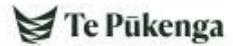


Te Ohu Whakahaere Approvals - 5 June 2024



05 June 2024 02:00 PM - 05:00 PM

Agenda Topic	Presenter	Time	Page
Karakia Tīmatanga			3
1. Administration		02:00 PM-02:10 PM	4
1.1 Welcome and apologies			
1.2 Te ohu membership list 2024			4
1.3 Register of Interests			5
Members must declare any agenda items where a conflict arises between their role as a member of Te Ohu Whakahaere Approvals and the role they are usually employed in, or any private or other external interest they may have and stand aside from decision making in respect of that item.			
1.4 Te Ohu Workplan 2024			7
1.5 Minutes of the previous meeting - 8 May 2024			8
RECOMMENDATION: THAT Te Ohu Whakahaere Approvals approve, as a true and accurate record, the minutes of Te Ohu Whakahaere Approval meeting held 8 May 2024.			
1.6 Actions			10
2. Update from Te Poari Akoranga hui 24 May 2024 - open portion	D. Lithgow	02:10 PM-02:15 PM	11
RECOMMENDATION: THAT Te Ohu Whakahaere Approvals receives the report titled '24 May 2024 Te Poari Akoranga hui - open portion'.			
3. Resolution to exclude the public			13
4. Unified Programmes			15
4.1 Bachelor of Midwifery	L. Fowler and A Beaton - programme leads	02:15 PM-03:00 PM	15
RECOMMENDATION: THAT Te Ohu Whakahaere Approvals a. Receives the report titled 'Bachelor of Midwifery (Level 7) Programme Approval and Accreditation Document'; and b. Recommends to Te Poari Akoranga that it approves for submission to the New Zealand Qualifications Authority (NZQA) the Bachelor of Midwifery (Level 7).			

4.2	Bachelor of Nursing Māori	S. Neville and S. McDonald	03:00 PM-03:45 PM	137
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RECOMMENDATION:

THAT Te Ohu Whakahaere Approvals:

- a. Receive the report titled 'Puawānanga Tapuhi Māori (Bachelor of Nursing Māori) (Level 7)';
- b. Review and provide feedback on the Puawānanga Tapuhi Māori (Bachelor of Nursing Māori) (Level 7) programme documents; and
- c. Recommend to Te Poari Akoranga that it approves for submission to the New Zealand Qualifications Authority and the Nursing Council New Zealand for approval and accreditation Puawānanga Tapuhi Māori (Bachelor of Nursing Māori) (Level 7).

5.	Programme Approvals			237
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5.1	New Zealand Certificate in Equine Racing (Assistant Trainer) (Level 4)	H. Clement and D. Sousa - Programme Design Team, Primary ITO	03:45 PM-04:10 PM	237
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RECOMMENDATION:

THAT Te Ohu Whakahaere Approvals:

- a. Receives the report titled 'New Zealand Certificate in Equine Racing (Assistant Trainer) (Level 4)'; and
- b. Approves the 4825 New Zealand Certificate in Equine Racing (Assistant Trainer) (Level 4) be submitted to the New Zealand Qualifications Authority.

6.	Type 2 Changes			284
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6.1	3563 New Zealand Certificate in Exercise (Level 4)	O. van Dulm, EIT	04:10 PM-04:25 PM	284
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RECOMMENDATION:

THAT Te Ohu Whakahaere Approvals:

- a. Receives the report titled '3563 New Zealand Certificate in Exercise (Level 4)'; and
- b. Notes and provides feedback on the Type 2 Changes to the 3563 New Zealand Certificate in Exercise (Level 4).

	Karakia whakamutunga			290
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Next meeting

2pm-4pm, Wednesday 10 July 2024

Karakia tīmatanga

Tēnā tātou here are some useful phrases you can use to introduce opening karakia next time you are asked to lead it.

Māku e huaki te wānanga nei.

I'll open our shared space.

Kia huakina te wānanga nei ki te karakia.

May our shared space be opened with karakia.

Kāti anō kia karakia e manawa ora ai te wānanga nei.

It's only fitting that we begin with karakia so we may strengthen our shared space together.

Karakia tīmatanga Opening incantation

**Whakarongo rā e Rongo
ki Te Pūkenga
te manawa nei
ki te rongo taketake,
te whiwhia, te rawea
te whiwhi-ā-nuku
whiwhi-ā-rangi
i takea mai i te kāhui o ngā ariki.
kia tūturu ka whakamau ai kia
tina,
Tina! (everybody)
Hui e?
Tāiki e!**

Listen o Rongo
to Te Pūkenga
offering gratitude
for the peace and harmony
that allows us to enjoy
he gifts of the earth
and the heavens
bequests of a higher order.
And bind it firmly,
firmly!
Do we all concur?
We concur!

When someone has led karakia to open a hui, it is seen as respectful for someone else to then thank them for carrying out that duty. Here are some mihi to the kaikarakia you can try next time.

Tēnā koe i tō karakia mai.

Thank you for delivering karakia.

Ka nui te mihi o te manawa ki a koe, i tō karakia mai.

With heartfelt gratitude, thank you for delivering karakia.

Kia waiho mā ēnei kupu e kawē atu te whakamiha ki a koe, i tō karakia mai. Nāu oti, e manawa ora nei te wānanga.

May these words convey my sincerest appreciation to you for delivering karakia. Because of you, our shared space is now strengthened.

Te Ohu Whakahaere Approvals

Name	Role	Meeting dates
Diane Lithgow	Co-Chair	Wed 13 March
Doug Pouwhare	Co-Chair	Wed 17 April
Kim Davies	Member	Fri 19 April – e meeting
Leoni Drew	Member	Wed 8 May
Liz McKenzie	Member	Wed 5 June
Harry Leder	Member	Wed 10 July
Rose Marsters	Member	Wed 14 Aug
Paul Neumann	Member	Wed 11 September
Paula Simeon	Member	Wed 9 October
Veraneeca Taiepa	Member	Wed 13 November
Ginny Vincent	Member	
Maggie Wells	Member	
Denise Williams	Member	
Shelley Wilson	Member	



Te Ohu Whakahaere Approvals Register of Interests

As at 23 May 2024

Name	Interest	Nature of Interest
Diane Lithgow Co-Chair	Te Pūkenga	<ul style="list-style-type: none"> - Ako Network Director: Services - Ohu representative to Te Poari Akoranga.
	Ako Aotearoa	Board member
	World Skills NZ	Board member
Doug Pouwhare Co-Chair	Waikato Hospice	Board Director
Kim Davies Member	Te Pūkenga	Head of Domain: Services
Leoni Drew Member	Toi Ohomai Institute of Technology	Head of Academic Development and Quality
Harry Leder Member	Open Polytechnic	Senior Academic Advisor: Quality and Academic Development
Liz McKenzie Member	Te Pūkenga	Head of Domain: Services, Academic Centre and Learning Systems (ACLS)
	Arai Te Uru Kōkiri Training Centre	Trustee
	WorkSafe NZ Mining Board of Examiners	Member
Rose Marsters Member	Wintec	Strategic Pacific Director
Paul Neumann Member	MITO	Manager, Programmes
	Te Pūkenga	Te Ohu Whakahaere Ako member
Paula Simeon Member	Wintec	Kaihautū: Māori Achievement

Veraneeca Taiapa Member	Unitec	Kaihautū Mātauranga Māori
Ginny Vincent Member	Primary ITO	National Manager Programmes and Pathways
Maggie Wells Member	Otago Polytechnic	Academic Excellence Academic Advisor
Denise Williams Member	Careerforce	General Manager Learning Solutions
Shelley Wilson Member	Wintec	Executive Dean

Te Ohu Whakahaere Approvals - 5 June 2024 - Administration

Te Ohu Whakahaere Approvals workplan as at 29 May 2024

Te Ohu Whakahaere Approvals	Monthly	Wed 13 Mar	Wed 17 Apr	Wed 8 May	Wed 5 June	Wed 10 Jul	Wed 14 Aug	Wed 11 Sept	Wed 9 Oct	Wed 13 Nov
Programme approvals					Equine Racing					
Type 2 Changes					Exercise					
Te Ohu Whakahaere Terms of Reference review										
Develop/Review workplan for 2024										
Unified programmes for recommendation to Te Poari Akoranga										
2025 meeting dates										
Self assessment for 2024										



Minutes for Te Ohu Whakahaere Approvals - 8 May 2024

08/05/2024 | 02:00 PM - Auckland, Wellington New Zealand Standard Time

Online via MS Teams

Attendees (13)

Doug Pouwhare; Diane Lithgow; Denise Williams; Ginny Vincent; Harry Leder; Kim Davies; Leoni Drew; Liz McKenzie; Maggie Wells; Paul Neumann; Paula Simeon; Veraneeca Taiepa; Rose Marsters

Apologies:

Di Lithgow for lateness (arrived at 2:18pm during item 5.2).

In attendance: Louise Courtney (Governance Advisor)

Karakia tīmatanga

The hui opened with karakia lead by D. Pouwhare at 2:02pm.

1. Administration

1.1 Welcome and apologies

An apology was received from D. Lithgow for lateness.

1.2 Minutes of the previous meetings

RESOLVED: (P. Simeon / H. Leder)

THAT Te Ohu Whakahaere Approvals approved, as a true and accurate record, the minutes of Te Ohu Whakahaere Approval meeting held:

- a. online 17 April 2024, open and public excluded; and*
- b. via e-meeting 19-22 April 2024.*

CARRIED

1.3 Te ohu membership list 2024

The ohu membership list was noted.

1.4 Te Ohu Workplan 2024

The ohu workplan was noted.

ACTION: Confirm which programmes will be coming to Te Ohu and what will be required of them. ie have any RFIs been met? What is the expectation of Te Ohu if Te Poari Akoranga? Will they go through a full and final assessment of the programmes also? (Assignee(s): Governance Advisor; Due Date: 05/06/2024)



2. Interests Register

The Interests Register was noted.

3. Update from Te Poari Akoranga hui

RESOLVED: (D. Lithgow / D. Pouwhare)

THAT Te Ohu Whakahaere Approvals receive the reports titled '29 April 2024 Te Poari Akoranga hui - open portion' and '29 April 2024 Te Poari Akoranga hui - public excluded'.

CARRIED

Karakia whakamutunga

The hui closed with karakia lead by D. Pouwhare at 2:24pm.

Consolidated actions						
Report generated 29 May 2024						
MEETING DATE	STATUS	DUE DATE	ACTION ITEM	ASSIGNEES	SECTION	NOTES
13/03/2024	Overdue	17/04/2024	Where people have created programme approval documents for the Ohu, and then are required changes to these documents, how will this be supported? ie who will replace Tim on the Ohu, as an advisor?	Diane Lithgow	3.2 New Zealand Diploma in Veterinary Nursing Level 6	



Pūrongo Kaunihera a Te Pūkenga | Council Report

5 June 2024

Title	24 May 2024 Te Poari Akoranga hui - open portion
Provided by	Deborah Young and Kieran Hewitson, co-chairs Te Poari Akoranga
Author	Louise Courtney, Governance Advisor
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council:

a.	Receive the report titled 24 May 2024 Te Poari Akoranga hui open portion’;
b.	Note the approval to cancel the ‘Manaaki Kararehe o Te Pūkenga Code of Ethical Conduct for the Use of Animals in Research, Testing and Teaching’ with Manatū Ahu Matua Ministry for Primary Industries;

Te Tāhuhu Kōrero | Background

Te Poari Akoranga | The Academic Board (Te Poari) met on 24 May 2024 online via Microsoft Teams. Linda Aumua, Te Urikore Biddle and Di Lithgow provided apologies for the meeting.

The summary below provides an overview of some key discussions and decisions by Te Poari during the open portion.

Academic Delegations Register

The Academic Delegations working group presented an updated draft academic delegations register to Te Poari for feedback. Further changes are required as a result of feedback provided by Te Poari so this will be approved at a future meeting.

Academic Integrity Policy and Guidelines

Te Poari discussed the Academic Integrity Policy and Guidelines and further changes are required to incorporate the feedback provided about:

- Referencing statements about use of artificial intelligence;
- Clarification on keeping records of unproven misconduct; and
- How the policy could be used for Work Based Learning providers.

The updated policy and guidelines will be approved at a future meeting.

Ngā Ohu Whakahaere o Te Poari Akoranga

Te Poari Akoranga received reports from ngā ohu whakahaere and approved the cancellation of the ‘Manaaki Kararehe o Te Pūkenga | Code of Ethical Conduct for the Use of Animals in Research, Testing and Teaching’ with Manatū Ahu Matua | Ministry for Primary Industries.

Te Poari also noted that:



- Te Ohu Whakahaere Academic Quality discussed and provided feedback on the Academic Integrity Policy and Guidelines to be distributed as a resource across the Te Pūkenga network.
- Te Ohu Whakahaere Approvals raised the importance allowing time to review and provide feedback on the unified programmes.
- Te Ohu Whakahaere Rangahau Research and Postgraduate noted the resignation of member Jonathan Sibley and discussed how to better communicate the targets in the Statement of Performance Expectations to the network to ensure targets were better reported.

Ngā Tāpiritanga | Appendices

Appendix 1: [Te Poari Akoranga 24 May 2024 hui – open portion](#)



Te Ohu Whakahaere Approvals o Te Poari Akoranga Meeting

Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting Te Pūkenga Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
3.	Unified Programmes	
3.1.	Bachelor of Midwifery	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
3.2.	Bachelor of Nursing Māori	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
4.	Programme Approvals	
4.1.	New Zealand Certificate in Equine Racing (Assistant Trainer) (Level 4)	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
5.	Type 2 Changes	
5.1.	3563 New Zealand Certificate in Exercise (Level 4)	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA

Interests

Section	Interest
Section 9(2)(b)(ii) OIA	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Section	Interest
Section 9(2)(g)(ii) OIA	To maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(i) OIA	To enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.

Karakia whakakapi

Tēnā tātou here are some useful phrases you can use to introduce closing karakia next time you are asked to lead it.

Māku e whakakapi te wānanga nei.

I will conclude our shared space.

Kia whakakapia te wānanga nei ki te karakia.

May our shared space be concluded with karakia.

Kua pau tonu te wā, nā reira māku e whakakapi te wānanga nei ki te karakia.

We're just about out of time, therefore I will conclude our shared space with karakia.

Karakia whakakapi Closing incantation

Puritia,
puritia ngā kōrero o te wānanga
puritia Kia ū, kia mau
puritia kia ita
Unuhia, unuhia atu rā
Te tapu o te kāhui o ngā ariki
mauria atu rā ko te kahu ora o
Rongo
he rongo taketake
he rongo mau tonu
ka whakamau kia tina,
Tina! (*everybody*)
Hui e, Tāiki e!

Hold fast,
hold firmly the words of the
academy
cement them firmly
fixed in the mind.
Release ourselves
of the decorum of formality
let us take up the life giving
cloak of Rongo
the permanence of peace
and harmony
and bind it firmly,
Firmly!

Our values



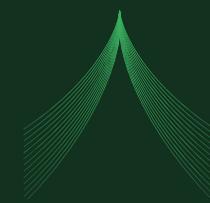
Manawa nui

We reach out and welcome in



Manawa roa

We learn and achieve together



Manawa ora

We strengthen and grow
the whole person