

Te Poari Akoranga (Academic Board) MINUTES – Open

Wednesday, 29 June 2022

Minutes

These are the Open minutes of a meeting of Te Poari Akoranga held on Wednesday, 29 June 2022 at 10.00am, online via Microsoft Teams.

Present

Te Poari Akoranga Members

Angela Beaton (Co-Chair)	Skyla Flowers
Jeanette Grace (Co-Chair)	Kieran Hewitson
Linda Aumua	Kim Isherwood
Fiona Beals	Diane Lithgow
Te Urikore Biddle	Doug Pouwhare
Mary-Liz Broadley	Deborah Young

Jeanette Grace chaired the meeting.

In Attendance

Jeanette Fifield (Academic Governance Coordinator, Te Pūkenga).

Patrick Jones, Kaikōkiri Director Portfolio & Performance ADI, Item 5.

Julia Parrott, ex-Officio Te Ohu Whakahaere Approvals, Item 7.1.

Julie Thorburn, Academic Change Programme Director, Item 7.1.

Natalie Waran, Member Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate, Item 7.2.

Ben Ngaia, Kaikōkiri – Māori Academic Development ADI, Item 9.

Layelin Stewart, Engagement & Mātauranga Māori Advisor ADI, Item 9.

Eve McMahon, DCE Quality Assurance NZQA, Item 10.

Miriata Tauroa, Manager Quality Assurance Māori NZQA, Item 10.

Quorum

The Chair noted that a quorum of members were present at the meeting and declared the meeting open.

1. Karakia Tīmatanga

The Chair welcomed everyone to the meeting and opened the meeting with a karakia.

2. Welcome / Apologies

The Chair noted apologies received from Hamish Duncan (Learner Advisory representative) and Liz McKenzie.

The Chair welcomed Kieran Hewitson (DCE Partnerships and Equity delegate) and Kim Isherwood (Co-Chair Te Ohu Whakahaere Quality) to the meeting.

3. Open Minutes of the Previous Meeting

3.1 Scheduled Meeting

Scheduled Meeting – 18 May 2022.

Resolution:

Te Poari Akoranga approved the minutes of the open meeting of Te Poari Akoranga held on 18 May 2022, as a true and accurate record of the meeting.

Moved: Deborah Young

Seconded: Skyla Flowers

CARRIED

4. Te Pūkenga Council Report – May

The members received a verbal update.

Action:

The Academic Governance Co-ordinator will send to the members the May Council report, for information.

5. Investment Plan

The Co-chair welcomed Patrick Jones to the meeting.

The members received a verbal update which included:

- an overview of the draft submission to the Tertiary Education Commission (TEC) outlining the activities for the coming year in response to the delivery funding in relation to the number of learners in the network and the programmes enrolled in
- submission of a 3-year investment plan which aligns with Horizon 2 and includes focus areas learner support plan and disability action plan
- timeline of the draft submission, noting Te Poari Akoranga will have an opportunity to provide feedback before the final plan is submitted to TEC in October 2022.

Discussion included:

- delivery models and funding rates
- managed apprenticeships – developing options for transition
- opportunities for enriched work-based learning

- clarifications of work integrated learning and work based learning in relation to funding
- RPL and funding to support the process to enable greater equity and access.

The Co-Chair thanked P Jones for his attendance.

Action

Academic Governance Co-ordinator to place item RPL on the next agenda of Te Poari Akoranga, for discussion.

6. Work Based Learning (WBL)

The members received a presentation and verbal summary of the WBL change programme overview and WBL integration into Te Pūkenga.

Insights included:

- equity and partnerships – integration mapping
- people change and support by providing clear change communications, change leadership and change support and change culture within WBLs
- enabling central functions
- Te Pūkenga integration
- TITO transition process
- industry alignment – integration mapping and service delivery trials
- learner and employer initiatives, including learner support.

Discussion included:

- support by WBL for a transparent and inclusive approach to WBL integration into Te Pūkenga
- providing further opportunities to continue conversations with stakeholders and the network including, Te Poari Akoranga.

The Co-Chair thanked D Lithgow for the presentation.

7. Ohu Whakahaere o Te Poari Akoranga

The Co-Chair welcomed Julie Thorburn and Julia Parrott to the meeting.

Te Ohu Whakahaere Co-Chair Diane Lithgow introduced the item and acknowledged the appropriate breadth of experience of te ohu members in critiquing the programmes submitted and recommending to Te Poari Akoranga the approval and accreditation of the new programmes for submission to New Zealand Qualifications Authority (NZQA). Te ohu also acknowledged these two programmes are the first off the ramp in the programme unification process and commend the unification development team for their work throughout the process.

7.1 New Zealand Diploma in Business (Level 5) – new programme approval and accreditation

Bachelor of Accounting – new degree programme approval and accreditation

Discussion and feedback included:

- clarification requested whether the document received, will also be the guiding document intended for delivery. The development team informed the members there will be two documents, one developed for both ākonga and kaimahi and one accreditation and approval document for submission to NZQA
- for future consideration – recommend all programme details be placed upfront in the programme document and all other non-programme information (Te Pūkenga statements) be appended to the programme document
- Ā Mātou Uara | Our Values – recommend this section be retained at the front of the programme document
- recommend revision of 5.1 Whakatapoko | Admission, in particular, Special Admission to align with Te Pūkenga Charter
- external consultation - include details of and identify external consultation undertaken
- consultation – discussions are still occurring with NZQA and WBLs in regard to transition plans
- review wording of RPL, in particular in relation to Māori and non-Māori
- principles of assessment – congratulations on this section
- awareness of opportunities in a bicultural content being visible front and centre throughout the document and inclusion of Te Ao Māori, Mātauranga Māori, as we move forward
- feedback has been received from NZQA – refinements to the document will be undertaken
- Te Poari Akoranga is invited to provide further feedback and comment for consideration and inclusion in the document, to Julie Thorburn.

Te Poari Akoranga acknowledge:

- It is their role to be assured that the appropriate internal approval processes have been undertaken before programmes are submitted to NZQA
- these are the first programmes submitted to Te Poari Akoranga and recommended for approval and accreditation
- there is an opportunity to work with te ohu to revise and improve the document templates in relation to the document structure.

Resolution:

Te Poari Akoranga approve in principle, the new programme approval and accreditation of the New Zealand Diploma in (Business Level 5).

Moved: Deb Young

Seconded: Doug Pouwhare

CARRIED

Actions:

1. The development team will make the agreed edits and send the updated document to Te Ohu Whakahaere Approvals for acceptance, guided by the internal critique document, prior to submission to NZQA.
2. Adequate time for discussion by Te Poari Akoranga for future approvals (ie. new programmes, frameworks) was accepted and will be incorporated into future Agenda.

Resolution:

Te Poari Akoranga approves in principle, the new degree programme approval and accreditation of the Bachelor of Accounting.

Moved: Mary-Liz Broadley

Seconded: Kieran Hewitson

CARRIED

Actions:

1. The development team will make the agreed edits, outlined above and send the updated document to Te Ohu Whakahaere Approvals for acceptance, guided by the internal critique document, prior to submission to NZQA.
2. Adequate time for discussion by Te Poari Akoranga for future approvals (ie. new programmes, frameworks) was accepted and will be incorporated into future Agenda.

Te Poari Akoranga congratulate all staff involved throughout the programme unification and approval process. The Co-Chair thanked J Thorburn and J Parrott for their attendance.

7.2 Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate

Te Pūkenga Code of Ethical Conduct (CEC) for the Use of Animals in Research, Testing and Teaching

The members received a verbal overview and summary of the CEC. The Co-Chair welcomed Natalie Waran to the meeting.

Resolution:

Te Poari Akoranga endorses Te Pūkenga Code of Ethical Conduct for the Use in Animals in Research, Testing and Teaching.

Moved: Fiona Beals

Seconded: Skyla Flowers

CARRIED

Te Poari Akoranga congratulates N Waran and the staff involved throughout the development process. The Co-Chair thanked N Waran for her attendance.

Changes to Terms of Reference (ToR) Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate

Fiona Beals spoke to the changes to section 2.1.1.1 and section 3.3 of the ToR.

Resolution:

Te Poari Akroanga endorse the changes to section 2.1.1.1 and section 3.3 ToR Rangahau Māori, Research and Postgraduate

Moved: Diane Lithgow

Seconded: Deborah Young

CARRIED

7.3 Approved Terms of Reference Te Ohu Whakahaere Academic Appeals

Presented for information.

7.4 Expressions of Interest (EOIs) Te Ohu Whakahaerea Academic Appeals, Te Ohu Whakahaere Ako

Presented for information. Closing date Monday 11 July 2022.

8. Academic Committees – Early Movers**8.1 Wintec – Part A Komiti Akoranga Academic Committee draft minutes of meeting held on 25 May 2022****8.2 Toi Ohomai – Academic Committee minutes of meeting held on 28 April 2022**

Presented for information.

The Co-Chair welcomed Miriata Tauroa (Manager Quality Assurance Māori, NZQA) and Eve McMahon (DCE Quality Assurance, NZQA) to the meeting, in attendance for Item 9.

9. Whiria Te Pūkenga Mātauranga Māori Framework

The Co-Chair welcomed Ben Ngaia and Layelin Stewart to the meeting. The members received a presentation and verbal overview of Whiria Te Pūkenga Mātauranga Māori Framework and the report entitled Whiria Te Pūkenga ITP & TITO Engagement Insights Report.

Insights included:

- processes and phases undertaken
- stakeholder engagements to date
- ongoing engagements and planned preparations for the co-design of the Mātauranga Māori Framework
- guidance on the next steps
- timeframe of release of draft framework and consultation.

Discussion included:

- mātauranga Māori underpinning the Ako Framework and clarity on where the reach begins and ends.
- Acknowledgement that unification of programmes has started and that programmes will be adjusted over time and as appropriate to align with the Framework as it is implemented
- timeframes are tight, for participation in the proposed wānanga in July. Early communication shared with the network to provide an opportunity for participation and preparation by those who wish to attend is supported.
- include WBL and TITO learners in Phase 2 consultation to engage with key stakeholders, before wānanga takes place
- include Kaimahi committee in the stakeholders consultation hui
- resources to build confidence in non-Māori across the network to understand what their contribution is and what it means, recognising parts of the network are at different stages of development
- invest in appropriate resourcing to implement and deliver Mātauranga Māori for success.

The Co-Chair thanked B Ngaia and L Stewart for their presentation and overview. B Ngaia and L Stewart remained in attendance for Item 10.

10. The New Zealand Qualifications and Credentials Framework (NZQCF)

The members received a presentation and verbal update on the NZQCF.

Insights included:

- background to the review of the New Zealand Qualifications Framework (NZQF) to ensure it remains fit for purpose, flexible and adaptive to the future needs of learners, employers, iwi and other stakeholders
- framework is reviewed 10 yearly
- an overview of key changes from NZQF to NZQCF with three main changes:

1. Weaving te ao Māori through the NZQFC recognising mātauranga Māori in the design of qualifications and other credentials – seeking endorsement and continuing with mahi
 2. Enabling technical changes to provide a more adaptable and nimble framework that holds currency. **Feedback is sought on changes to:**
 - level descriptors which embed transferable skills into the framework
 - qualification types which address some known issues
 3. Presentation of the NZQCF technical booklet outlining a visual representation of the NZQCF along with some use of te reo Māori. The final booklet will be reformatted and published as a bilingual document.
- whilst an aspirational framework, the direction of the review has been endorsed
 - Minister endorsement is pending
 - the framework will apply to all levels of qualifications and an incremental approach will be undertaken.

The Co-Chair thanked E McMahon, M Tauroa, B Ngaia and L Stewart for their attendance.

11. Next meeting

Wednesday, 27 July 2022 online via Microsoft Teams.

12. Formal Motion for Moving into the Closed session

The Chair moved the formal motion to move into the Closed session.

Resolution:

IT WAS RESOLVED THAT TO THE EXTENT THAT THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 (LGOIMA) MAY APPLY, THE PUBLIC BE EXCLUDED FROM THE CLOSED SESSION OF THE MEETING IN ACCORDANCE WITH SECTION 48(1) OF LGOIMA AND THE PARTICULAR INTERESTS PROTECTED BY SECTION 9 OF THE OFFICIAL INFORMATION ACT 1982 (SPECIFICALLY, TO PROTECT THE PRIVACY OF NATURAL PERSONS AND TO PROTECT INFORMATION WHERE THE MAKING AVAILABLE OF SUCH INFORMATION WOULD BE LIKELY UNREASONABLY TO PREJUDICE THE COMMERCIAL POSITION OF TE PŪKENGĀ, WHICH WOULD BE PREJUDICED BY THE HOLDING OF THE RELEVANT PARTS OF THE PROCEEDINGS OF THE MEETING IN PUBLIC.

Moved: Jeanette Grace
Seconded: Te Urikore Biddle
CARRIED

The Open session closed at 1.10pm.