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Te Pūkenga

Te Ohu Whakahaere Appeals

Name	Role	Meeting dates
Glynnis Brook	Co-Chair	~~Wed 14 Feb~~
Dell Raerino	Co-Chair	~~Wed 17 April - governance~~
Sue Crossan	Member	Wed 29 May - ops
Melanie Baynes	Member	Wed 3 July - governance
Lulu Lutui	Member	Wed 31 July - ops
Adele McLean	Member	Wed 4 Sept – governance
Robyn McNaught	Member	Wed 2 Oct – ops
		Wed 30 Oct – governance
		Wed 4 Dec - ops

Te Ohu Whakahaere Approvals

Name	Role	Meeting dates
Diane Lithgow	Co-Chair	~~Wed 13 March~~
Doug Pouwhare	Co-Chair	~~Wed 17 April~~
Kim Davies	Member	~~Fri 19 April – e-meeting~~
Leoni Drew	Member	~~Wed 8 May~~
Liz McKenzie	Member	Wed 5 June
Harry Leder	Member	Wed 10 July
Rose Marsters	Member	Wed 14 Aug
Paul Neumann	Member	Wed 11 September
Paula Simeon	Member	Wed 9 October
Veraneeca Taiepa	Member	Wed 13 November
Ginny Vincent	Member	
Maggie Wells	Member	
Denise Williams	Member	
Shelley Wilson	Member	

Te Pūkenga

Te Ohu Whakahaere Academic Quality

Name	Role	Meeting dates
Deb Young	Co-Chair	~~Thurs 7 March~~
Fionna Moyer	Co-Chair	~~Wed 3 April~~
Fiona Campbell	Member	~~Wed 8 May~~
Greg Durkin	Member	~~Fri 17 May – e meeting~~
Carmel Haggerty	Member	Wed 5 June
Gianetta Lapsley	Member	Wed 10 July
Sue Roberts	Member	Wed 11 September
Joan Taylor	Member	Wed 9 October
Caroline Terpstra	Member	Wed 6 November

Te Ohu Whakahaere Rangahau, Research and Postgraduate

Name	Role	Meeting dates
Fiona Beals	Co-Chair	~~Thurs 21 March~~
Annemarie Gillies	Co-Chair	~~Thurs 9 May~~
Christine Cheyne	Member	~~Tues, 21 May~~
Tepora Emery	Member	Wed 17 July
Allen Hill	Member	Thurs 12 September
Suzanne Miller	Member	Wed 13 November
Louise Rummel	Member	
Waireti Roestenburg	Member	
Michael Shone	Member	
Jonathan Sibley	Member	
Jamie Smiler	Member	

Te Pūkenga

Pūrongo Te Poari Akoranga | The Academic Board report

24 May 2024

Title	Appointments to Te Poari Akoranga – May 2024
Provided by	Deborah Young and Kieran Hewitson – Te Poari Akoranga co-chairs
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation

It is recommended that Te Poari Akoranga:

a.	Receive the report titled 'Appointment to Te Poari Akoranga – May 2024' and
b.	Note that the appointment of Linda Aumua to Te Poari Akoranga was approved at Te Pūkenga Council's meeting of 9 May 2024.

Te pūtake o tēnei pūrongo | Purpose of this report

The purpose of this report is to inform Te Poari Akoranga | Academic Board (Te Poari) that Linda Aumua has been appointed to Te Poari as approved at the Te Pūkenga Council's meeting of 9 May 2024.

Te Tāhuhu Kōrero | Background

Under it Terms of Reference, section 4. (b) xi), Te Poari may co-opt additional members if "the appointed members feel that they do not have sufficient representation of skills or specialist criteria identified in Section 4. (c)."

The co-chairs of Te Poari have identified Linda Aumua as someone who can provide a perspective as a pacific person, a perspective the co-chairs believe will be valuable to Te Poari.

Linda was a member of Te Poari under its previous terms of reference (TORs) as a representative of the Interim Kaimahi Advisory Committee from November 2021 until the new TORs came into place in February 2024. Therefore, Linda is already familiar with the mahi | work that Te Poari undertakes and will transition smoothly back into Te Poari. Linda currently works at Unitec as Head of School - Healthcare and Social Practice.

On 30 April 2024, Te Poari co-chairs emailed Linda to ascertain her interest in being a co-opted to Te Poari to bring a pacific perspective, which Linda accepted. The Council was scheduled to meet prior to Te Poari, so the co-chairs agreed to put forward Linda's co-option to the Council as part of Te Poari's update.

Te Pūkenga

Te Poari Akoranga Register of Interests

As at 22 May 2024

Name	Interest	Nature of Interest
Kieran Hewitson Co-Chair	Te Pūkenga	Executive Director Ako Delivery
	EIT Academic Committee	Chair
	Wintec Trust	Trustee
	Bay of Plenty Tertiary Campus Trust	Trustee
Deborah Young Co-Chair	Te Pūkenga	ACLS Ako Excellence Director
	Te Pūkenga Committee	Co-chair of Te Ohu Whakahaere Academic Quality
	Ara Institute of Canterbury	Past employee: - Director – Academic - Member of Academic Committee - Programme Assurance Committee - Research & Postgraduate Committee
Paora Ammunson Member	Te Pūkenga	- DCE Te Tiriti Outcomes - Interim DCE ACLS
	Ako Aotearoa - National Centre for Tertiary Teaching Excellence (NCTTE)	Interim board member
Fionna Moyer Member	Wintec	Quality Specialist
	Te Pūkenga	Co-chair of Te Ohu Whakahaere Academic Quality.
Glynnis Brook Member	Ara Institute of Canterbury	- Executive Director – Academic, Innovation and Research - Academic Committee chair
	Social Workers Registration Board	- Member - Presiding member of Professional Conduct Committees as required
	Te Pūkenga Committee	Ohu Whakahaere Appeals chair.
Diane Lithgow	Te Pūkenga	- Ako Network Director: Services

		- Ohu Whakahaere Approvals co-chair.
	Ako Aotearoa	Board member
	World Skills NZ	Board member
Fiona Beals	Te Pūkenga Committee	Ohu Whakahaere Rangahau, Research and Postgraduate co-chair
	Whitireia and WelTec	Principal Lead, Teaching Innovation and Research
	Ara Taiohi	Member
Martin Carroll	Manukau Institute of Technology and Unitec	Deputy Chief Executive
	ConCOVE	Board member
	Universities Quality Assurance International Advisory Board (UQAIB)	Board member
	UniSerivces	Spouse is an employee
Te Urikore Biddle	Wintec Institute of Technology	Executive Director Māori, Quality and Academic
Nita Hutchinson	Western Institute of Technology at Taranaki	Academic Director
Scott Klenner	Otago Polytechnic	Director of Research, Rakahau Māori and Postgraduate Studies
	Ara Institute of Canterbury	Research Manager
Henry Geary Member	Open Polytechnic	Academic Committee Student member
	Open Polytechnic	Enrolled in New Zealand Diploma in Architectural Technology
	Te Pūkenga Learner Leadership Group	Te Pūkenga: Open Polytechnic representative
Doug Pouwhare	Te Pūkenga	Co-chair of Te Ohu Whakahaere Approvals.
	Waikato Hospice	Board Director
Linda Aumua		

Te Pūkenga

Schedule A

Tā Te Kaunihera Mana Tāpae ki ngā Kōmiti | Delegation of Authority from Council to Committees[2]

In accordance with the Delegations Policy, Committees are granted the specific authorities listed below.

A1: Council Delegations to Te Poari Akoranga

All delegated authority must be exercised in accordance the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time.

Ref	Subject	Description	Objective	Power to Sub-Delegate?
1.	Academic Policies, procedures and framework	To determine policies and operating procedures of Te Pūkenga in relation to learners and academic matters.	Provide assurance and confidence that the quality and academic infrastructure, including policies, procedures and frameworks, are fit for purpose; and approve academic direction, statutes and practices to be applied throughout the organisation to ensure the goals of Te Pūkenga, as set by Council having regard to the Charter and Minister's expectations, are met and continuous improvement is achieved and sustained.	No
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek	Provide and facilitate strategic direction and thought leadership on a range of education matters, including innovation, teaching and learning, and applied research and scholarship, with oversight of funding allocation, planning and ethics	Yes (limited to ohu whakahaere)

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[2] For completeness, it is noted that Council does not grant delegated authority to the Wellbeing and Safety Committee on the basis that such matters are at all times the collective responsibility of Council. Further, delegated authority is not granted to any advisory committees of Council.

Ref	Subject	Description	Objective	Power to Sub-Delegate?
		approval/accreditation of programmes by external bodies.[3]		
3.	Courses/ Programmes of Study (including work based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	Provide assurance and confidence: (a) of the effectiveness of teaching, learning and research within the organisation with a focus on outcomes (b) that work-based learning is applied throughout packages of learning developed and delivered by Te Pūkenga (where relevant), contribute to a partnership approach to policies and decisions affecting work-based learning and create space for employers	Yes
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes.	As above.	Yes
5.	Assessment	To approve and release learner results, and recognise credit for assessment (including assessment of prior learning) in	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga)	Yes

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[3] Delegation to be exercised in accordance with Te Pūkenga approved Investment Plan and Strategic Plan.

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Ref	Subject	Description	Objective	Power to Sub-Delegate?
		accordance with approved academic regulations.	strengthen academic leadership in key areas of focus.	
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Maori or Te Tiriti/Treaty of Waitangi dimension.	To conduct research, with a focus on applied and technological research (section 315, Education and Training Act). Teaching and learning is supported by research, evidence, and best practice (Charter, Schedule 13, ETA)	Yes
7.	Ohu whakahaere: Sub-Committees	To establish any ohu whakaharere (sub-committees) as are deemed necessary for the efficient and effective operation of Te Poari Akoranga and to make appointments to the same.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	No
8.	Incidental	To do anything incidental to the exercise of any of the powers or functions delegated by the Council to the Academic Board.	The Council delegates to Te Poari Akoranga "matters relating to work-based learning, courses of study or training, awards, and other academic matters", to "exercise powers delegated to it by the council." (Education and Training Act 2020, Section 324(2))	No

Te Pūkenga

Minutes for Te Poari Akoranga | Academic Board 29 April 2024 hui

29/04/2024 | 09:30 PM - Auckland, Wellington New Zealand Standard Time

Online via MS Teams

Attendees (12)

Paora Ammunson; Henry Geary; Deborah Young; Fionna Moyer; Glynnis Brook; Diane Lithgow; Fiona Beals; Martin Carroll; Te Urikore Biddle; Nita Hutchinson; Doug Pouwhare; Scott Klenner

Apologies:

Kieran Hewitson, and Andrew McSweeney for absence, and Paora Ammunson for lateness.

In attendance: Louise Courtney (Governance Advisor)

Karakia tīmatanga

The hui | meeting opened with karakia lead by D. Young at 9:39am.

1. Welcome and apologies

The chair welcomed new members, and apologies were received and accepted from K. Hewitson and A. McSweeney for absence, and from P. Ammunson for lateness (arrived at 9:50am during item 2.3).

2. Administration

2.1 Te Poari Akoranga membership and meeting schedule calendar 2024

Noted the change in hui date from 1 July to 18 June 2024.

2.2 Appointment to Te Poari Akoranga - Rohe 4 representative

RESOLVED: (H. Geary / F. Moyer)
THAT Te Poari Akoranga:
a. Receive the report titled 'Appointments to Te Poari Akoranga – 29 April 2024';
b. Note that under our delegation from Te Pūkenga Council on 8 February 2024 to appoint one Chair (or delegate) of a business division Academic Committee from each Rohe we have appointed Scott Klenner (Rohe 4) to Te Poari Akoranga.
CARRIED

2.3 Register of Interests Te Poari Akoranga 2024

The Register of Interests was noted.

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2.4 Delegations from Te Pūkenga Council to Te Poari Akoranga

The delegations from Council were noted.

2.5 Open minutes of hui 28 March 2024.

RESOLVED: (N. Hutchinson / M. Carroll)
THAT Te Poari Akoranga accept as a true and accurate record the minutes of the open portion of the Te Poari Akoranga meeting held 28 March 2024.
CARRIED

3. 2024 Workplan

The 2024 workplan was noted.

4. Academic Delegations Register

Te Poari discussed the draft Academic Delegations Register (the Register) which has been created to adhere to the requirement in its Terms of Reference to capture sub-delegations from Te Poari Akoranga to ngā ohu whakahaere and/or business division academic boards. It noted that Te Pūkenga is working towards an unknown future model and there is a need to take care not to undermine future decision-making entities. A working group was established to further develop the Register for Te Poari to consider at its May 2024 meeting.

5. Terms of Reference amendment

RESOLVED: (G. Brook / D. Lithgow)
THAT Te Poari Akoranga:
a. Receive the report titled 'Te Poari Akoranga Terms of Reference April 2024';
b. Recommend to Council to approve the amended Te Poari Akoranga Terms of Reference;
c. Note that amendments have been made due to changes in the Executive Leadership Team and to align the draft Academic Delegations Register; and
d. Note that specific Māori membership has been removed due to uncertainty in the timeframe for the disestablishment of Te Pūkenga. Te Poari Akoranga can co-opt members if there is a need to ensure diversity of representation.
CARRIED

6. Ngā Ohu Whakahaere o Te Poari Akoranga

6.1 Te Ohu Whakahaere Academic Quality

Te Pūkenga

6.1.1 Update from 3 April 2024 hui

The co-chair of Te Ohu Whakahaere Quality provided a brief verbal update.

RESOLVED: (F. Moyer / S. Klenner)

THAT Te Poari Akoranga:

a. Receives the report titled 'Te Ohu Whakahaere Academic Quality hui April 2024';

b. Notes that Te Ohu Whakahaere Academic Quality approved its workplan for 2024.

c. Notes that Te Ohu Whakahaere Academic Quality supported the update and release of the Entry Requirements Framework to the Te Pūkenga network, once it has been reviewed by the Educational Quality Forum (EQF);

d. Notes that Te Ohu Whakahaere Academic Quality approved Degree Monitoring templates be distributed as a resource, via the EQF, across the Te Pūkenga network; and

e. Notes that Te Ohu Whakahaere Academic Quality reviewed and approved the following policies:

• Te Pūkenga Assessment Policy

• Te Pūkenga Moderation Policy

• Te Pūkenga Ākonga Concerns and Complaints Policy

• Te Pūkenga Ākonga Appeals Policy

• Te Pūkenga Continuous Quality Improvement Policy

CARRIED

6.2 Te Ohu Whakahaere Approvals

6.2.1 Update from April 2024 hui

The co-chair Te Ohu Whakahaere Approvals provided a brief verbal update.

RESOLVED: (D. Lithgow / F. Moyer)

THAT Te Poari Akoranga:

a. Receives the report titled 'Te Ohu Whakahaere Approvals hui April 2024'; and

b. Approves the revised 'Te Ohu Whakahaere Approvals Terms of Reference' subject to inclusion of any feedback provided;

c. Notes that Te Ohu Whakahaere Approvals approved the New Zealand Apprenticeship (Complex) in Forest Silviculture Operations (Level 4), which leads to the award of:

• 2334 New Zealand Certificate in Forestry Operations with strand in Thin to Waste (Level 3); and

• 2330 New Zealand Certificate in Forest Industry Operations (Planning and Monitoring) with strand in Silviculture (Level 4);

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to be submitted to the New Zealand Qualifications Authority (NZQA) for approval, subject to the feedback provided; and requested that feedback from NZQA be made available to Te Ohu Whakahaere Approvals.

CARRIED

6.3 Te Ohu Whakahaere Appeals

6.3.1 Update from 17 April 2024 hui

The co-chair of Te Ohu Whakahaere Appeals sought advice from Te Poari about combining the Ākonga Concerns and Complaints Policy with the Appeals Policy, although there was uncertainty about how this combined policy would work in the future structure of vocational education. Te Ohu supported a single policy for learners to reference and that learnings from Te Pūkenga be shared with the new entities for further development.

Te Poari suggested that the Ākonga Concerns and Complaints Policy be amended to incorporate the relevant aspects of the Appeals Policy, but questioned whether this work was a current priority. The co-chair responded that one of the current challenges for the ohu was appellants or kaimahi not following process, and that combining these policies would help resolve this issue. It was suggested the Educational Quality Forum (EQF) could support the policy work required.

RESOLVED: (G. Brook / N. Hutchinson)

THAT Te Poari Akoranga:

a. Receive the report titled 'Te Ohu Whakahaere Appeals hui April 2024 – open'

b. Approves the revised 'Te Ohu Whakahaere Appeals Terms of Reference' subject to inclusion of any feedback provided, noting that Te Ohu Whakahaere Appeals wish to continue with a co-chair leadership model;

c. Approves the appointment Dell Raerino as co-chair of Te Ohu Whakahaere Appeals;

d. Notes Te Ohu Whakahaere Appeals workplan for 2024, noting the change to bi-monthly governance meetings; and

e. Approves the updated Electronic Notice of Appeal Form, an appendix to the Ākonga Appeals Policy.

CARRIED

7. Resolution to exclude the public

RESOLVED: (D. Young / D. Lithgow)

THAT the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which

Te Pūkenga

LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
8.	**Administration**	
8.1	Minutes of the public excluded portion of the meeting held 28 March 2024	Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
8.2	Action List	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
9.	**Te Ohu Whakahaere Appeals update 17 April 2024 - public excluded**	Section 9(2)(a) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(a) OIA	To protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

Te Poari Akoranga moved into public excluded at 10:44am.

Karakia whakakapi

The hui | meeting closed with karakia lead by D. Young at 12:26pm.

Te Pūkenga
Annual Te Poari Work Plan master

	Frequency	February	March	April	May	June	July	August	September	October	November
Te Poari Akoranga | Te Pūkenga Academic Board	Monthly	Friday 1 March	Thursday 28 March	Monday 29 April	Friday 24 May	Tuesday 18 June	Friday 26 July	Friday 30 August	Friday 27 September	Friday 25 October	Friday 29 November
Te Poari Akoranga self-assessment for 2023		■									
Terms of Reference		■									
2024 workplan for Te Poari Akoranga and ngā ohu whakahaere		■									
Ngā ohu whakahaere Terms of Reference			■								
Academic delegations register				■							
Reporting template for Regional Academic Committees				■							
Pastoral code self-report						■					
Unfied programme final approvals						■					
2025 meeting dates (if required)							■				
Academic risk								■			
2025 workplan (if required)										■	
Ngā ohu whakahaere self-assessment reports for 2024										■	
Te Poari Akoranga self-assessment for 2024											■
Topics TBC											
Te Ohu Whakahaere Appeals	Quarterly	Wed 14 Feb		**Wed 17 April**	Wed 29 May	**Wed 3 July**	Wed 31 July	**Wed 4 Sept**	Wed 2 Oct	**Wed 30 Oct**	Wed 4 Dec
Te Ohu Whakahaere Terms of Reference review				■							
Develop/Review workplan for 2024				■							
Review Concerns, Complaints, and Appeals Policy						■					
Review hearing process including relevant documentation and policies						■					
Review Register of Appeals										■	
2025 meeting dates								■		■	
Self assessment for 2024								■		■	
Review governance function - role, responsibilities and parameters											
Te Ohu Whakahaere Approvals	Monthly	Wed 13 Mar	**Wed 17 Apr**	**Wed 8 May**	Wed 5 June	Wed 10 Jul	Wed 14 Aug	Wed 11 Sept	**Wed 9 Oct**	Wed 13 Nov	
Programme approvals		■									
Te Ohu Whakahaere Terms of Reference review			■								
Develop/Review workplan for 2024			■								
Unified programme approvals prior to going to Te Poari Akoranga					■						
2025 meeting dates									■		
Self assessment for 2024									■		
Te Ohu Whakahaere Quality	Monthly	Thur 7 Mar	**Wed 3 Apr**	**Wed 8 May**	Wed 5 June	Wed 10 Jul	Wed 7 Aug	Wed 11 Sept	**Wed 9 Oct**	Wed 6 Nov	
Te Ohu Whakahaere Terms of Reference review		■									
Review workplan for 2024		■									
Review membership of Te Ohu in line with structure changes within Te Pūkenga		■									
Entry Requirements project document			■								
Review of draft Entry Requirements			■								
Review of degree monitoring resources			■								
Policy reviews 2024			■								
Other projects				Template approval process							

	bi-monthly	Thurs 7 Mar		Thurs 9 May		Wed 17 July		Thur 12 Sept		Wed 13 Nov	
2025 meeting dates								███			
Self assessment for 2024									███	███	
Working groups update									███	███	
Review policies to support Te Kawa Maiorooro											
Programme development phase process in place											
Collate and publish Te Pūkenga Self-Assessment report for NZQA											
Timeframes for all phases of degree development unification											
Phase development of Programme Approval Process											
Review/Update Academic Matters Decision form											
Finalise and operationalise governance structures of academic matters											
Te Ohu Whakahaere Rangahau Research and Postgraduate	bi-monthly	**Thurs 7 Mar**		**Thurs 9 May**		**Wed 17 July**		**Thur 12 Sept**		**Wed 13 Nov**	
Te Ohu Whakahaere Terms of Reference review		███									
Develop/Review workplan for 2024		███									
Report on SPE for 2024 are same as what was in for 2023 in relation to research				███							
Review Te Mataru Whānui and work on next steps				███							
Review annual reports from committees at regional level for review at July hui						███					
2025 meeting dates								███			
Self assessment for 2024								███		███	
Stand up appropriate governance mechanisms for the monitoring of research projects in terms of ethics – animal, human, taonga, and environmental.											
Review governance mechanisms for the monitoring of research projects with ethical conponent – animal, human, taonga, and environmental.											
Develop a Rangahau, Research and Innovation Strategy for Te Pūkenga											
Lead the development of an Intellectual Policy framework for Te Pūkenga											
Work on relevant research related post-graduate policies and procedures.											

Te Pūkenga

Pūrongo Te Poari Akoranga | The Academic Board report

24 May 2024

Title	Te Poari Akoranga Academic Delegations Register
Provided by	Deborah Young, co-chair Te Poari Akoranga
Author	Louise Courtney, Governance Advisor
For	Discussion and Approval

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a)	Receive report titled 'Te Poari Akoranga Academic Delegations Register'; and
b)	Approve the following sub-delegations within Te Poari Akoranga's existing delegations: a. Te Ohu Whakahaere Approvals to approve new Level 1-6 courses and programmes, To seek approval/accreditation of Level 1-6 programmes by external bodies (Section 2) b. Local academic committees to approve variations to an individual learner's course/programme of study outside programme regulations (Section 3) c. Te Ohu Whakahaere Academic Quality and the Te Pūkenga Ako Excellence Team To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner performance) through quality evaluation, review and reporting processes (Section 4) d. Te Pūkenga Ako Excellence Team to set and monitor the application of Te Pūkenga quality assurance processes (Section 4) e. Te Pūkenga Ako Excellence Team to report outcomes to Te Ohu Whakahaere Quality and local academic committees (Section 4) f. Local Academic Committees to approve and release learner results and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations (Section 5) g. Te Ohu Whakahaere Rangahau, Research and Postgraduate to set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension (Section 6)
c)	Recommend to Te Pūkenga Council to approve the following changes to Schedule A1 of the Delegations Register and section 3 of Te Poari Akoranga Terms of Reference: a. The local academic committees review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes (Section 2)
d)	Recommend to the Chief Executive to approve the following changes to Schedule B3 of the Delegations Register and section 3 of Te Poari Akoranga Terms of Reference: a. Te Ohu Whakahaere Appeals to deal with matters relating to learner discipline and impose penalties for learner misconduct, including exclusion of a learner from attendance at Te Pūkenga or any of its classes, or facilities for such time as the Chief Executive deems fit.

Te Pūkenga

Te pūtake o tēnei pūrongo | Purpose of this report

The Academic Delegations Register is being provided to Te Poari Akoranga (Te Poari) for discussion and feedback before being recommended to Te Pūkenga Council (Council) for approval.

Te Tāhuhu Kōrero | Background

At its meeting of 29 April 2024, Te Poari decided to establish a working group to review the draft Academic Register which would then be brought back to Te Poari Akoranga to provide final feedback before being sent to Te Pūkenga Council for approval. The working group consisted of Te Poari co-chair Deborah Young and members Fiona Beals, Di Lithgow, Dough Pouwhare, Nita Hutchinson and Te Urikore Biddle. The attached draft outlines the suggested modifications that work in line with the Ministers intent of disestablishment, and adhere to Te Pūkenga's legislative requirements.

Delegations from Te Poari do not usually need to be approved by Council, however, some of the sub-delegations are limited only to an Ohu and the proposed changes to some of the sub-delegations will be to local academic committees. Therefore, the Standing Delegations will require amending and approval by the Council.

Te Pūkenga currently has a National Delegations Policy and Standing Delegations Register. The National Delegations Policy provides a policy framework. The Standing Delegations Register comprises all delegations throughout the Te Pūkenga network. Both have been reviewed and amended early in 2024 to align with the Letter of Expectations from the Minister for Tertiary Education and Skills. This Delegations Register contains delegations from Te Pūkenga Council to Te Poari Akoranga for academic governance.

The terms of reference for Te Poari Akoranga require that an academic delegations register is maintained of all sub-delegations made by Te Poari Akoranga. This provides assurance that the academic delegations from Te Pūkenga Council to Te Poari Akoranga have been appropriately sub-delegated and should reflect current practices. Up until now, these sub-delegations have not been formally recorded in an academic delegations register. The Council Secretariat team has collated the draft academic delegations register from the Terms of Reference for ngā ohu whakahaere and resolutions made by Te Poari Akoranga.

Te Kawa Maiorooro contains operational academic delegations which have not been repeated in the draft Academic Delegations Register as they are not sub-delegated by Te Poari Akoranga.

The Academic Delegations register will provide clarity and certainty for ongoing academic decision-making.

Ngā Kōwhiringa me Te Tātaritanga | Options and analysis

The Academic Delegations Register, once finalised and approved, will formalise all current academic delegations. The register includes the following delegations:

- Delegations from Council to Te Poari Akoranga;

- Sub-delegations from the Chief Executive to Te Poari Akoranga; and

- Sub-delegations from Te Poari Akoranga to ngā ohu whakahaere, Te Pūkenga Ako

Excellence Team and local academic committees.

Te Ahunga Ki Mua | Next steps

The Academic Delegations Register is in draft form, for information and feedback by Te Poari Akoranga. Some feedback provided at the April meeting has been incorporated with further feedback from the May meeting to be incorporated also.

The final Academic Register and amended Standing Delegations will be submitted for approval at the July meeting of Te Pūkenga Council.

Once it has been finalised, the Council Secretariat team will maintain the register with any changes to academic sub-delegations made by Te Poari Akoranga.

Ngā Tāpiritanga | Appendices

Appendix 1: Draft Academic Delegations Register

Te Poari Akoranga o Te Pūkenga

Delegations Register

Delegations to Te Poari Akoranga

Schedule A - A1: Council Delegations to Te Poari Akoranga

All delegated authority must be exercised in accordance with the purpose of Te Poari Akoranga as set out in the Terms of Reference as updated from time to time. The below table shows the delegations from Council to Te Poari Akoranga.

Ref	Subject	Description	Objective	Power to Sub-Delegate?	Further delegation detail	Proposed delegation	Action required from change
1.	Academic Policies, procedures and framework	To determine policies and operating procedures of Te Pūkenga in relation to learners and academic matters.	Provide assurance and confidence that the quality and academic infrastructure, including policies, procedures and frameworks, are fit for purpose; and approve academic direction, statutes and practices to be applied throughout the organisation to ensure the goals of Te Pūkenga, as set by Council having regard to the Charter and Minister's expectations, are met and continuous improvement is achieved and sustained.	No			
2.	Courses/ Programmes of Study (including work-based learning programmes)	To approve new courses and programmes, review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes. To seek approval/accreditation of programmes by external bodies.	Provide and facilitate strategic direction and thought leadership on a range of education matters, including innovation, teaching and learning, and applied research and scholarship, with oversight of funding allocation, planning and ethics	Yes (limited to ohu whakahaere) L1-6 approval Sub-delegated to Te Ohu Whakahaere Approvals	To approve new courses and programmes To seek approval/accreditation of programmes by external bodies. Level 7+ endorsed by Te Ohu Whakahaere Approvals for approval by Te Poari Akoranga		
					review and approve changes to existing courses and programmes, and approve the withdrawal/closure or suspension of existing courses or programmes.	Sub-delegate to local Academic Committees	Amendment to the Standing Delegations to remove limitation to ohu whakahaere.
3.	Courses/ Programmes of Study (including work-based learning)	To approve variations to an individual learner's course/programme of study outside programme regulations.	Provide assurance and confidence: a. of the effectiveness of teaching, learning and research within the organisation with a focus on outcomes. b. that work-based learning is applied throughout packages of learning developed and delivered by Te Pūkenga (where relevant), contribute to a partnership approach to policies and decisions affecting work-based learning and create space for employers.	Yes		Local academic committees	
4.	Quality Assurance	To set and monitor the application of Te Pūkenga quality assurance processes for the development and delivery of all courses and programmes (including with respect to learning, teaching, assessment, learner support and learner	As above	Yes	Te Poari delegates to the Co-Chairs of Te Ohu Whakahaere: Academic Quality, approval of minor changes to academic procedures, within academic policy.	Sub-delegated to Te Ohu Whakahaere Academic Quality and Te Pūkenga Ako Excellence Team	

Ref	Subject	Description	Objective	Power to Sub-Delegate?	Further delegation detail	Proposed delegation	Action required from change
		performance) through quality evaluation, review and reporting processes.					
					- to set and monitor the application of Te Pūkenga quality assurance processes. - To report outcomes to Te Ohu Whakahaere Quality and local academic committees.	Sub-delegated to Te Pūkenga Ako Excellence team:	
5.	Assessment	To approve and release learner results and recognise credit for assessment (including assessment of prior learning) in accordance with approved academic regulations.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	Yes		Local Academic Committee	
6.	Research	To set and promote quality standards for research and approve proposals for research from Te Pūkenga kaimahi and learners involving human subjects (including learner course work research) and a Māori or Te Tiriti/Treaty of Waitangi dimension.	To conduct research, with a focus on applied and technological research (section 315 of the Act). Teaching and learning is supported by research, evidence, and best practice (Charter, Schedule 13 of the Act)	Yes	To review and monitor: a. the participation of Te Pūkenga in all research funding processes having regard for regional interests, leadership, and support for research. b. rangahau and research capacity and capability across Te Pūkenga c. the performance of Te Pūkenga in relation to national rangahau, research and postgraduate strategies ensuring a culture of continuous improvement across business divisions.	Te Ohu Whakahaere Rangahau, Research and Postgraduate	
7.	Ohu whakahaere: Sub- Committees	To establish any ohu whakahaere (sub- committees) as are deemed necessary for the efficient and effective operation of Te Poari Akoranga and to make appointments to the same.	Establish and provide assurance and confidence that ohu whakahaere, (national subcommittees of Te Poari Akoranga) strengthen academic leadership in key areas of focus.	No			
8.	Incidental	To do anything incidental to the exercise of any of the powers or functions delegated by the Council to the Academic Board.	The Council delegates to Te Poari Akoranga "matters relating to work-based learning, courses of study or training, awards, and other academic matters", to "exercise powers delegated to it by the council." (Section 324 (2) of the Act)	No			
		In line with the powers to sub-delegate in the table above, from time to time, Te Poari Akoranga may formally sub-delegate specific tasks and/or responsibilities to nominated groups, committees and/or ohu whakahaere. In doing so, it requires: i) Any policies related to the responsibilities are approved by Te Poari Akoranga; ii) Minor changes to academic procedures, within academic policy, are sub-					

Ref	Subject	Description	Objective	Power to Sub-Delegate?	Further delegation detail	Proposed delegation	Action required from change
		delegated to the Chair, Ohu Whakahaere Academic Quality; iii) Major decisions made by the body receiving the sub-delegation are reported to Te Poari Akoranga through reporting template. iv) All formal sub-delegations will be included in the Academic Delegations Register which will be updated each time a power is sub-delegated.					

Schedule B – B3: Academic (from Council to Chief Executive)

The below table shows the delegations from the Council to the Chief Executive in relation to Academic matters.

Ref	Subject	Description	Power to Sub-Delegate?	Further delegation detail	Proposed delegation	Action required from change
(c)	Learner Discipline	To deal with matters relating to learner discipline and impose penalties for learner misconduct, including exclusion of a learner from attendance at Te Pūkenga or any of its classes, or facilities for such time as the Chief Executive deems fit.	Yes	In practice, Te Poari Akoranga is part of the Appeals process, so it is appropriate that the sub-delegation be noted. Te Poari established Te Ohu Whakahaere Appeals, with the delegated authority to: iii) Hear and determine the outcome of an escalated academic appeal and/or complaint lodged by ākonga per Te Pūkenga Ākonga Concerns and Complaints process.	Te Ohu Whakahaere Appeals	

Te Pūkenga

Pūrongo Te Poari Akoranga | The Academic Board report

24 May 2024

Title	Te Ohu Whakahaere Academic Quality hui May 2024
Provided by	Fionna Moyer and Deborah Young, Co-Chairs Te Ohu Whakahaere Academic Quality
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a.	Receives the report titled 'Te Ohu Whakahaere Academic Quality hui May 2024';
b.	Note the resignation of member Malama Saifolo; and
c.	Approve the 'Academic Integrity Policy' and 'Academic Integrity Guidelines'.

Te Tāhuhu Kōrero | Background

Te Ohu Whakahaere Quality (Te Ohu) met online via Microsoft Teams 8 May 2024. Caroline Terpstra provided an apology for the meeting and Malama Saifolo tendered her resignation. Te Ohu considered the following items:

Draft Academic Integrity Policy

Members provided feedback on the draft Academic Integrity Policy including:

- Change process/steps to guidelines to allow business divisions to create their own procedures;

- Get examples from business divisions who have good registers;

- The definitions and levels of academic breach will be helpful in resolving matters at the lowest possible level; and

- Record all level of breaches.

Due to the amount of feedback and changes required to the policy, Te Ohu decided to defer a decision on the draft policy to an e-meeting which was held on 17 May 2024. Te Ohu were satisfied with the changes made and have escalated the policy to Te Poari for approval.

Assurance Reporting Template for Unified Programmes

Te Ohu noted the need to clarify the definition of unified, as some programmes are considered

unified that did not go through a unification process, and that some programmes are unified among Industry Training Providers but not Work Based Learning. Te Ohu also discussed the possibility of one template that could provide information for more than one reporting requirements, and how local advisory committees could be part of the reporting process. It was important to ensure the lead provider had the mechanism to provide a high-level report.

Members provided feedback on what information should be required in an assurance report including:

- Identify risks in unified delivery;

- Education Performance Indicators (EPIs);

- Seek to explain/understand any results/outcomes that differ from the rest;

- Student Satisfaction survey results;

- Consistency reviews including how they are addressing them; and

- Examples of how unified the programme is.

A draft reporting template will be brought back for Te Ohu to approve at its June meeting.

General Business

Te Ohu queried whether the Te Pūkenga Quality team would provide guidance on how to approach the change in process at the New Zealand Qualifications Authority. The Ako Excellence Director advised that scope would be shared with Te Ohu prior to the monitor process but would work with the Educational Quality Forum.

Ngā Tāpiritanga | Appendices

Appendix 1: Te Ohu Whakahaere Academic Quality pack – 8 May 2024

Appendix 2: Te Ohu Whakahaere Academic Quality pack – 17 May 2024

Te Pūkenga

Pūrongo Te Poari Akoranga | The Academic Board report

24 May 2024

Title	Te Ohu Whakahaere Approvals hui May 2024
Provided by	Diane Lithgow and Doug Pouwhare, Co-Chairs Te Ohu Whakahaere Approvals
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a.	Receives the report titled 'Te Ohu Whakahaere Approvals hui May 2024'.

Te Tāhuhu Kōrero | Background

Te Ohu Whakahaere Approvals | Approvals Subcommittee (Te Ohu) met online via Microsoft Teams on 8 May 2024. Shelley Wilson provided an apology for the meeting of 8 May 2024. Te Ohu considered the following items:

Workplan

Te Ohu were advised that the three unified programmes, which reflected five qualifications, would be brought to Te Ohu for approval at its June meeting. Te Ohu sought clarification on what the expectation would be on it, noting that two of the programmes were going through the approval process a second time due to being sent back by Te Poari Akoranga in August 2023. Te Ohu also requested that any Requests For Information (RFIs) from the New Zealand Qualifications Authority (NZQA) be included in documentation in order to assess that those matters had been addressed.

Ngā Tāpiritanga | Appendices

Appendix 1: Te Ohu Whakahaere Approvals pack – 8 May 2024

Pūrongo Te Poari Akoranga | The Academic Board Report – Meeting summary Te Ohu Whakahaere Approvals 8 May 2024
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 Te Pūkenga

Pūrongo Te Poari Akoranga | The Academic Board report

24 May 2024

Title	Te Ohu Whakahaere Academic Quality hui May 2024
Provided by	Fionna Moyer and Deborah Young, Co-Chairs Te Ohu Whakahaere Academic Quality
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Poari Akoranga:

a.	Receives the report titled 'Te Ohu Whakahaere Academic Quality hui May 2024';
b.	Note the resignation of member Malama Saifolo; and
c.	Approve the 'Academic Integrity Policy' and 'Academic Integrity Guidelines'.

Te Tāhuhu Kōrero | Background

Te Ohu Whakahaere Quality (Te Ohu) met online via Microsoft Teams 8 May 2024. Caroline Terpstra provided an apology for the meeting and Malama Saifolo tendered her resignation. Te Ohu considered the following items:

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Members provided feedback on the draft Academic Integrity Policy including:

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Due to the amount of feedback and changes required to the policy, Te Ohu decided to defer a decision on the draft policy to an e-meeting which was held on 17 May 2024. Te Ohu were satisfied with the changes made and have escalated the policy to Te Poari for approval.

Assurance Reporting Template for Unified Programmes

Te Ohu noted the need to clarify the definition of unified, as some programmes are considered

unified that did not go through a unification process, and that some programmes are unified among Industry Training Providers but not Work Based Learning. Te Ohu also discussed the possibility of one template that could provide information for more than one reporting requirements, and how local advisory committees could be part of the reporting process. It was important to ensure the lead provider had the mechanism to provide a high-level report.

Members provided feedback on what information should be required in an assurance report including:

- Identify risks in unified delivery;

- Education Performance Indicators (EPIs);

- Seek to explain/understand any results/outcomes that differ from the rest;

- Student Satisfaction survey results;

- Consistency reviews including how they are addressing them; and

- Examples of how unified the programme is.

A draft reporting template will be brought back for Te Ohu to approve at its June meeting.

General Business

Te Ohu queried whether the Te Pūkenga Quality team would provide guidance on how to approach the change in process at the New Zealand Qualifications Authority. The Ako Excellence Director advised that scope would be shared with Te Ohu prior to the monitor process but would work with the Educational Quality Forum.

Ngā Tāpiritanga | Appendices

Appendix 1: Te Ohu Whakahaere Academic Quality pack – 8 May 2024

Appendix 2: Te Ohu Whakahaere Academic Quality pack – 17 May 2024

Pūrongo Te Poari Akoranga | The Academic Board Report – Meeting summary Te Ohu Whakahaere Quality April 2024
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Karakia whakakapi

Māku e whakakapi te wānanga nei.
I will conclude our shared space.

Kia whakakapia te wānanga nei ki te karakia.
May our shared space be concluded with karakia.

**Kua pau tonu te wā, nā reira māku e whakakapi te wānanga nei ki te karakia.**
We're just about out of time, therefore I will conclude our shared space with karakia.

Karakia whakakapi
Closing incantation

Puritia,
puritia ngā kōrero o te wānanga
puritia Kia ū, kia mau
puritia kia ita
Unuhia, unuhia atu rā
Te tapu o te kāhui o ngā ariki
mauria atu rā ko te kahu ora o Rongo
he rongo taketake
he rongo mau tonu
ka whakamau kia tina,
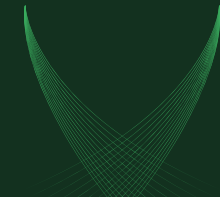**Tīna!** *(everybody)*
Hui e, Tāiki e!

Hold fast,
hold firmly the words of the academy
cement them firmly
fixed in the mind.
Release ourselves
of the decorum of formality
let us take up the life giving
cloak of Rongo
the permanence of peace
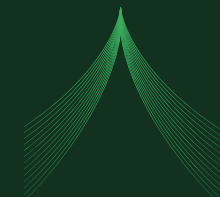and harmony
and bind it firmly,
Firmly!

Our values
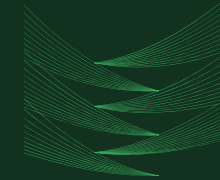
Manawa nui
We reach out and welcome in

Manawa roa
We learn and achieve together

Manawa ora
We strengthen and grow the whole person

Te Pūkenga