

Te Pūkenga Council Meeting

Schedule	Wednesday 5 April 2023, 13:00 — 17:00 NZST
Venue	Zoom
Organiser	Rebecca Donne

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Karakia

Te Pūkenga Council Meeting

Taipitopito | Details

Te rā Date	Wednesday 5 April 2023
Te wā Time	1pm – 5pm
Te wāhi Location	Zoom

Te hunga i tae mai | Attendance

Ngā tāngata i tae atu Attendees	Bill Moran, Heath Sawyer, Jeremy Morley, John Brockies, Jordan Gush, Kim Ngārimu, Murray Strong, Sam Huggard, Sue McCormack, Tagaloatele Peggy Fairbairn-Dunlop,
Ngā tāngata i tamō Apologies	Teorongonui Josie Keelan
In attendance	Peter Winder (Chief Executive), ELT, Kieran Hewitson (items 4.1., 10.1. and 10.2.)
Heamana Chair	Murray Strong
Ngā meneti Minutes	Rebecca Donne (Council Secretary)

Rārangi take | Open Agenda

Nama take Agenda item
Karakia
1. Welcome/apologies/notices
2. Administration
2.1. Council membership, calendar and schedule of committees
2.2. Register of interests
2.3. Minutes (draft) of the meeting held 1 March 2023 (ordinary meeting)
2.4. Resolution to receive all reports from February and March 2023
2.5. Open action list
3. Monthly reports
3.1. Chief Executive's report

4. Reports from Committees
4.1. Verbal update from Te Poari Akoranga held 29 March 2023
5. Business divisions
5.1. Delegation for network graduation
6. Correspondence
6.1. Nil
7. Formal motion for exclusion of public

Rārangi take | Closed Agenda

Nama take Agenda item
8. Administration
8.1. Minutes (draft) from public excluded meeting held 1 March 2023 (ordinary meeting)
8.2. Resolution to receive all reports from February and March 2023
8.3. Confidential action list
9. Monthly reports
9.1. Chief Executive's report <ul style="list-style-type: none"> • Strategic risk register
9.2. Wellbeing and Safety monthly report
9.3. Operational risk
10. Reports from and relating to Committees
10.1. Closed minutes (draft) from Te Poari Akoranga held 22 February 2023
10.2. Verbal update from Te Poari Akoranga held 29 March 2023
10.3. Report and recommendations from Finance and Capital Investment Committee held 29 March 2023
10.4. Report and recommendations from Risk and Audit Committee held 29 March 2023
10.5. Report and recommendations from Health Safety and Wellbeing Committee held 29 March 2023

10.6. Report and recommendations from Appointment and Remuneration Committee held 30 March 2023
Break
11. Financial reports
11.1. Te Pūkenga Consolidated February 2023 update
11.2. Te Pūkenga 2023 action plan update
12. Correspondence (inwards)
12.1. Letter from Minister of Education re approval of Single Stage Business Case for Key Systems funding 3 March 2023
12.2. Letter from Minister of Education re Council appointments 28 March 2023
13. Correspondence (outwards)
13.1. Letter to Minister of Education re approval of Single Stage Business Case for Key Systems funding 13 March 2023
14. Any other business
14.1 Delegation to approve quarterly report
15. Formal motion for moving out of public excluded agenda
Karakia and close of meeting

1. Welcome/Apologies/Notices

2. Administration

2.1. Council membership, calendar and schedule of committees

For Reference

Te Pūkenga Council member terms

Member	Start date	Current term ends	Appointed by
Murray Strong (Chair)	1 April 2020	31 March 2024	Minister of Education
Heath Sawyer	4 October 2021	The earlier of either: i. the election of the Kaimahi Advisory Committee, due to take place in Q3 2023; or ii. 30 September 2023.	Interim Staff Committee nomination
Jordan Gush	4 October 2021	The earlier of either: i. the election of the Learner Advisory Committee, due to take place in Q3 2023; or ii. 30 September 2023.	Interim Learner Committee nomination
Dr Teorongonui Josie Keelan	2 November 2021	The earlier of either: i. the appointment of members of the Māori advisory committee as required by s.325(1) of the Education and Training Act 2020; or ii. 30 September 2023	Komiti Māori nomination
Kim Ngārimu	1 April 2020	31 March 2024	Minister of Education
John Brockies	18 June 2020	31 March 2024	Minister of Education
Tagaloatele Peggy Fairbairn-Dunlop	1 April 2021	31 March 2025	Minister of Education
Jeremy Morley	1 September 2022	31 August 2025	Minister of Education
Sam Huggard	1 April 2020	31 March 2026	Minister of Education
Sue McCormack (Deputy Chair)	1 April 2023	31 March 2027	Minister of Education
Bill Moran	1 April 2023	31 March 2027	Minister of Education

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
S	1 New Year's Day									1		
M	2 Day After New Year's Day				1					2		
T	3 New Year's Day Observed				2 TPA - RMRPG			1 TPA - RMRPG		3 TPA - RMRPG		
W	4	1	1 Council meeting		3 Council meeting / Te Poari Akoranga			2 Council meeting		4 Council meeting	1 Council meeting	
T	5	2			4 Council workshop	1		3		5 TPA - AKO	2 TPA - AKO	
F	6	3	3		5	2		4	1	6	3	1
S	7	4	4	1	6	3	1	5	2	7	4	2
S	8	5	5	2	7	4	2	6	3	8	5	3
M	9	6 Waitangi Day	6	3	8	5 King's birthday		7	4	9	6	4 Westland anniversary
T	10	7 TPA - RMRPG	7 TPA - RMRPG	4 Council Poroporoaki / TPA - RMRPG	9	6 TPA - RMRPG	4 TPA - RMRPG	8	5 TPA - RMRPG	10 TPA - QUALITY	7 TPA - RMRPG	5 TPA - RMRPG
W	11	8 TPA - QUALITY	8 TPA - QUALITY	5 Council meeting / TPA - QUALITY	10 TPA - QUALITY	7 Council meeting / Te Poari Akoranga	5 Council meeting / TPA QUALITY	9 TPA - QUALITY	6 Council meeting	11	8 TPA - QUALITY	6 Council meeting
T	12	9 Council meeting	9 TPA - AKO	6	11	8	6	10	7 Council workshop	12	9	7
F	13	10	10	7 Good Friday	12	9	7	11	8	13	10	8
S	14	11	11	8	13	10	8	12	9	14	11	9
S	15	12	12	9	14	11	9	13	10	15	12	10
M	16	13	13 Taranaki anniversary	10 Easter Monday	15	12	10	14	11	16	13	11
T	17	14	14	11 Southland anniversary	16	13	11	15	12	17	14	12
W	18	15 TPA - APPROVALS	15	12 TPA - QUALITY	17 TPA - APPROVALS	14 TPA - QUALITY	12 Te Poari Akoranga	16 Te Poari Akoranga	13 TPA - QUALITY	18 TPA - APPROVALS	15 TPA - APPROVALS	13 TPA - QUALITY
T	19	16 TPA - AKO	16	13 TPA - AKO	18 TPA - AKO	15	13	17	14	19	16	14
F	20	17	17	14	19	16	14 Matariki	18	15	20 Hawke's Bay anniversary	17 Canterbury anniversary	15
S	21	18	18	15	20	17	15	19	16	21	18	16
S	22	19	19	16	21	18	16	20	17	22	19	17
M	23 Wellington Anniversary	20	20 Otago anniversary	17	22	19	17	21	18	23 Labour Day	20	18
T	24	21	21	18	23	20	18	22	19	24 Learner Advisory Committee	21	19
W	25 Q4 report out of cycle	22 RAC / FinCap / Te Poari Akoranga	22 TPA - APPROVALS	19 ILAC / TPA - APPROVALS	24 Komiti Māori	21 ILAC / TPA - APPROVALS	19 TPA - APPROVALS	23 ILAC / TPA - APPROVALS	20 Te Poari Akoranga	25 Fincap - Q3 Report / Te Poari Akoranga	22 Te Poari Akoranga	20 TPA - APPROVALS
T	26 TPA - AKO	23	23	20 Komiti Māori / RAC	25 Komiti Māori	22 AC (KM) / TPA - AKO	20	24 Komiti Māori	21	26 Komiti Māori	23 HSW	21
F	27	24 TPA - APPEALS	24	21 IKAC	26 Komiti Māori	23 IKAC	21	25 IKAC	22 HSW	27 Kaimahi Advisory Committee	24	22
S	28	25	25	22	27	24	22	26	23	28	25	23
S	29	26	26	23	28	25	23	27	24	29	26	24
M	30 Auckland/Nelson Anniversary	27	27	24	29	26 HSW	24	28	25 South Canterbury anniversary	30 Marlborough anniversary	27 Chatham Islands anniversary	25 Christmas Day
T	31	28	28	25 ANZAC day	30	27	25	29	26	31	28	26 Boxing Day
W			29 Fincap / RAC / HSW / Te Poari Akoranga	26 RAC / Fincap - Q1 & annual report	31 FinCap	28 Fincap / RAC	26 FinCap	30 RAC / Fincap - Q2 report	27 Fincap / TPA - APPROVALS		29 Fincap / RAC	27
T			30 RemCo	27		29 RemCo	27 TPA - AKO	31 TPA - AKO	28 RemCo		30 RemCo	28
F			31	28 Annual report Council meeting		30	28		29			29
S				29			29		30			30
S				30			30					31
M							31					

Weekends / Public Holidays
School Holidays

Council meeting / workshop
FinCap

(Finance and Capital Investment Committee)

FinCap / Risk and Audit Committee
RemCo

(Appointment and Remuneration Committee)

Health Safety & Wellbeing
Te Poari Akoranga & Committees

ILAC / LAC
IKAC / KAC
Komiti Māori

Learner Advisory Committee

Kaimahi Advisory Committee

2.1. Council membership, calendar and schedule of committees
2023 Schedule of Committees of Te Pūkenga Council
as at 1 April 2023

Risk and Audit Committee

Name	Role	Meeting Dates
1. John Brockies	Chair	22 February 2023
2. Jeremy Morley	Member	29 March 2023
3. Kim Ngārimu	Member	20 April 2023
4. Murray Strong	Ex-officio member	26 April 2023
		28 June 2023
		30 August 2023
		29 November 2023

Finance and Capital Investment Committee

Name	Role	Meeting Dates
1. Jeremy Morley	Chair	22 February 2023
2. John Brockies	Member	29 March 2023
3. Josie Keelan	Member	26 April 2023
4. Murray Strong	Ex-officio member	31 May 2023
		28 June 2023
		26 July 2023
		30 August 2023
		27 September 2023
		25 October 2023
		29 November 2023

Health, Safety and Wellbeing Committee

Name	Role	Meeting Dates
1. Sam Huggard	Chair	29 March 2023
2. Peggy Fairbairn-Dunlop	Member	26 June 2023
3. Josie Keelan	Member	22 September 2023
4. Heath Sawyer	Member	23 November 2023
5. Murray Strong	Ex-officio member	

Appointment and Remuneration Committee

Name	Role	Meeting Dates
1. Sue McCormack	Chair	30 March 2023
2. Kim Ngārimu	Member	April date TBC
3. Murray Strong	Member	29 June 2023
		28 September 2023
		30 November 2023

2.1. Council membership, calendar and schedule of committees

Interim Learner Advisory Committee (ILAC)

Name	Role	Meeting Dates
1. Jordan Gush	Co-Chair	19 April 2023
2. Dahrian Watene	Co-Chair	21 June 2023
3. Henry Geary	Member	23 August 2023
4. Lupe Kautoke	Member	
5. Nina Lee Griffith	Member	
6. Hamish Duncan	Member	
7. Ezra Tamati	Member	
8. Skyla Flower	Member	

Learner Advisory Committee (LAC)

Name	Role	Meeting Dates
TBC	TBC	24 October 2023

Interim Kaimahi Advisory Committee (IKAC)

Name	Role	Meeting Dates
1. Heath Sawyer	Co-Chair	21 April 2023
2. Nippy Paea	Co-Chair	23 June 2023
3. Andrea Armstrong	Member	25 August 2023
4. Ang Cooper	Member	
5. Barry Paterson	Member	
6. Craig Ludlow	Member	
7. Henry Ma'alo	Member	
8. Ian MacDonald	Member	
9. Jessica Costall	Member	
10. Jody Takimoana	Member	
11. Linda Aumua	Member	
12. Mary-Liz Broadley	Member	
13. Ramari Raureti	Member	
14. Rhys Thurston	Member	
15. Scott Casley	Member	
16. Warwick Shillito	Member	
17. Keri Youngman	Member	
18. Ali Bahmad	Member	

Kaimahi Advisory Committee (KAC)

Name	Role	Meeting Dates
TBC	TBC	27 October 2023

Interim Māori Advisory Committee (Komiti Māori)

Name	Role	Meeting Dates – TENATIVE
1. Teorongonui Josie Keelan	Co-Chair	20 April 2023
2. Bentham Ohia	Co-Chair	24 May 2023
3. Ramari Raureti	Member (IKAC Rep)	25 May 2023
4. Glenda Taituha	Member	26 May 2023
5. Jasmine Te Hira	Member	22 June 2023

2.1. Council membership, calendar and schedule of committees

6. Dahrian Watene	Member (ILAC Rep)	24 August 2023
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Māori Advisory Committee (Komiti Māori)

Name	Role	Meeting Dates – TENTATIVE
TBC	TBC	26 October 2023

Te Poari Akoranga

Name	Role	Meeting Dates
1. Megan Gibbons	Co-Chair	22 February 2023
2. Kieran Hewitson	Co-Chair	29 March 2023
3. Michael Alsford	Member (Co-Chair Te Ohu Whakahaere Ako)	3 May 2023 7 June 2023
4. Linda Aumua	Member (IKAC Rep)	12 July 2023
5. Fiona Beals	Member (Co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate)	16 August 2023 20 September 2023 25 October 2023 22 November 2023
6. Te Urikore Biddle	Member	Also note Te Poari Akoranga sub-committees TPA – RMRPG, TPA – AKO, TPA – QUALITY, TPA – APPROVALS, TPA – APPEALS, TPA – ORITETANGA meet on dates noted in the Governance Calendar
7. Mary-Liz Broadley	Member (IKAC Rep)	
8. Glynnis Brook	Member (Co-Chair Te Ohu Whakahaere [Academic] Appeals)	
9. Te Wai Collins	Member (Co-Chair Te Ohu Whakahaere Ako)	
10. Hamish Duncan	Member (ILAC Rep)	
11. Henry Geary	Member (ILAC Rep)	
12. Annemarie Gillies	Member (Co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate)	
13. Kim Isherwood	Member (Co-Chair Te Ohu Whakahaere Quality)	
14. Diane Lithgow	Member (Co-Chair Te Ohu Whakahaere Approvals)	
15. Doug Pouwhare	Member (Co-Chair Te Ohu Whakahaere Approvals)	
16. Jasmine Te Hira	Member (Kōmiti Māori Rep)	
17. Deborah Young	Co-Member (Co-Chair Te Ohu Whakahaere Quality)	
18. Peggy Fairbairn-Dunlop	Non-speaking member	

Te Pūkenga Council Register of Interests

As at 1 April 2023

Name	Interest	Nature of Interest
Murray Strong Chair	Centre of Digital Excellence of NZ Ltd	Chairman
	Southern Digital Transformation Programme – Te Whatu Ora	Chairman
Sue McCormack Deputy Chair	TBC	
Heath Sawyer Member	Te Pūkenga staff member	Employee
Jordan Gush Member	Nil	
Teoronganui Josie Keelan Member	Te Pūkenga: Unitec	Supervisor
Kim Ngārimu Member	Medical Council of New Zealand	Council member
	Waitangi Tribunal	Member
	Te Māngai Pāhō Māori Broadcasting Funding Agency	Board member
	NTK Limited and Tāua Ltd	Director and shareholder
	Herewini Te Koha, Previous CE of Te Rūnanganui o Ngāti Porou, signatory to regional submissions on RoVE	Ex-Husband
	Evolution Healthcare	Director
	Ministry of Health and Waka Kotahi (consulting contracts with Tāua Ltd)	Consultant
John Brockies Member	Resolve Group Ltd	Director
	Walworth Ltd	Director
	Te Manawataki o Te Papa, Tauranga	Chair

2.2. Register of interests

Tagaloatele Dr Peggy Fairbairn-Dunlop Member	UNESCO	Contractor
	Vinepa Trust	Patron, Board Member
Jeremy Morley Member	Wellington Free Ambulance	Contractor
	Te Kupenga – Catholic Leadership Institute (A registered PTE)	Contractor
	Racing New Zealand	Director
	Warwick Trust	Settlor, Trustee, and Beneficiary
	YW/Petone Hockey Club Inc	Treasurer
	Wellington Over 60s Cricket	Treasurer
Sam Huggard Member	350 Aotearoa Charitable Trust	Trustee
	Ministerial Strategic Advisory Group on Trade	Member
	New Zealand Educational Institute Te Riu Roa	Employee
Bill Moran Member	Sport New Zealand	Chair
	High Performance Sport New Zealand	Chair
	NZ Sports Foundation	Chair
	WorkSafe NZ	Deputy Chair
	Community Trust South	Chair
	Southern Generation LP	Chair
	Pioneer Energy	Director
	Chamber Music at the World's Edge Trust USA	Chair
	Youthtown Inc	Trustee
	Youthtown Foundation	Trustee

2.2. Register of interests

	Sky City Casino Charitable Trust Queenstown	Trustee
	Parliamentary Education Trust	Trustee
	New Zealand Symphony Orchestra Foundation	Trustee

Interests Declaration – All Members

Name	Interest	Nature of interest	Date notified
All members	Deed of Indemnity executed on behalf of the Company (in the form approved by NZIST Council on 1 April 2020) indemnifying each Director in respect of the matters stipulated in the Deed.	Indemnified person, as defined in the Deed.	1 April 2020

2.3. Open minutes (draft) of the meeting held 1 March 2023 (ordinary meeting)

For Approval

Minutes of a meeting of the Council of Te Pūkenga – New Zealand Institute of Skills and Technology (Te Pūkenga Council)

**Held on Wednesday, 1 March, 2023 at 8.30am by Zoom
videoconference**

Present: Murray Strong (Chairperson), Kim Ngārimu (Deputy Chairperson), Heath Sawyer, Jeremy Morley, John Brockies, Jordan Gush, Kathy Grant, Maryann Geddes, Sam Huggard, Tania Hodges, and Teorongonui Josie Keelan.

In Attendance: Peter Winder (Chief Executive), Rebecca Donne (Council Secretary), Andrew McSweeney (DCE Learner and Employer Experience and Attraction, items 10.1., and 11.1. - 11.2.), Michelle Teirney (Chief Financial Officer, items 11.1. - 11.2.), Dr Megan Gibbons (DCE Academic and Learning Systems, items 11.1. - 11.2. and 12.1.), Marina Matthews (Chief Advisor, items 11.1. - 11.2.), and Richard Forgan (DCE Strategy and Transformation, items 11.1. - 11.2.)

Absent: Tagaloatele Peggy Fairbairn-Dunlop

Open minutes

1. Welcome/Apologies/Notices

The Chair welcomed everyone to the meeting.

2. Administration

2.1. Council Calendar and Schedule of Committees

Noted.

2.2. Register of Interests

The register of interests was noted and no conflicts with matters on the agenda were declared.

Action: 2303.06 All members to respond to the Annual Declaration of Interests and Related Parties and Declaration of Gifts Received email from Gillian Hamilton on 13 February if they have not already.

2.3. Minutes of previous meeting held 9 February 2023

RESOLVED (K. Grant/T. Hodges)

That the Council approve the minutes of Te Pūkenga Council open meeting held on 9 February 2023 as a true and correct record.

CARRIED

The outstanding matter relating to the commitment to Health and Safety will be covered under agenda item 9. (Wellbeing and Safety monthly report).

2.4. Action List – Open

- There were several items coming out of the 13 December 2022 Health Safety and Wellbeing Committee, which Management will provide once there is the ability to. These are the Health and Safety walk plans, the Chief Executive statement of commitment to Health and Safety, and the Council statement of commitment to Health and Safety.

Action: 2303.07 The Chief People Officer to provide an updated timeframe for when the Health and Safety walk plans, the Chief Executive statement of commitment to Health and Safety, and the Council statement of commitment to Health and Safety can be provided to Council.

- The action relating to an update to the whakatauki to include work-based learning will be passed to the DCE Tiriti Outcomes once he comes on board next week.

3. Chief Executive's Report

The Council received the Chief Executive's Report which provided an update on current issues, key achievements and highlights arising during the reporting period.

The Chief Executive noted the impact of Cyclone Gabrielle across many areas of Te Pūkenga, and that it will take some time to understand the full impact. Te Pūkenga has assisted with a network response to supporting those affected by the cyclone including wrapping around incident teams from across the network.

The Chief Executive was also pleased to be able to announce the appointment of Paora Ammunson, DCE Tiriti Outcomes and Ziena Jalil, Chief of Staff to the Executive team, starting on Monday 6 March 2023.

4. Reports from Committees

4.1. Verbal update from Finance and Capital Investment Committee held 22 February 2023

The Chair of the Finance and Capital Investment Committee provided an update on the following matters:

- Progressed first two projects under high priority building projects which are capital developments at Toi Ohomai and WITT campuses.
- He Toki Kai Te Rika (Otago Polytechnic Trades Facilities) now has a scheduled completion date.
- The Committee received an update on seismic policy implementation and further assessments across the network.
- The Committee has heard the results of the WITT space utilisation pilot and decided not to roll this out any further across the network.

4.2. Verbal update from Risk and Audit Committee held 24 February 2023

The Chair of the Risk and Audit Committee advised that the whole meeting was public excluded so the substantive matters will be dealt with in the Closed session. He drew the Council's attention to the compressed timeframes of statutory audits and production of annual report at the same time as a period of great change, which is impacting people's ability to deliver these on time. The Committee explored some pragmatic ways to address this.

4.3. Verbal update from Te Poari Akoranga from the meeting held 22 February 2023

An update relating to Te Poari Akoranga will be provided in the closed session.

5. Correspondence

Nil.

6. Formal Motion for Moving into Committee

RESOLVED (M. Strong/T. Hodges)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
7.	Administration		
7.1.	Minutes from public excluded meeting held 9 February 2023	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	Minutes from public excluded meeting held 9 February 2023
7.2.	Action List	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	Chief Executive’s Report	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

2.3. Open minutes (draft) of the meeting held 1 March 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
9.	Wellbeing and Safety monthly report	<p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
10.	Strategy		
10.1.	Learner and Kaimahi Advisory Committees	<p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
11.	Financial Reports		
11.1.	Te Pūkenga Consolidated draft December 2022 Financial Report	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>

2.3. Open minutes (draft) of the meeting held 1 March 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
11.2.	Te Pūkenga 2023 Financial Update	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.3.	Report from Finance and Capital Investment Committee and Recommendations	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.4.	Report from Risk and Audit and Recommendations	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12. Reports from Committees			
12.1.	Verbal update from Te Poari Akoranga held 22 February 2023	<p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Open minutes (draft) of the meeting held 1 March 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	
12.2.	Appointment of Co-Chair, Te Poari Akoranga	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Correspondence – Inwards		
13.1.	Letter from Minister of Education regarding Integration and Transformation Funding	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Correspondence - Outwards		
14.1.	Letter to Minister of Education regarding Integration and Transformation Funding	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons. Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Open minutes (draft) of the meeting held 1 March 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	

And that certain employees from Te Pūkenga be permitted to remain at the meeting, namely Rebecca Donne, Andrew McSweeney, Marina Matthews, Megan Gibbons, Michelle Teirney, and Richard Forgan, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The open session meeting closed at 8.48am and moved into closed session at 8.57am.

DRAFT

Pūrongo Kaunihera a Te Pūkenga | Council Report

5 April 2023

Title	Open reports from February and March 2023
Provided by	Rebecca Donne, Council Secretary
For	Approval

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council (the Council):

a.	Receive the report named 'Open reports from February and March 2023'; and
b.	Receive all reports provided for noting on the open agenda on 9 February 2023 and 1 March 2023.

Te Tāhuhu Kōrero | Background

At the Council meetings on 9 February 2023 and 1 March 2023, resolutions were not made to accept the reports for agenda items which were provided for noting.

Te pūtake o tēnei pūrongo | Purpose of this report

The purpose of this report is to ensure that all reports provided for noting in February 2023 and March 2023 have been received by the Council. The reports on the open agenda were:

9 February 2023

3. [Chief Executive's Report to Council – Open Session](#)
- 4.1 [Minutes from Health Safety and Wellbeing Committee held 13 December \(draft\)](#)
- 4.2. [Report from Interim Learner Committee](#) and [Minutes of meeting held 8 December 2022 \(draft\)](#)
- 4.3. [Minutes of Interim Kaimahi Committee held 30 November 2022 \(draft\)](#)
- 4.4. [Minutes of Te Poari Akoranga held 7 December \(draft\)](#)

1 March 2023

3. [Chief Executive's Report – Open Session](#)

Ngā Tāpiritanga | Appendices

All reports listed above (click the hyperlink to see the report in Convene).

2.5. Open action list

For Reference

Te Pūkenga Council Meeting
 Action Items at 31 March 2023

Meeting Date	Agenda item	Action Type	Action No	Action	Assigned To	Status	Deadline	Update
29-Aug-22	5.1	Open	1	Management to consider an update to the whakatauki as an opportunity to update this to be inclusive of work-based learning	Paora Ammunson	Open	7-Jun-23	
1-Mar-23	2.4	Open	2303.07	Provide an updated timeframe for when the Health and Safety walk plans, the Chief Executive statement of commitment to Health and Safety, and the Council statement of commitment to Health and Safety can be provided to Council.	Keri-Anne Tane	Closed-31/3/23	5-Apr-23	
28-Nov-22	5.5	Open	1	Establish a plan for Health and Safety Walks and potentially discuss with the Risk and Audit Committee any concerns that may be related to this area.	Keri-Anne Tane	Closed-29/3/23	29-Mar-23	Planning to take a paper to Wellbeing and Safety Committee 29 March
1-Mar-23	2.2	Open	2303.06	All members to respond to the Annual Declaration of Interests and Related Parties and Declaration of Gifts Received email from Gillian-Hamilton on 13 February if they have not already.	All Council members	Closed-24/3/23	31-Mar-23	

Pūrongo Kaunihera a Te Pūkenga

Council Report

5 April 2023

Title	Chief Executive's Report to Council – Open Session
Provided by	Peter Winder, Chief Executive
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council (the Council):

- a. Note the update on current issues, key achievements and highlights arising during the reporting period.

Kōrero Whakapōpoto | Executive Summary

Since the last Council meeting, Te Pūkenga has made progress on its Organisational Design and Change process particularly for the three enabling functions – People, Culture and Wellbeing (PCW), Digital and Finance. In April, we will also be communicating to kaimahi the timeframes for the consultation periods for most of the remaining business divisions – Academic Centre and Learning Systems, Ako Delivery, Learner and Employer Experience and Attraction, and Tiriti Outcomes.

Since 1 March 2023, key achievements include:

- Announcing to kaimahi the leadership teams for PCW and most of Digital
- Concluding the consultation for Finance and Property, and commencing recruitment for leaders
- Confirming our four regions, and then announcing the Regional Director Co-Leads for Rohe 1 | Region 1

We expect to announce the eight National Ako Network leads imminently.

Ngā mahi matua i te wā o te pūrono | Key activity during reporting period

Since the last Council meeting, we have continued to assess the damage to Te Pūkenga EIT Hawke's Bay campus in Taradale. The Finance and Capital Investment Committee resolved to include this campus in our programme for High Priority Buildings. We continue to deliver programmes to our ākonga using alternative arrangements.

The newly created *Manaaki – Cyclone Gabrielle and Auckland Floods fund* was opened to remove the barriers that impacted ākonga face so they could continue study and training. The response has been overwhelming.

Te Pūkenga have now confirmed the four regions, which reflect the way in which we will manage our activities:

- Rohe 1 | Region 1 includes Te Tai Tokerau Northland and Tāmaki Makaurau Auckland
- Rohe 2 | Region 2 includes Waikato, Waiariki Bay of Plenty, Te Tai Rāwhiti and Te Matau-a-Māui Hawke's Bay

3. Chief Executive's report

- Rohe 3 | Region 3 includes Taranaki, Manawatū-Whanganui, Te Whanganui-a-Tara Wellington, Te Taihū-o-te-Waka a Māui Marlborough and Whakatū Nelson Tasman
- Rohe 4 | Region 4 includes Te Tai Poutini West Coast, Waitaha Canterbury, Otago Otago and Southland Murihiku.

The operational regions that we have determined broadly align with the Regional Skills Leadership Groups. They do not align with the tribal rohe of iwi. Regardless of Te Pūkenga operational regions, we have committed to working with iwi in a way that respects their mana and the tribal rohe of iwi as determined by iwi themselves. We will encourage collaboration across these regional operational boundaries, particularly as we recognise some iwi, employers, industry, and other stakeholders are located across multiple regions.

The names for these regional groupings are interim, and the new Regional Director Co-leads will lead the work to confirm names for each region.

This week, we announced the Regional Director Co-leads for Rohe 1 | Region 1 – Toa Faneva (Ngāpuhi, Ngāti Kahu ki Whaingaroa, Alofi) and Peseta Sam Lotu-liga (Faleasiu, Vaiala and Puapua, Samoa).

We are working through the recruitment process for the other three rohe | regions and expect to make announcements in coming weeks. Recruitment panels for the Regional Directors include iwi representatives.

Earlier this month, Te Pūkenga MIT hosted Education Ministers from across the Pacific who were in Aotearoa New Zealand for the inaugural Conference of Pacific Education Ministers (CPEM) hosted by the Minister of Education. Te Pūkenga showcased our partnership with Microsoft, Te Whatu Ora, the Network For Learning and TupuToa to increase the number of people in cyber security. We also showed them our Bachelor of Nursing (Pacific) programme as well as our partnership with mental health service provider, Le Va, to deliver hauora wānanga for Pacific learners.

Ziena Jalil, Chief of Staff, and I joined TEC and leaders in Auckland to discuss the future of tertiary education in Tāmaki Makaurau. It was a useful opportunity to highlight our point of difference and underscore the focus that all education providers need to have on Māori, Pacific, and disabled learners in particular, who have been underserved by our existing education systems. It was also a timely reminder of the disproportionate impact of COVID-19 on ākonga across Tāmaki Makaurau and how long that impact will be felt for. Similarly, the discussion regarding the medium-term impacts associated with Auckland COVID-19 lockdowns was useful and provided those in attendance with a specific view of both secondary and tertiary education in Tamaki Makaurau.

The Prime Minister, Rt Hon Chris Hipkins, visited Te Pūkenga Nelson Marlborough Institute of Technology (NMIT) in Richmond this month. The local team showed him some of our construction learners working on the subfloor and completing cladding on another.

Our Minister also visited Te Pūkenga EIT Hawke's Bay campus in Taradale to see for herself the damage done by Cyclone Gabrielle.

A Welsh academic from Gower College Swansea in Wales is visiting Te Pūkenga Universal College of Learning (UCOL) to learn how the institution is meeting the needs of neuro-divergent learners, particularly learners with dyslexia, and implementing blended learning. The visit was prompted by UCOL's award of the Dyslexia Friendly Quality Mark from Ako Aotearoa.

Te Pūkenga have identified some examples of flexible, blended delivery that are making vocational education easier to access for ākonga and more relevant for employers:

3. Chief Executive's report

- First year nursing ākonga in Marlborough at Te Pūkenga NMIT can learn through flexible, blended delivery, reducing the number of days they need to travel to Nelson to two days per week.
- Te Pūkenga Tai Poutini Polytechnic and Primary ITO business divisions are delivering the Level 3 Agriculture (Dairy Farming) qualification as both in-work and on-campus modes, allowing learners to seamlessly transition between learning on-the-job and on-campus.
- Te Pūkenga BCITO and UCOL have worked together to develop and deliver the Construction Trades Supervision Level 5 qualification. Blended delivery provides the opportunity to bring together the detailed industry knowledge, educational design skills and resources of the business divisions.

4. Reports from Committees

4.1. Verbal update from Te Poari
Akoranga held 29 March 2023
For Report

5. Business divisions

Pūrongo Kaunihera a Te Pūkenga | Council Report

5 April 2023

Title	Graduation delegation
Provided by	Dr Megan Gibbons, Pourangi Mātauranga me ngā Pūnaha Ako DCE Academic Centre and Learning Systems
For	Approval

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council:

a.	Receive the report;
b.	Approve delegation of graduation events to Peter Winder, Te Pūkenga Chief Executive to confirm Te Pūkenga attendee where no Council member can attend;
c.	Approve delegation of graduations to Regional Director co-leads once in position;
d.	Ratify the delegations which have already taken place in 2023; and
e.	Note the future graduation dates confirmed so far for 2023.

Te Tāhuhu Kōrero | Background

1. Graduation ceremonies are an integral part of ākonga experience at Te Pūkenga where whānau and friends get to gather to celebrate ākonga success.
2. Prior to 1 January 2023, Subsidiary Boards had delegation over awarding certificates at graduation. From 1 January 2023 this delegation now sits with Te Pūkenga Council for all business divisions.
3. In the longer term the delegation will sit with the appropriate Regional Director co-leads. Te Pūkenga Council members are welcome to attend any graduation ceremony.
4. In the shorter term it is suggested the delegation sits with Te Pūkenga Chief Executive (CE) to confirm a member of Te Pūkenga Executive Leadership Team or Business Division Lead if no Council member is available to attend to award the certificates. If there is no one available to attend the CE will delegate responsibility to the current business division lead.
5. The role of Te Pūkenga representative at graduation ceremonies can vary between attending, to speaking, to presenting a speech and awarding certificates to graduates.

6. The Council Chair has delegated the following responsibility for graduations so far in 2023. The graduations attended by Council members are not noted below:

Date	Business Division	Location	Representative
Friday 17 February 2023	Western Institute of Technology at Taranaki (WITT)	New Plymouth	Richard Forgan, DCE Strategy and Transformation
Monday 20 March 2023	Toi Ohomai	Taupō	Keri-Anne Tane, Chief People Officer
Tuesday 21 March 2023	Toi Ohomai	Tokoroa	Leon Fourie, Wintec and Toi Ohomai Business Division Lead
Wednesday 22 March 2023	Toi Ohomai	Whakatāne	Keri-Anne Tane, Chief People Officer
Tuesday 28 March 2023	Universal College of Learning (UCOL)	Wairarapa	Brian Trott, UCOL Business Division Lead
Wednesday 29 March 2023	Toi Ohomai	Rotorua	Keri-Anne Tane, Chief People Officer
Thursday 30 March 2023	Toi Ohomai	Rotorua	Keri-Anne Tane, Chief People Officer
Friday 31 March 2023	Ara Institute of Canterbury	Christchurch	Andrew McSweeney, DCE Learner and Employer Experience and Attraction
Friday 31 March 2023	Universal College of Learning (UCOL)	Levin	Brian Trott, UCOL Business Division Lead
Friday 31 March 2023	Toi Ohomai Institute of Technology	Rotorua	Leon Fourie, Wintec and Toi Ohomai Business Division Lead
Tuesday 4 April 2023	Unitec	Auckland	Andrew McSweeney, DCE Learner and Employer Experience and Attraction and Michelle Teirney, Chief Financial Officer
Tuesday 4 April 2023	WelTec and Whitireia	Porirua	Mark Oldershaw, W&W Business Division Lead
Tuesday 4 April 2023	Toi Ohomai	Tauranga	Leon Fourie, Wintec and Toi Ohomai Business Division Lead
Wednesday 5 April 2023	Universal College of Learning (UCOL)	Whanganui	Brian Trott, UCOL Business Division Lead
Wednesday 5 April 2023	WelTec and Whitireia	Porirua	Mark Oldershaw, W&W Business Division Lead
Wednesday 3 May 2023	Open Polytechnic	Christchurch	Andrew McSweeney, DCE Learner and Employer Experience and Attraction
Monday 8 May 2023	Eastern Institute of Technology (EIT)	Auckland	Paora Ammunson, DCE Tiriti Outcomes

Date	Business Division	Location	Representative
Thursday 18 May 2023	Open Polytechnic	Auckland	Gus Gilmore, DCE Ako Delivery
Thursday 25 May 2023	Open Polytechnic	Wellington	Paora Ammunson, DCE Tiriti Outcomes

7. It is requested Council ratify the above attendees representing Te Pūkenga at graduations.

Te Ahunga Ki Mua | Next steps

8. The following graduations are confirmed for 2023 which Te Pūkenga Council members are welcome to attend by confirming to the Council Secretary.

Date	Business Division	Location
Friday 26 May 2023	Manukau Institute of Technology	Auckland
Saturday 27 May 2023	Manukau Institute of Technology	Auckland
Wednesday 14 June 2023	WelTec and Whitireia	Lower Hutt
Monday 26 June 2023	Wintec	Hamilton
Tuesday 27 June 2023	Wintec	Hamilton
Friday 4 August 2023	Eastern Institute of Technology	Gisborne
Friday 18 August 2023	Eastern Institute of Technology	Hastings
Friday 18 August 2023	Otago Polytechnic	Auckland
Friday 15 September 2023	Otago Polytechnic	Dunedin
Thursday 30 November 2023	Southern Institute of Technology	Balclutha
Saturday 9 December	Southern Institute of Technology	Invercargill
Tuesday 12 December 2023	Nelson Marlborough Institute of Technology	Blenheim
Friday 15 December 2023	Nelson Marlborough Institute of Technology	Nelson
Tuesday 19 December 2023	Southern Institute of Technology	Christchurch

9. Going forward, graduations will be noted in the Chief Executive's monthly report to Council.

6. Correspondence

6.1. Nil

7. Formal motion for exclusion of public

For Approval

Te Pūkenga Council Meeting

Public Excluded Agenda

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.	Administration		
8.1.	Minutes from public excluded meeting held 1 March 2023	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.2.	Resolution to receive all reports from February and March 2023	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

7. Formal motion for exclusion of public

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
8.3.	Confidential action list	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.	Monthly reports		
9.1.	Chief Executive's Report <ul style="list-style-type: none"> • Strategic risk register 	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.2.	Wellbeing and Safety monthly report	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

7. Formal motion for exclusion of public

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
9.3.	Operational risk	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Reports from and relating to Committees		
10.1.	Closed minutes (draft) from Te Poari Akoranga held 22 February 2023	<p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.2.	Verbal update from Te Poari Akoranga held 29 March 2023	<p>Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

7. Formal motion for exclusion of public

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	
10.3.	Report and recommendations from Finance and Capital Investment Committee held 29 March 2023	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.4.	Report and recommendations from Risk and Audit Committee held 29 March 2023	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.5.	Report and recommendations from Health Safety and Wellbeing Committee held 29 March 2023	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

7. Formal motion for exclusion of public

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>LGOIMA, as a body to which LGOIMA applies).</p>
10.6.	<p>Report and recommendations from Appointment and Remuneration Committee held 30 March 2023</p>	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
11.	Financial reports		
11.1.	<p>Te Pūkenga Consolidated February 2023 update</p>	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
11.2.	<p>Te Pūkenga 2023 action plan update</p>	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is</p>

7. Formal motion for exclusion of public

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		<p>organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
12.	Correspondence (inwards)		
12.1.	<p>Letter from Minister of Education re approval of Single Stage Business Care for Key Systems funding 3 March 2023</p>	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>
12.2.	<p>Letter from Minister of Education re Council appointments 28 March 2023</p>	<p>9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).</p>

7. Formal motion for exclusion of public

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
13.	Correspondence (outwards)		
13.1.	Letter to Minister of Education re approval of Single Stage Business Case for Key Systems funding 13 March 2023	<p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Any other business	<p>9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.</p> <p>Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.</p> <p>Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.</p>	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

The Chair will also move that certain employees from Te Pūkenga be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.